

# Minutes of the Regular Meeting of the Board of Education of the Metropolitan School District of North Posey County, Indiana

*Held on August 12, 1996*

The regular meeting of the Board of Education of the M.S.D. of North Posey County, Poseyville, Indiana, was held in the Board Room at the Office of the Superintendent of Schools on the 12th day of August, 1996. The meeting began at the hour of 7:00 p.m. The following Board members were present: Mr. Baehl, Mr. Lewis, Mr. Seibert, and Mrs. Mauck. Also present were Ernest W. Rapp, Superintendent, and John D. Wood, Administrative Assistant.

At 7:05 p.m., it was the decision of the Board to convene in Executive Session for the purpose of discussing personnel according to Indiana Code 5-14-1.5-6.1(b)(8). The Board adjourned from Executive Session at 7:27 p.m.

The Board of Education reconvened for the regular meeting at 7:30 p.m. The meeting was called to order by President Baehl. Minutes of the previous meeting held on Monday, July 29, 1996, were submitted to the Board and approved on a motion by Mr. Lewis, seconded by Mrs. Mauck and unanimously carried.

## CLAIM DOCKET

No claim docket was presented to the Board.

## AGENDA

- 1. Coaching Recommendations for the 1996-97 School Year:** Mr. Rapp recommended to the Board the employment of Michael Kuhn as the head girls' track coach for the 1997 season at the high school, and Gary Gentil as the head softball coach at the high school for the 1997 season. Both individuals were highly recommended by Mrs. Harrington and Mr. Fisher for these assignments. On a motion by Mr. Lewis, seconded by Mr. Seibert, and unanimously carried, the Board approved the recommendation by Mr. Rapp.
- 2. Recommendation for Teacher Aide at North Elementary for the 1996-97 School Year:** Mr. Rapp recommended to the Board the employment of Janice Williams as a teacher instructional assistant for Grade 1 with Mrs. Neidig. Miss Williams student taught at North Elementary in 1996 and graduated from the University of Southern Indiana in May. On a motion by Mr. Seibert, seconded by Mrs. Mauck and unanimously carried, the Board approved this recommendation.
- 3. New Welborn HMO Health Insurance Premiums:** Mr. Rapp presented a handout showing the new Welborn HMO health insurance premiums effective November 1, 1996, through October 31, 1997. The annual premium for a single plan will be \$1,971.60, which is an increase of \$111.60. The annual premium for a family plan will be \$5,665.92, which reflects an increase of \$313.92. This 5% increase is the first increase incurred in two years. The Board will continue to annually contribute up to \$1,920 toward the cost of the standard single plan and up to \$4,771 toward the cost of the standard family plan. Any adjustments to this amount may be negotiated with the teachers as part of the new moneys received in 1997.
- 4. Report on HVAC Projects at North Elementary and South Terrace Elementary Schools and at the Junior High:** Mr. Rapp reported to the Board on the progress of the HVAC projects at the two elementary schools. ARC Mechanical is on schedule with the installation and testing of new equipment. A minor delay was reported on the shipment of the unit ventilators for North Elementary School, but Mr. Lewis reported that ARC Mechanical had solved the problem with the supplier and the shipment would be on time. The next progress meeting for this project will be on Thursday, August 29, 1996, at 8:00 a.m. at South Terrace Elementary School.

Mr. Rapp reported that final approval from the State had been received on the plans for the junior high project. Deig Brothers Construction has completed the excavation and preparation for the pouring of the footings, removed and relocated trees, and will have the new drive completed for the first day of school. Mr. Rapp reported that the construction project will cause a parking problem and a traffic flow problem. Employee parking has been worked out by the building principals, but parking for junior high events will be a serious problem. Traffic flow in the morning and afternoon

during the loading and unloading of buses in the front of the building will be one way for buses only. Parents bringing students to both schools will unload passengers at the east entrance only. Junior high students will walk through the high school to the junior high area.

