

**Minutes – Meeting of the  
Board of Education of the  
Metropolitan School District of North Posey County, Indiana  
January 8, 2024**

A meeting of the Board of Education of the MSD of North Posey County, Poseyville, Indiana, was held in the Board office of MSD of North Posey County, on January 8, 2024. The following Board members were present:

- Steven Kavanaugh, Interim Superintendent
- Michelle Walden, Assistant Superintendent
- Vincent F. Oakley, President
- Larry A. Kahle, Vice President
- Lindsey N. Bowers, Secretary
- Gregory U. Schmitt, Member
- Amy J. Will, Member
- Josh Orem, School Board Attorney

**Regular Meeting**

The Board of Education convened for the regular meeting at 6:30 p.m. with Acting President, Greg Schmitt, calling the meeting to order with the initiation of the Pledge of Allegiance.

**Reading of the Vision, Mission, Core Beliefs, & High Priorities**

Mr. Kavanaugh read the Vision, Mission, Core Beliefs, and High Priorities.

**Patron Concerns**

No patrons were present to address the Board.

**Reorganization of the Board**

Mr. Kavanaugh asked the Board for their consideration to appoint Mr. Josh Orem as the School Board Attorney for 2024. Mr. Oakley made a motion to approve the consideration of Mr. Josh Orem as School Board Attorney as presented and Mrs. Bowers seconded the motion. The motion passed 5 to 0.

Mr. Kavanaugh turned the meeting over to school board attorney, Josh Orem, to reorganize the School Board and lead the elections.

Mr. Orem opened the floor for nominations for the office of President of the School Board. Mrs. Bowers nominated Vince Oakley for President. Mr. Orem asked if there were any other nominations. With no other nominations, Mr. Orem called for a vote. Mr. Oakley was elected with 4 votes for and 1 vote against.

Mr. Orem opened the floor for nominations for the office of Vice President of the School Board. Mrs. Bowers nominated Mr. Kahle for Vice President. Mr. Orem asked if there were any other nominations. With no other nominations, Mr. Orem called for a vote. Mr. Kahle was elected with a 5 to 0 vote.

Mr. Orem opened the floor for nominations for the office of Secretary of the School Board. Mr. Kahle nominated Mrs. Bowers for Secretary. Mr. Orem asked if there were any other nominations. With no other nominations, Mr. Orem called for a vote. Mrs. Bowers was elected with a 5 to 0 vote.

Mr. Orem asked the members to appoint a treasurer and deputy treasurer for the District. Mr. Schmitt made a motion to appoint Amanda Lynn as District Treasurer and Jodie Rankin as District Deputy Treasurer, and Mrs. Bowers seconded the appointment. The appointment carried 5 to 0.

Mr. Orem then turned the meeting over to Mr. Oakley, the newly elected president.

Mr. Oakley asked the Board to nominate members to the Board of Finance. Mrs. Bowers made a motion to appoint Mr. Schmitt as President of the Board of Finance and Mr. Kahle made a motion to appoint Mrs. Bowers as Treasurer of the Board of Finance. The motions carried 5 to 0.

Mr. Oakley asked the Board to appoint a Policy Liaison and Legislative Liaison for the Board. Mr. Schmitt nominated himself as Policy Liaison and Mr. Oakley as Legislative Liaison. The nominations carried 5 to 0.

Mr. Kavanaugh informed the Board that they should examine compensation wages for the Board. Mr. Schmitt made a motion that the Board retain their compensation package. Mr. Kahle seconded the motion, and the motion carried 5 to 0. The Board will receive a \$2,000.00 annual stipend and \$100.00 per meeting for twelve (12) meetings for a maximum salary of \$3,200.00 per member for a calendar year of service.

Mr. Kavanaugh passed out Conflict of Interest statements to Larry Kahle and Vince Oakley to sign. No action from the Board was needed.

