

METROPOLITAN SCHOOL DISTRICT OF NORTH POSEY COUNTY  
(Board of Education Meeting -- Jan. 6, 1960)

The Board of Education met in a special meeting January 6, 1960, at 1:30 P.M., in Ralph Schuler's office. Those present were: Mr. Heckerman, Pres., Mr. Williams, Mr. Matz, Mr. Kemmerling, Dr. Schomer, Mr. Hardig, Mr. Schuler, Mr. Hutchinson and Mr. Wilson.

The meeting was called to order by Mr. Heckerman.

Dr. W. E. Schomer, Indiana State Teachers College led the discussion concerning qualifications for a school superintendent.

1. He suggested that a salary range be included in our criteria arrived at in our meeting of December 30, 1959.
2. He also discussed experience and local candidates.
3. He suggested that placement bureaus of our state colleges be used in procuring candidates. Purdue, Indiana University, Ball State, Butler, Indiana State should be contacted and submit no more than three candidates.
4. He suggested that the procedure in selecting a candidate be followed as outlined on the attached information sheet.
5. It was agreed that the dead-line date for receiving credentials would be February 15, 1960.

It was agreed that Dr. Schomer's suggestions be accepted and that a letter be sent to all state college placement bureaus requesting that no more than three candidates be recommended by each institution.

The meeting was adjourned.

Signed: George H. Heckerman  
Chairman

Virgil B. Williams  
Secretary

Poseyville, Ind.  
January 7, 1960.

Dear Dr.

Re: Requests for superintendent candidates.

We, the Board of Education of the Metropolitan School District of North Posey County, wish to solicit your help in obtaining a superintendent for our school district.

Our district is located in southwestern Indiana in north Posey County, and consists of five townships which were consolidated in November, 1956. We have completed a building program which has provided us with a new 10 classroom elementary building and a new junior-senior high school plant. These two, with three other elementary schools, provide ample space and facilities for our combined enrollment of approximately 1,100 students and 50 teachers.

Our assessed valuation is \$9,500,000 as of 1959. We own 16 of our 20 buses and have a teacher salary schedule with beginning salaries at \$4,000 for B.S. and \$4,100 for M. S.

We would like for your bureau to recommend no more than three candidates prior to February 15, 1960 for our superintendency. The following criteria is suggested in making your recommendations.

1. No candidate presently located in Posey County will be considered.

2. General personal data

Age - 40 to 50  
Health - Good

U. S. Citizen  
Appearance - Pleasing

Marital Status - Married

3. Experience

Prefer at least 3 years teaching  
3 years principal  
3 years superintendent

Some experience under a board of education and a background in curriculum development and business management is desired.

4. Educational background

Prefer qualification for Indiana Superintendent License under new law (6 years).

5. Personality

- a. Church affiliation who demonstrates a Christian faith.
- b. Active in civic affairs.
- c. Belongs to professional organizations.
- d. Command of the English language.
- e. Ability to motivate others.
- f. Person who is not satisfied with the status quo.
- g. Easy to talk with.
- h. Sound financial judgment and experience.
- i. Knows and likes children.
- j. Common sense and not subject to depressing moods.

6. \$8,000 to \$11,000 salary range.

The above qualifications are preferred but not all inclusive. The Board would employ a person of outstanding ability and promise even though they do not meet all of these criteria.

In case of difficulty in making a final selection would you be willing to meet with us to discuss your candidates?

Your cooperation is appreciated.

Sincerely yours,

George Heckerman, Pres.  
Virgil Williams, Sec.

