

**Minutes – Regular Meeting of the
Board of Education of the
Metropolitan School District of North Posey County, Indiana**

September 11, 2017

A meeting of the Board of Education of the MSD of North Posey County, Poseyville, Indiana, was held in the Board office of MSD of North Posey County on September 11, 2017. The following Board members were present:

- Todd Camp, Superintendent
- Angela Wannemuehler, Asst. Superintendent
- Gregory U. Schmitt, President
- Geoffrey A Gentil, Vice President
- Amy J. Will, Secretary
- Vincent F. Oakley, Member
- Brett A. Stock, Member
- William Bender, School Board Attorney

Executive Session

The Board convened the Executive Session at 5:30 p.m. for the purpose of IC 5-14- 1.5-6.1 (9) to discuss job performance and evaluation of individual employees. The Board adjourned Executive Session at 6:31 p.m.

Regular Meeting

Minutes, Claim Docket and Consent Items

The Board of Education convened for the regular meeting at 6:39 p.m. with Greg Schmitt calling the meeting to order with the initiation of the Pledge of Allegiance.

Mr. Schmitt asked the Board for a motion to approve the consent items as listed:

- Minutes of the previous meeting on August 28, 2017.
- Claim Docket for the period August 15 to September 11, 2017.
- Continue with Cypress Benefit Administrators for our health insurance TPA adding Hostcare and AkescoCare medical concierge services from October 1, 2017 to September 30, 2018.
- Aspen Howell to have her children attend South Terrace. They live in the Cynthia Heights area and will arrange their own transportation.
- School Improvement (PL221) Plans submitted by each building principal.
- The following facility use requests:
 - Lauren Schmitt, North Posey 5th grade volleyball, to use the STES gym from 3:00-5:00 pm on Thursdays during the month of September 2017.
 - Jennifer Thiem, North Posey Youth Volleyball, for additional dates of use at South Terrace. They have requested to add Tuesdays and Thursdays from 5:00-8:00 pm to

their already approved Mondays and Wednesdays. Mrs. Carlton was able to clear this addition with the STES gym calendar through September 19th.

- North Elementary PTO to use the NES soccer field for a family outdoor movie night on Friday, September 29th from 8:00 – 10:30 pm.
- Mike Wassmer to take seven FFA members to the National FFA Convention in Indianapolis on October 26-28, 2017
- The following requests for use of leave days and FMLA:
 - Kelly Trafton for FMLA from October 23 until approximately December 19, 2017 due to a serious health condition that he needs care for.
 - Shelly Eagan to use six (6) leave days to take a trip to Las Vegas with her spouse. The trip is planned for October 12-19, 2017.
 - Sydney Thurman to use six (6) leave days for her wedding and honeymoon, September 29 – October 6, 2017.
- The following hiring requests:
 - Amy Ho and Lori Richardson as co-sponsors for HOSA.

Upon a motion made by Mrs. Will and seconded by Mr. Gentil, all consent items listed were approved with a 5 to 0 vote.

Patron Concerns

There were no patrons present to address the Board.

New Business

Dr. Camp presented and requested the Board adopt the following 2018 budget forms:

- Forms 1, 2, 3, 4, 4a, and 4b
- Debt Worksheet
- The CPF Plan
- The Bus Replacement Plan

He also presented the following resolutions for adoption:

- The Rainy Day Transfer Resolution
- Resolution for Fall Budget Hearing
- Resolution to Adopt the 2018 Capital Projects Fund Plan
- Resolution to Adopt the 2018 Bus Replacement Plan
- Tax Neutrality Resolution
- 2018 Budget Transfer Resolution

Mr. Oakley made a motion to adopt the budget forms and resolutions as presented, and Mr. Stock seconded the motion. The motion carried 5 to 0. A copy of the budget forms and resolutions will be made part of the minutes by incorporation.

