

**Minutes – Meeting of the
Board of Education of the
Metropolitan School District of North Posey County, Indiana
February 12, 2024**

A meeting of the Board of Education of the MSD of North Posey County, Poseyville, Indiana, was held in the District office of MSD of North Posey County, on February 12, 2024. The following Board members were present:

- Steven Kavanaugh, Interim Superintendent
- Michelle Walden, Assistant Superintendent
- Vincent F. Oakley, President
- Larry A. Kahle, Vice President
- Lindsey N. Bowers, Secretary
- Gregory U. Schmitt, Member
- Josh Orem, School Board Attorney

Regular Meeting

The Board of Education convened for the regular meeting at 6:38 p.m. with President, Vince Oakley, calling the meeting to order with the initiation of the Pledge of Allegiance.

Reading of the Vision, Mission, Core Beliefs, & High Priorities

Mr. Kavanaugh read the Vision, Mission, Core Beliefs, and High Priorities.

Patron Concerns

Kenny Bridges, bus driver, was present to address his concerns regarding eLearning days, not always having someone in the bus garage in case of emergency occurring, and communication with the drivers. Mr. Bridges did not feel that the bus drivers should have to attend meetings or other activities during the eLearning days. He feels that as drivers they would be available to drive the students and they should not be penalized because the district is observing an eLearning day. Mr. Bridges stressed that someone should always be available for them in the bus garage and that has not been the case since Mr. Straw retired and that position was not replaced. Mr. Bridges also cited an example of the lack of communication he has experienced while driving athletic events.

Public Hearing to Discuss Superintendent Contract

Mr. Oakley opened the hearing for discussion regarding the Superintendent's contract. As there were no patrons present to discuss the contract, Mr. Oakley advised the Board that they shall leave the public hearing open while they continue with the regular meeting. No action required at this time.

Minutes, Claim Docket and Consent Items

Vince Oakley asked the Board for a motion to approve the consent items as listed:

- Minutes of the previous meeting on January 8, 2024.
- Claim Docket for the period of January 8, 2024, to February 12, 2024.

- The following FMLA and personal leave requests:
 - Julie Sailer: Intermittent FMLA from approximately January 10-May 22, 2024.
 - Sarah Ashburn: FMLA from approximately January 17-May 23, 2024.
 - Lori Lingafelter: Personal leave for five (5) consecutive days in April 2024.
- The following hiring & transfer requests for the 2023-2024 school year:
 - Rhonda Szubinski: Transfer to Head Cook position effective January 16, 2024
 - Rachael Butler: Cafeteria worker at NPHS/NPJHS effective February 5, 2024 starting at \$14.13/hour.
 - Jaci Schmitt: Long term substitute teacher in North Elementary's Life Skills room effective February 12, 2024, until approximately May 22, 2024.
 - Brittany Hester: Temporary transfer from her instructional assistant position to long term substitute for Carrie Farrar.
 - Megan Helfert: Long Term Substitute for Brittany Hester while she covers Carrie Farrar's leave.
 - Casey Straub: Volunteer assistant baseball coach
- The following overnight and/or out of state field trips:
 - Robyn Bender to take FFA students to the National Farm Machinery Show in Louisville, KY February 14, 2024
 - Natalie Macaulay to take the PLTW Biomedical class to Wabash Valley College on March 15, 2024 to research careers and pathways.
 - Mark Kirkman to take the baseball team to Murfreesboro, TN March 28-30, 2024, to compete in games and attend a Vanderbilt home game.
- The following facility use requests:
 - Purdue Extension to use the High School auditorium for the Posey County 4H Talent Show Friday, April 26, 2024.
- The following renewals:
 - Raptor Technology: Annual renewal of the Student Safety Suite and Visitor Management system for \$8,342.40 (increase of \$688.40 over the original quote approved in the February 13, 2023 meeting).
- Pursuant to Indiana Code 5-11-10.5, the corporation and building treasurers request to declare all checks outstanding and unpaid for a period of two (2) years as of December 31, 2023, as canceled.