## METROPOLITAN SCHOOL DISTRICT OF NORTH POSEY CO.

We recommend that complete service, maintenance and safety check contracts be awarded to the following stations and garages:

## 1. Powers Gulf Station, Wadesville, Indiana -

Bus No. 1 - Don Espenlaub - driver  
Bus No. 2 - Rex Sawyer - driver  
Bus No. 3 - Russell Kincheloe - driver  
Bus No. 4 - John Goedde - driver  
Bus No. 13 - Allen Hicks - driver  
Bus No. 14 - Malcolm Lamar - driver  
Bus No. 16 - Theodore Pappenmeier - driver

## 2. R &amp; W Garage - Cynthiana, Indiana -

Bus No. 8 - Leslie Pritchett - driver  
Bus No. 11 - Delbert Titzer - driver  
Bus No. 12 - Marvin Titzer - driver  
Bus No. 20 - Ed Knapp - driver

## 3. Hopf Service Station, Poseyville, Indiana -

Bus No. 5 - Gordon Rumble - driver  
Bus No. 7 - Gene Williams - driver  
Bus No. 9 - James Schmidt - driver  
Bus No. 10 - Harold L. Crawford - driver  
Bus No. 18 - Clifford Creek - driver

## 4. Geisler &amp; Simpson - Griffin, Indiana -

Bus No. 17 - Charles Schutz - driver

Charles E. Roberts  
Charles E. Roberts  
Asst. Supt.

Eldon R. Crawford  
Supt., Metropolitan School District  
of North Posey County

METROPOLITAN SCHOOL DISTRICT OF NORTH POSEY COUNTY  
(Board of Education Meeting -- January 11, 1960)

MINUTES

The Board of Education met in regular session on Monday, January 11th, 1960, at 7:30 P.M., in the Administrative Office.

The following members were present: George Heckerman, Harold Kemmerling, Vertis Matz and Virgil Williams.

Also attending the meeting were: Eldon R. Crawford, Supt.; Charles Roberts, Ass't. Supt.; Ralph Schuler, School Attorney; William Wilson, Dir. of Elementary Education; Mr. & Mrs. Jack Reynolds and Mrs. Robert Thornburg.

MINUTES:

Motion was made by Mr. Matz -- seconded by Williams -- to accept the minutes of the December 28th meeting as written. Motion carried.

Minutes of the December 30th Special Meeting were read by Williams. Motion was made by Williams -- seconded by Matz -- to accept the minutes of the December 30th meeting. Motion carried.

Minutes of January 6th Special Meeting were read by Williams. Motion was made by Kemmerling -- seconded by Williams -- to accept the minutes. Motion carried.

BILLS AND CLAIMS:

Regular Claims Nos. 716 to 751 were presented. Motion was made by Matz -- seconded by Kemmerling to allow the claims. Motion carried.

SOUTH TERRACE DRAPERIES:

A revised quotation from the Allied School Equipment Co. for draperies on the classroom windows at the South Terrace School was submitted. The new quotation proposes to do the complete job for a total sum of \$1350.60. This revision is a quotation on the same type of installation with 25% fullness in the draperies as compared to the former quotation of \$1452.60 with a 55% fullness. It was explained that this expenditure could be made from the original appropriation for constructing and equipping the South Terrace School and it would not be necessary to advertise for bids. Motion was made by Williams -- seconded by Matz -- to purchase the drapes for the South Terrace School at the revised quotation figure of \$1350.60. Motion carried.

AUDIO-VISUAL EQUIPMENT QUOTATIONS:

A copy of quotations for various types of audio-visual equipment from four different firms is attached in tabular form. This was presented to the Board and explained.

Mr. Crawford stated that he felt that the equipment should be purchased only after decision is made on the basis of demonstrations by each of the firms and comparing prices. Motion was made by Matz -- seconded by Kemmerling -- to authorize the purchase of the equipment in accordance with the decisions of the Principals, Mr. Goerges and the Administrative Office. Motion carried.

RECOMMENDATIONS REGARDING SERVICING SCHOOL BUSES:

Recommendations in regard to the awarding of contracts and servicing school busses and furnishing gasoline, oil and other supplies during the second semester of the current year were submitted to the Board. A copy of these recommendations is attached. Also, a proposed contract form to be used in connection with this service, which had been prepared by Mr. Schuler, was submitted for approval. It was pointed out that repairs or services not specifically listed in the contract or proposed plan would require a separate work order and that such repairs which might be considered of a major type would require separate and special attention.