**5. Performance-Based Accreditation for All Schools during the 1996-97 School Year:** Mr. Rapp distributed a list of the faculty members serving on the PBA Steering Committee for the 1996-97 school year. Those individuals are: Ronald Baysinger, Karen Davis from North Elementary; Kelly Carlton and Jan Root from South Terrace Elementary; Michael Andry, Sara Barr, Walter Gleim, Roberta Adamson from North Posey Junior High School; and Margaret Rapp, Marilyn Rogers from North Posey High School. These teachers met with Mr. George Stuckey from the Indiana Department of Education on Wednesday, August 7, 1996, at the Bayou Grill in New Harmony to discuss the plans for the local Performance-Based Accreditation process. Mr. Stuckey proved to be very informative and provided the committee with a great deal of valuable information. Mr. Rapp informed the Board that a waiver request would be submitted to the Department of Education asking for release time on six half days for PBA activities. Students will be released after lunch is served to allow two to two and a half hours for teachers to work on the required reports. The following dates will be utilized pending approval by the Department of Education: October 30, 1996, November 13, 1996, December 4, 1996, January 8, 1997, January 22, 1997, and February 19, 1997.

**6. Welcome Back To School/Teacher Orientation Day on Friday, August 16, 1996:** Mr. Rapp informed the Board of the agenda for the Teacher Orientation Day program scheduled on Friday, August 16, 1996, in the high school cafeteria. The day will begin with a continental breakfast from 8:00 to 8:30 a.m. Mr. Rapp will open the meeting with a welcome and an introduction of all the new staff members. Insurance information will be provided to all employees. Following the general meeting, staff members will meet with their building principal. The activities will conclude at 12:00 noon. After lunch, teachers will have the afternoon to work in their classrooms to prepare for the first day of school on Monday, August 19, 1996. Mr. Rapp extended an invitation to the Board to attend this orientation meeting if at all possible.

**7. Indiana School Board Association Fall Conference, October 2 and 3, 1996, at the Indianapolis Convention Center:** Mr. Rapp shared with the Board the information he just received regarding the annual Indiana School Board Association Fall Conference to be held on October 2-3, 1996, at the Indianapolis Convention Center. The Board discussed plans to attend this important activity. Mr. Baehl was chosen to be the official delegate for this year's conference, representing the M.S.D. of North Posey County.

**8. Opening for Cheerleader Sponsor at North Posey Junior High School:** Mr. Rapp informed the Board that Jenny Stone had resigned her position as cheerleader sponsor at the junior high due to conflicts with their class schedule at USI and her regular work schedule. Mr. Rapp asked if any person in the community is interested in this position to please contact Mr. Sergesketter at the junior high as soon as possible.

**9. Recommendation to Increase Substitute Teacher Pay:** Mr. Rapp made a recommendation to the Board to increase the pay for a substitute teacher to \$45 per day. This is a \$5 increase. Mr. Rapp reported the pay had not been changed for over five years. On a motion by Mr. Lewis, seconded by Mrs. Mauck, and unanimously passed by the Board, the recommendation was approved.

**10. Recommendation to Pay Mr. Brenton for Serving as Financial Consultant:** Mr. Rapp recommended to the Board that Mr. Brenton be paid for serving as financial consultant for the preparation of the budget and other financial matters for a period of 15 months. Payment shall be in the form of paying the monthly premiums for a single health plan with the corporation provider, Welborn HMO. Coverage would be provided through December, 1997, when Mr. Brenton will turn 65 years of age and qualify for Medicare. Mr. Rapp explained to the Board how valuable Mr. Brenton has been in this year's budget preparation. He informed the Board that Mr. Brenton would continue to assist with budget matters as well as other important financial matters. On a motion by Mr. Seibert, seconded by Mr. Lewis, and unanimously passed by the Board, the recommendation was approved.

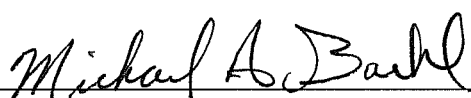
**11. Next Meeting Reminders:** Mr. Rapp reminded Board members of the following important meeting dates and times:

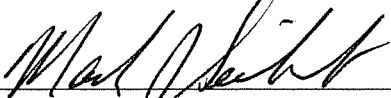
Thursday, August 22, 1996      Public Hearing on the 1997 - Budget - 6:00 p.m./ Executive Session to be held at 5:30 p.m.

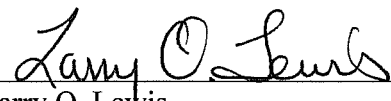
Thursday, August 29, 1996      Meet to adopt the Budget - 6:00 p.m.  
Executive Session to be held at 5:30 p.m.

**ADJOURNMENT**

As there was no further school business to come before the Board at this time, President Baehl entertained a motion to adjourn. Said motion was made by Mr. Lewis, seconded by Mr. Seibert, and unanimously carried. The meeting was officially adjourned at 8:20 p.m.