Dr. Camp asked the Board to approve Steve Kavanaugh's request to continue to use Indiana School Improvement Institute to provide the PL221 committee training on how to identify weaknesses and then how to create appropriate goals and interventions. The cost for this service is \$1,100.00. A motion was made by Mr. Gentil and seconded by Mrs. Will, the request was approved 5 to 0 vote.

Dr. Camp asked the Board to approve Nancy Dougan’s request to purchase a dual temperature sensor system for all three kitchens from Vanguard. The equipment and installation for all three systems would be \$2,769.72 to be paid from cafeteria funds. Mr. Stock made a motion to approve the request and Mr. Gentil seconded the motion. The motion carried 5 to 0.

Dr. Camp asked the Board to approve reimbursement from corporation funds to NPJHS concession stand funds. Mr. Kavanaugh and two of his teachers attended a workshop on July 11, 2017 without prior Board approval for the professional leave. Expenses of \$760.60 were placed on the school credit card and the credit card bill was paid using the concession stand account. At this time, Mr. Kavanaugh is seeking Board approval for the corporation to cover these expenses. Mrs. Will made a motion to approve the request and Mr. Stock seconded the motion. The motion carried 5 to 0.

Dr. Camp requested the board to approve the Policy for Dealing with Food Allergic Students. Upon a motion made by Mr. Oakley and seconded by Mr. Gentil, the request was approved with a 5 to 0 vote. Dr. Camp also asked the Board to review the Policy for Use of Facilities. This policy was originally created in 1997 and is in need of revisions at this time due to the addition of our elementary gyms. A committee has been formed to review the current policy and procedures and make appropriate changes. The revised policy will be brought to the Board for approval in the October meeting.

Dr. Camp asked the Board to approve the Fire Protection Agreement with Vanguard. This agreement contracts Vanguard to conduct all of our inspections and repair services for our facilities. This includes annual fire extinguisher maintenance and six (6) year maintenance inspections, semi-annual fire alarm inspections, testing and certifications, smoke detector sensitivity testing, semi-annual kitchen hood fire suppression systems inspections, and annual time clocks inspections. The cost of this service is \$5,999.00 per year. Upon a motion by Mrs. Will and seconded by Mr. Oakley, the request was approved with a 5 to 0 vote.

Personnel

Professional Leave

Dr. Camp presented the following professional leave requests:

Name	School	Date/Reason	Location	Approx Cost/Fund
Shannon MacMunn	NES	Monthly (September – April) INALI Regional Meetings	Varies	Included in INALI Program
Toni Buecher Kevin Gengelbach Chelsea Igel Kristi Reynolds Brian Wilson	STES	September 21, 2017 K-5 Math Workshop	Jasper	\$625+Sub & Van Use General Fund
Kelly Carlton Steve Kavanaugh Shannon MacMunn Angela Wannemuehler	STES JHS NES CO	Oct. 29-30, 2017 Visit to Eminence Independent Schools 1:1 Implementation Ideas	Eminence, KY	Use of Van Only General Fund

Kelly Carlton Shannon MacMunn Erin Koester Scott Strieter	STES NES NPHS	November 19-21, 2017 IASP Fall Conference	Indianapolis	\$2,694.00 + Van Use General Fund
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Mr. Stock made a motion to approve the requests and Mrs. Will seconded the motion. The motion carried 5 to 0.

Reports and Information

- January-June 2017 Clinic Report
- IAPSS District VII Meeting – September 28, 2017
- ISBA Fall Conference - October 2-3, 2017

Next Board Meeting

The next Regular Board meeting will be **Tuesday, October 10, 2017** at the Board Office. Executive session will begin at 5:30 p.m. with the regular meeting to begin at 6:30 p.m.

Adjournment

A motion to adjourn was made by Mrs. Will, seconded by Mr. Stock. The meeting was adjourned at 7:01 p.m.

Gregory U. Schmitt, President

Geoffrey A. Gentil, Vice President

Amy J. Will, Secretary

Vincent F. Oakley, Member

Brett A. Stock, Member

**Board of Education
MSD of North Posey County**