Mr. Kahle made a motion to approve the consent items as presented and Mrs. Bowers seconded the motion. The motion passed 4 to 0.

New Business

Dr. Walden requested the Board approve the preschool and pre-kindergarten rates for the 2024-2025 school year. Additional she requested we continue to offer our employees working a minimum of 4-hours per day or benefit-eligible employees to receive a 25% discount.

Program	23-24 Annual Rate	24-25 Proposed Annual Rate	24-25 Proposed Monthly Rate
Full Day	\$3,950.00	\$4,000.00	\$400.00
Full Day for Employees Working 4-Hours or Benefit Eligible	\$2,962.50	\$3,000.00	\$300.00
1/2 Day	\$2,000.00	\$2,250.00	\$225.00
1/2 Day for Employees Working 4-Hours or Benefit Eligible	\$1,500.00	\$1,687.50	\$168.75

Mr. Schmitt made a motion to approve the rates and Mr. Kahle seconded the motion. The motion passed 4 to 0.

Dr. Walden requested the Board deem April 8, 2024, a Community Day. Students would not receive eLearning assignments other than to experience the solar eclipse and be a part of the community events as appropriate for their age and families. Employees would not be required to work that day, but instead their “work assignment” would be to be a contributing member of the events for the day. Mrs. Bowers made a motion to deem April 8, 2024, a Community Day and Mr. Schmitt seconded the motion. The motion passed 4 to 0.

Dr. Walden presented for approval the Early Literacy Achievement Grant (ELAG) Policy. The grant was established by the Indiana Department of Education (IDOE) to reward schools and teachers for improving students’ foundational reading skills as evidence by IREAD-3 data. ELAG funds shall be allocated among and used only to pay stipends to teachers, instructional assistants, and other staff who were responsible for the implementation and delivery of the literacy and reading instruction through grade three (3) during the 2022-2023 school year and who maintain employment within the corporation on the date of distribution. Mr. Kahle made a motion to approve the ELAG Policy and Mr. Schmitt seconded the motion. The motion passed 4 to 0.

Dr. Walden presented to the Board for first read of the Finance, Professional Staff, and Support Staff sections of the Neola Policies. No action is required of the Board currently. The Finance, Professional Staff, and Support Staff will be presented to the Board for second read in the March meeting.

Mr. Kavanaugh presented to the Board the request from our Technology Director, Sherri Schroeder, to accept the bid from Matrix for E-rate category 2 items. Matrix scored the highest of the seven (7) vendors on the E-Rate bid evaluation with their bid totaling \$16,280.16. E-Rate will cover \$10,897.54 and the district will need to cover the remaining \$5,382.62. As shown in the table below, Mrs. Schroeder accepted bids from seven (7) vendors. Of those seven, only five (5) met all the requirements needed for the E-rate process.

	Example	Vendor 1	Vendor 2	Vendor 3	Vendor 4	Vendor 5	Vendor 6	Vendor 7	
Manufacturer	Cisco	People Driven	Matrix	Diverse Tech Solutions	Trace 3	Cytranet	AT and T/Sales 1	Visual Edge IT	
Total Eligible Cost	\$ 123,450.00	\$15,599.00	\$16,280.16	\$19,656.65	\$18,845.78	?	?	\$15,471.00	
Points Possible									
Price of the ELIGIBLE goods and services <small>(Points assigned proportionally considering pricing for eligible services only. Bids above 2.5X the lowest responsible bid receive zero points.)</small>	40	35	40	39	33	34	#VALUE!	#VALUE!	40
Technical solution	25	20	23	25	20	10	0	0	18
References/experience/expertise/Prior experience with the district	20	15	15	20	13	13	0	0	10
Other cost considerations related to implementing the proposed solutions (price of ineligible goods and services)	10	10	7	10	5	5	0	0	10
Response format	5	5	5	5	5	5	0	0	4
Total Points Awarded	100	85	90	99	76	67	#VALUE!	#VALUE!	82

Mr. Schmitt made a motion to accept the bid from Matrix and Mrs. Bowers seconded the motion. The motion passed 4 to 0.