  
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Michael A. Baehl

  
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Mark J. Seibert

  
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Larry O. Lewis

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Timothy K. Buecher

  
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Kathy A. Mauck

Board of Education  
M.S.D. of North Posey County

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# **Minutes of the Regular Meeting of the Board of Education of the Metropolitan School District of North Posey County, Indiana**

*Held on August 22, 1996*

A special meeting of the Board of Education of the M.S.D. of North Posey County, Poseyville, Indiana, was held in the Board Room at the Office of the Superintendent of Schools on the 22nd day of August, 1996. The meeting began at the hour of 5:30 p.m. The following Board members were present: Mr. Baehl, Mr. Lewis, Mr. Seibert, and Mrs. Mauck. Also present were Ernest W. Rapp, Superintendent, and John D. Wood, Administrative Assistant.

At 5:30 p.m., it was the decision of the Board to convene in Executive Session for the purpose of discussing personnel according to Indiana Code 5-14-1.5-6.1(b)(8). The Board adjourned from Executive Session at 6:00 p.m.

The Board of Education reconvened for the special meeting at 6:00 p.m. The meeting was called to order by President Baehl. Minutes of the previous meeting held on Monday, August 12, 1996, were submitted to the Board and approved on a motion by Mr. Seibert, seconded by Mr. Lewis and unanimously carried.

## **CLAIM DOCKET**

A copy of the current claim docket was presented to the Board for consideration. Upon a motion duly made by Mrs. Mauck and seconded by Mr. Lewis, and unanimously carried, the claim docket was approved by the Board. A copy of the claim docket, as approved by the Board, shall be made a part of the official minutes by incorporation.

## **AGENDA**

A special meeting of the Board of Education of the M.S.D. of North Posey County, Indiana, was held in the school corporation office building on the 22nd day of August, 1996, at 6:00 p.m. The purpose of the meeting was for the public review of the budget for the 1997 calendar year and the Capital Projects Plan (P.O. 240-1991) and to answer questions from the public concerning these proposed budgets. Since there were no patrons present, the Board proceeded with a regular meeting agenda.

### **Coaching Recommendations for 1996-97**

Mr. Rapp recommended to the Board the employment of Mr. Patrick Rose as a junior high football coach, Mr. Doug Donner as the assistant softball coach, and Mrs. Alison Rose as the cheerleader coach at the junior high school. All of these appointments were endorsed by the respective building level principal. On a motion by Mr. Seibert, seconded by Mrs. Mauck, the Board unanimously approved the recommendation by Mr. Rapp.

### **Recommendation to Employ an Instructional Assistant at South Terrace Elementary School for the 1996-97 School Year**

Mr. Rapp explained to the Board the need for an instructional assistant for grade 5 at South Terrace Elementary School, rather than the addition of a teacher to fill the vacancy left by the promotion of Mr. Schapker. Mr. Robert Gentil, principal, requested the instructional assistant. Mr. Rapp recommended the hiring of Mrs. Kristi Reynolds as the instructional assistant. Mrs. Reynolds is a licensed elementary teacher having graduated from USI in 1993 and has been regularly substitute teaching for the past two years in the District.

### **Report on Teacher Orientation Day Activities**

Mr. Rapp reported to the Board on the activities of Teacher Orientation Day held on Friday, August 16, 1996. Mr. Rapp enjoyed the opportunity to address the entire staff on the first Teacher Orientation Day of his superintendency. Mr. Rapp felt it was a very positive opening day activity.

### **Total Enrollment for all Schools as of August 22, 1996**

Mr. Rapp presented a handout to the Board showing the enrollments for each of the schools in the District. The counts were official as of Thursday, August 22, 1996, and were as follows:

North Posey High School	587
North Posey Junior High	261
North Elementary School	503
South Terrace Elementary	<u>381</u>
Total	1732

**Resignation of Stacy Maurer**

Mr. Rapp informed the Board of the resignation of Mrs. Stacy Maurer as the assistant girls' track coach at North Posey High School. Mrs. Maurer has served in this position for three (3) years and has done an outstanding job. The Board requested Mr. Rapp send a letter of appreciation to Mrs. Maurer, thanking her for her fine service. On a motion by Mrs. Mauck, seconded by Mr. Seibert, the Board accepted the resignation of Mrs. Maurer unanimously.