Motion was made by Matz -- seconded by Williams -- to accept the recommendations concerning school bus maintenance and service and to approve the proposed contract form as submitted. Motion carried.

DEADLINE DATE FOR PRESENTING CLAIMS:

It was suggested that the Board take action setting a deadline date prior to regular Board meetings for filing claims to be paid at such Board meetings.

It was pointed out that a great deal of work was involved in the preparation and processing of claims after they are filed in order to get them ready to present to the Board. It was stated that quite often claims have been brought in a few minutes prior to the time for the Board to convene with the expectation that the claim would be allowed at the Board meeting. It was suggested that at least one full day and two, if possible, be set aside for preparation.

## January 11th Minutes Continued -- Page 2.

Motion was made by Williams -- seconded by Kemmerling -- that all claims to be paid in regular Board meetings shall be filed on or before Wednesday preceding the day of the meeting. Motion carried.

R.E.M.C. CONTRACT:

Copies of a new contract with the R.E.M.C. for electrical service at the high school were presented for signatures of the president and secretary of the Board. This new contract sets up a revised scale of rate charges which purportedly will result in lower costs for electrical power.

REQUISITION -- FRENCH HORN:

A requisition which had been submitted by Mr. Seargeant to purchase a new French horn as a school-owned instrument for the Band was submitted. Mr. Seargeant stated that a net cost of \$226.50 was the best of three quotations which he had received and was the quotation of the H & H Music Co., Evansville, Indiana.

Motion was made by Matz -- seconded by Williams -- to authorize the purchase of the French horn. Motion carried.

HIGH SCHOOL JANITOR:

Mr. Crawford stated that he had received no written recommendations concerning additional high school janitor but that he had talked with Mr. Hutchinson and both custodians who are employed at the present time, concerning the employment of Delbert Titzer, and that all of them stated they felt Titzer would be satisfactory. Mr. Crawford stated that Mr. Roy Majors had submitted an application to his office.

The Board agreed that the decision should be left up to Mr. Hutchinson and the regular janitors, and since Titzer is satisfactory with them, motion was made by Mr. Matz -- seconded by Mr. Williams -- to employ Delbert Titzer as a third custodian at the high school. Motion carried.

BASKETBALL GOALS:

Mr. Roberts reported that he had a quotation from Reynalds Judah in regard to installation of new goals at the South Terrace School and that this amount was quoted at \$600.00. The question was raised concerning the goals in the Wadesville School -- whether or not they could be traded on new goals.

It was suggested that if a reasonable amount could be allowed, that this be done; otherwise, the goals should be kept for possible future use or other disposal.

Motion was made by Williams -- seconded by Matz -- to authorize Roberts to purchase goals at South Terrace and to trade in the Wadesville goals, if possible. Motion carried.

There was some discussion concerning the stability of the goals at the high school gym. Mr. Roberts was directed to have these goals checked at the time the South Terrace goals are installed.

HIGH SCHOOL: WALKS - CARPETING - DRAPES - STAGE CURTAINS:

Mr. Crawford reported that quotations have been received for additional walkways needed at the high school which totalled approximately \$2,000. Also, one quotation for carpeting the auditorium and the interior entrances to the gym floor is about \$1300.00.

Also, quotations on drapes for the classroom windows at the high school and for stage curtains have been received. These quotations are to be presented to the Board of Directors of the Holding Corporation in their January 14th meeting.

It was suggested that if the Board had any preferences in regard to window coverings at the high school, it might be helpful if they would explain such preferences. Members of the Board indicated that they would favor drapes over venetian blinds or roller shades.

MOTION WAS MADE BY WILLIAMS -- SECONDED BY KEMMERLING -- TO ADJOURN AT 9:25 P.M. MOTION CARRIED.