Mr. Kavanaugh presented to the Board for consideration the requests from the Elementary and High School Principals to declare various classroom inventory as surplus. This is in preparation for the new furniture to be delivered in late March. Mrs. Bowers made a motion to approve the surplus items and Mr. Kahle seconded the motion. The motion passed 4 to 0. The surplus lists shall be made part of the minutes by incorporation.

Mr. Kavanaugh requested that the Board approve the purchase of a digital scorer's table for the High School gym from BSN for \$25,998.00. Mr. Kahle made a motion to approve the purchase and Mr. Schmitt seconded the motion. The motion passed 4 to 0.

Personnel

Mr. Kavanaugh presented to the Board a letter of resignation from Board member, Amy Will, effective February 12, 2024. Upon a motion made by Mr. Kahle and seconded by Mrs. Bowers, the resignation was accepted with a 4 to 0 vote. Mr. Orem advised the Board that they have 30 days to appoint a new member. If they miss this deadline, the Posey County Circuit Judge will appoint a new member for the Board. Individual must reside in District 2 which is the district Mrs. Will served. The appointed member would serve the remainder of Mrs. Will's term which ends December 31, 2024.

Professional Leave

Mr. Kavanaugh presented the following professional leave requests that have already occurred. The requests were received too late to obtain Board approval prior to the leave but are being brought to the Board at this time.

Name	School	Date/Reason	Location	Approx Cost/Fund
Brad Wallace	NPHS	February 7, 2024 Fork Truck Train the Trainer	Indianapolis	\$549.00 + Sub Costs Education Fund

Upon a motion made by Mrs. Bowers and seconded by Mr. Kahle, to approve the expenses to be paid as indicated above with a 4 to 0 vote.

Mr. Kavanaugh presented the following professional leave requests:

Name	School	Date/Reason	Location	Approx Cost/Fund
Heather Brandle Sara Daugherty Erin Koester Toni Wilson Michelle Walden	NPHS CO	February 14-15, 2024 IREAD3 State Celebration	Indianapolis	\$815.40 + Van Use & Sub Costs Education
Danny Ellis Bernie Goebel	Maint Bus	February 15, 2024 Tenbarga Seed Trade Show	Newburgh	\$100.00 Operation Fund
Andrea Esche Shannon Schickel	NPHS	February 28, 2024 Textbook Adoption	Huntingburg	Sub Costs Only
Brian Wilson	CO	March 7, 2024 IN Digital Learning Coach Camp	Indianapolis	\$161.00 + Van Use ESSER III
Sherri Schroeder Michelle Walden Charles Carter	CO SRO	March 15, 2024 AI in Schools Seminar	Indianapolis	\$600.00 + Van Use Operation Fund

Upon a motion made by Mr. Schmitt and seconded by Mr. Kahle, to approve the professional leave requests with a 4 to 0 vote.

Reports and Information

- Good News Report
- Congratulations to Wrestling – Semi State Qualifiers
- Congratulations to Swim Team – PAC
- Congratulations to Students that Participated at USI Science Olympiad
- IREAD Results

Next Board Meeting

The next Special Board meeting will be Wednesday, February 21, 2024, in the library at South Terrace Elementary School. Executive session will begin at 5:00 p.m. with the special meeting to begin at 5:30 p.m. A working session will also be conducted at the adjournment of the special meeting.

The next Regular Board meeting will be Monday, March 11, 2024, at NPHS/NPJHS Library. Executive session, if needed, will begin at 5:30 p.m. with the regular meeting to begin at 6:30 p.m.

Adjournment

A motion to adjourn the public hearing, as well as the regular meeting, was made by Mr. Kahle, seconded by Mr. Schmitt. The meeting was adjourned at 7:25 p.m.

Vincent F. Oakley, President

Larry A. Kahle, Vice President

Lindsey Bowers, Secretary

Gregory U. Schmitt, Member

Not Present

Amy J. Will, Member

Board of Education
MSD of North Posey County