**Transportation Department Report by Mr. Wood**

Mr. Wood gave a brief report on the current status of the Transportation Department. The three (3) new school buses were delivered on time and are in operation. All of the buses passed the Indiana State Police Vehicle Inspection on Tuesday, August 13, 1996. Mr. Wood reported the resignation of Mrs. Debra Cavins as a bus driver. He recommended the employment of Mrs. Pam Hisch to fill this vacancy. On a motion by Mr. Lewis, seconded by Mr. Seibert, the motion was unanimously passed.

**Recommendation for Kyle Rapp to Serve as a volunteer Football Coach at North Posey High School**

Mr. Rapp recommended the assignment of Mr. Kyle Rapp as a volunteer football coach at North Posey High School for the 1996-97 school year. On a motion by Mr. Lewis, seconded by Mrs. Mauck, the motion was unanimously passed.

**Dates for Future Board Meetings**


Mr. Rapp announced the dates for future meetings for the Board of Education as follows:

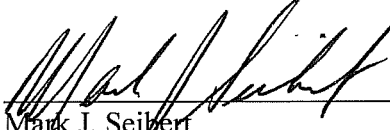
Thursday, August 29, 1996 - Executive Session - 5:30 p.m. - Regular Meeting 6:00 p.m.

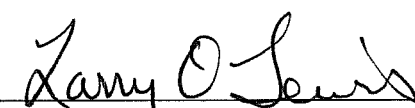
Thursday, September 19, 1996 Executive Session - 5:30 p.m. - Regular Meeting 6:15 p.m.

**ADJOURNMENT**

As there was no further school business to come before the Board at this time, President Baehl entertained a motion to adjourn. Said motion was made by Mr. Seibert, seconded by Mr. Lewis, and unanimously carried. The meeting was officially adjourned at 7:10 p.m.

  
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 Michael A. Baehl

  
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 Mark J. Seibert

  
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 Larry O. Lewis

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*Held on August 29, 1996*

The regular meeting of the Board of Education of the M.S.D. of North Posey County, Poseyville, Indiana, was held in the Board Room at the Office of the Superintendent of Schools on the 29th day of August, 1996. The meeting began at the hour of 5:30 p.m. The following Board members were present: Mr. Baehl, Mr. Lewis, Mr. Seibert, and Mrs. Mauck. Also present were Ernest W. Rapp, Superintendent, and John D. Wood, Administrative Assistant.

At 5:35 p.m., it was the decision of the Board to convene in Executive Session for the purpose of discussing personnel according to Indiana Code 5-14-1.5-6.1(b)(8). The Board adjourned from Executive Session at 6:00 p.m.

The Board of Education reconvened for the special meeting at 6:00 p.m. The meeting was called to order by President Baehl. Minutes of the previous meeting held on Monday, August 22, 1996, were submitted to the Board and approved on a motion by Mr. Lewis, seconded by Mr. Seibert and unanimously carried.

## **AGENDA**

### **Adoption of the 1997 Budget**

Mr. Rapp presented the final 1997 Budget, Capital Projects Fund, and Bus Replacement Plan to the Board for approval. On a motion by Mrs. Mauck, seconded by Mr. Lewis, the motion passed unanimously.

### **Professional Leave Requests**

Mr. Rapp recommended to the Board the following professional leave requests for approval:

1. Roberta Adamson, Lisa Koester, and Linda Reising - Academic Coaches Conference in Indianapolis on Friday, September 13, 1996
2. Beverly Kahle - IACAC Admissions and Financial Aid Congress in Indianapolis from Wednesday, September 18, 1996, through Friday, September 20, 1996
3. Diane Smith - Indiana Forensics Association and Indiana Speech Communication Association Annual Conference in Indianapolis Friday and Saturday, September 20 and 21, 1996
4. Diane Smith - Debate Clinic at Ben Davis High School in Indianapolis on Saturday, September 28, 1996
5. Debra Harrington - IASP Fall Conference in Indianapolis Sunday through Tuesday, October 13-15, 1996

On a motion made by Mrs. Mauck, seconded by Mr. Seibert, the Board unanimously approved the motion.

### **Coaching Recommendations for the 1996-97 School Year**

Mr. Rapp recommended two coaching assignments be filled by the following individuals:

1. Robin Tepoch - Junior High boys' basketball coach
2. William Centifanto - High School assistant boys' track coach

On a motion by Mr. Lewis, seconded by Mr. Seibert, the Board unanimously passed the motion.