### **Minutes, Claim Docket and Consent Items**

Mr. Oakley asked the Board for a motion to approve the consent items as listed:

- Minutes of the previous meeting on December 11, 2023.
- Claim Docket for the period of December 11, 2023, to January 8, 2024.
- The following FMLA and personal leave requests:
  - Andrew Johnston: FMLA from approximately February 22 until March 7, 2024.
  - Kayla Tucker: FMLA from approximately March 4 until April 2, 2024.
  - Stacy Newman-Smith: Personal leave from February 5-9, 2024.
  - Staci Voegel: Personal leave from February 16-23, 2024.
- The following resignations and retirements for the 2023-2024 school year:

- Mindy Brandenstein: Resignation as Cafeteria Head Cook at NPHS/NPJHS effective January 12, 2024
- The following hiring & transfer requests for the 2023-2024 school year:
  - Paige Rohrer: District English Language Learner Teacher of Record effective immediately.
  - Sarah Mayes: Cafeteria worker at NPHS/NPJHS effective January 16, 2024, starting at \$13.87/hour.
  - Amy Stephens: Long term substitute in North Elementary's Life Skills room effective January 3, 2024.
- The following overnight and/or out of state field trips:
  - Michael MacMunn to take the robotics team to a competition in Lafayette, IN on January 26-27, 2024.

Mr. Kahle made a motion to approve the consent items as presented and Mr. Schmitt seconded the motion. The motion passed 5 to 0.

### **New Business**

Mr. Kavanaugh requested the Board approve the Bylaws and Administration sections of the Neola Policies. In addition, Mr. Kavanaugh presented to the Board for consideration the revised Travel Policy for approval. The Travel Policy was revised to reflect the change made to the mileage reimbursement rate previously approved in the Master Teacher Contract. Mrs. Will made a motion to approve the polices and Mrs. Bowers seconded the motion. The motion passed 5 to 0.

Mr. Kavanaugh requested the Board enter a contract with StrataSite for the creation of our critical incident mapping and active threat plans. The cost for the first year is \$12,575.00 which includes the set up and implementation fee. Mr. Schmitt made a motion to approve the contract with StrataSite and Mr. Kahle seconded the motion. The motion passed 5 to 0.

Mr. Kavanaugh presented Mrs. Schroeder's request for approval of the renewal of Scale, which manages all our servers, including but not limited to the print server, HVAC server, door security, where all our accounts are stored, and Windows devices are managed. This renewal cost \$89,257.40 for five years and covers hardware and software. This is purchased through Bluum USA, Inc. Mr. Kahle made a motion to approve the renewal and Mr. Schmitt seconded the motion. The motion passed 5 to 0.

Mr. Kavanaugh presented Mrs. MacMunn's request to switch to Relay for our Medicaid vendor. Relay has matched our current vendor's cost of 7.5% of reimbursable and offers the opportunity to explore more reimbursement options and better customer service than our current vendor. Mrs. Bowers made a motion to approve the switch to Relay and Mr. Kahle seconded the motion. The motion passed 5 to 0.

## Personnel

### Professional Leave

Mr. Kavanaugh presented the following professional leave requests:

Name	School	Date/Reason	Location	Approx Cost/Fund
Dustin May	NPJHS	January 18-19, 2024 IHSBCA Baseball Clinic	Indianapolis	No Costs
Amber Pickens	NPHS	February 1-3, 2024 IATCCC Track Clinic	Indianapolis	\$175.00 + Sub Costs Athletic Fund
Shannon MacMunn	CO	February 14-16, 2024 ICASE Spring Conference	Indianapolis	\$1,218.00 + Van Use IDEA Spec Ed-611-FY 2024 Grant
Amanda Lynn	CO	February 20-22, 2024 March 12-13, 2024 Budget Workshop	Plainfield	\$800.00 Operation Fund
Robyn Bender Nathan Brandle	NPHS	February 28, 2024 Textbook Open House-SIEC	Huntingburg	Van Use & Sub Costs Education Fund

Upon a motion made by Mrs. Bowers and seconded by Mr. Schmitt, to approve the professional leave requests with a 5 to 0 vote.

### Reports and Information

- Good News Report

### Next Board Meeting

The next Regular Board meeting will be Monday, February 12, 2024, in the library at South Terrace Elementary School. The Board shall have a work session as well as an executive session, with the regular meeting to begin at 6:30 p.m.

### Adjournment

A motion to adjourn was made by Mrs. Bowers, seconded by Mr. Kahle. The meeting was adjourned at 6:53 p.m.

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Vincent F. Oakley, President

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Larry A. Kahle, Vice President

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Lindsey Bowers, Secretary

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Gregory U. Schmitt, Member

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Amy J. Will, Member

**Board of Education**  
**MSD of North Posey County**