### **Adoption of Board Policy for the Approval of Volunteer Athletic Coaches**

Mr. Rapp recommended to the Board a policy for the approval of volunteer athletic coaches. On a motion by Mrs. Mauck, seconded by Mr. Seibert, the Board unanimously passed the motion. A copy of the policy shall be made a part of the minutes by incorporation.

### **Adoption of New Substitute Teacher Policy as Required by the Indiana Department of Education**

Mr. Rapp recommended to the Board a new substitute teacher policy. He explained that the Indiana Department of Education required the development of this policy, and their approval must be received before the policy goes into effect. The policy must be approved by the State on or before Monday, September 16, 1996. On a motion by Mr. Lewis, seconded by Mr. Seibert, the Board unanimously approved the policy. A copy of the policy shall be made a part of the minutes by incorporation.

**Recommendation of Volunteer Assistant Football Coaches at the Junior High**

Mr. Rapp recommended to the Board the following individuals to serve as volunteer football coaches at the junior high: Franzy Fleck, Kevin Gengelbach, Kim Higginson, and Tim Mauck. On a motion made by Mr. Seibert, seconded by Mr. Lewis, the Board unanimously approved the motion.

**Bus Driver Resignation and New Driver Recommendation**

Mr. Wood informed the Board that Mrs. Chris Strader has resigned as a bus driver effective Friday, August 30, 1996. Mrs. Strader has been a bus driver for the past four years. She finished her degree in elementary education in 1996 and plans to work as a substitute teacher. Mr. Wood recommended to the Board the hiring of Mr. Carl Buchanan to fill the position of bus driver. On a motion by Mrs. Mauck, seconded by Mr. Seibert, the Board unanimously accepted the resignation of Chris Strader and approved the hiring of Mr. Carl Buchanan as a bus driver. Mr. Baehl requested Mr. Rapp write a letter to Mrs. Strader thanking her for her service.

**Student Enrollment as of Friday, August 23, 1996**

Mr. Rapp reported the current enrollment for the school district to be 1,732 students. He stated the official enrollment day is Friday, September 13, 1996.

**Request to Use North Elementary Parking Lot for Poseyville Autumnfest**

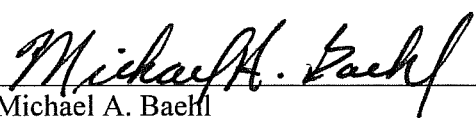
Mr. Rapp reported to the Board that Jane Hoehn, chairperson for the Poseyville Autumnfest, has requested the use of the North Elementary School parking lot on September 28 and 19, 1996, for their activities. She assured the Board that they would check for fuel leaks to prevent damage to the asphalt. Also, Bill Schmitt, Poseyville Jaycees, requested permission to use the field area behind North Elementary School for sand volleyball competition. On a motion by Mr. Seibert, seconded by Mrs. Mauck, the motion was unanimously passed.

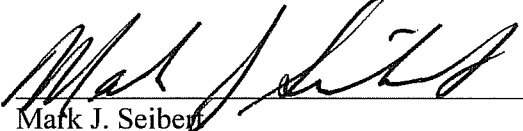
**Roof Problems on Auditorium and East Hallway by New Gym**

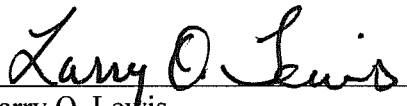
Mr. Rapp requested authorization to repair the roof on the high school auditorium and east hallway area as soon as possible. Mr. Lewis reported the condition of the roof over the auditorium as being in bad shape and needing repair as soon as possible. He estimated the costs to repair this area at approximately \$23,000. The repairs would include a full warranty of 15 years. On a motion by Mrs. Mauck, seconded by Mr. Seibert, the Board unanimously approved the motion to authorize the repairs.

**ADJOURNMENT**

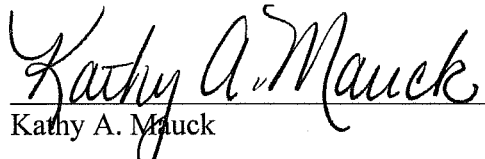
As there was no further school business to come before the Board at this time, President Baehl entertained a motion to adjourn. Said motion was made by Mr. Seibert, seconded by Mr. Lewis, and unanimously carried. The meeting was officially adjourned at 7:12 p.m.

  
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Michael A. Baehl

  
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Mark J. Seibert

  
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