Signed:

George H. Heckerman  
Chairman

Virgil B. Williams  
Secretary

METROPOLITAN SCHOOL DISTRICT OF NORTH POSEY COUNTY  
(Board of Education Meeting -- January 25, 1960)

MINUTES

The Board of Education met in regular session on Monday, January 25, 1960, at 7:30 p.m., in the Administrative office.

The following members were present: George Heckerman, Harold Kemmerling, Virgil Williams and Vertis Matz.

Also attending the meeting were: Eldon R. Crawford, Supt.; Charles E. Roberts, Asst. Supt.; ~~Lloyd Hutchinson, Principal~~; William Wilson, Director of Elementary Ed.; Roy Goerges, and Ralph Schuler, Attorney. Also present were: Mrs. Jack Reynolds and Mrs. Robert Thornburg -- members of the Citizens' Committee for Better Education.

The meeting was called to order by George Heckerman.

MINUTES:

Motion was made by Matz, seconded by Williams, to approve the minutes of January 11 meeting as written. Motion carried.

BILLS AND CLAIMS:

Payroll claims, Nos. 1 to 7, and regular claims, Nos. 752 to 781, were presented for approval. Motion was made by Kemmerling, seconded by Williams, to approve payment of claims. Motion carried.

HIGH SCHOOL LIGHT AND POWER:

Mr. Crawford reported that light and power bills have been re-computed for the high school covering the period September to December, 1959 inclusive and that credit in the amount of \$1461.50 has been allowed to school corporation by the R.E.M.C. No more payments or service will be due until after this amount of credit is used up. A letter from the manager of the R.E.M.C. office at Vincennes verifying this information was read by Mr. Williams, secretary of the Board. This letter will be kept on file.

USE OF POSEYVILLE GYM:

Mr. Crawford reported that he had an inquiry from Glenn Snodgrass, minister of the Calvary Tabernacle, in Poseyville, for use of the Poseyville school gym to hold a revival meeting during dates -- February 3- February 13, inclusive.

It was stated that the Poseyville school gym was used during some evenings for grade basketball and had been used in recent weeks as a practice gym for high school freshman basketball team. It was pointed out that arrangements could be made if necessary to leave the gym free from school use during the evenings of this period. It was stated that such arrangements would need to be worked out by Mr. Wilson and the school groups using the gym. It was also stated that arrangements might be made by Mr. Wilson and Snodgrass for the church groups to use the gym on such evenings as it would not be used by school groups. It was stated that the policy in regard to use of school facilities provides that school facilities be made available to all responsible and worthwhile community organizations at such times that such facilities would be free in regard to use by the school itself. It was stated that nothing in the policy referred to granting religious groups or refusing such groups use of school facilities.

Motion was made by Kemmerling -- seconded by Williams -- to approve the use of the Poseyville school gym by the Calvary Tabernacle group for revival meeting during the period February 3 to 13 at such times as the gym will not be used for school purposes; such arrangements to be worked out and mutually agreed upon by Mr. Wilson and Mr. Snodgrass. Motion carried.

HIGH SCHOOL CAVITATOR:

Mr. Roberts reported that the sump pump at the cavitator is not working and that sewage has backed up in the system. However, a man will be sent out Tuesday morning from Tri-State Plumbing Company to correct the difficulty.

ELEMENTARY SCHOOLS:

Mr. Wilson reported that the old elementary buildings at Poseyville, Cynthiana and Griffin were extremely hard to heat in cold weather and that much of the difficulty stemmed from the condition of windows and window frames in these buildings.

It was stated that these conditions were recognized as a part of the general condition of old buildings and could be corrected, or at least improved, in the general repair program during the summer. It was suggested that probable repair of openings and walls of the old buildings should improve the heating problem and possibly result in savings in fuel costs at the same time.

Mr. Wilson reported further that certain improvements at South Terrace would be desirable including the construction of some additional walks, more rock on parking area and drives, some additional furniture and shelving to be installed in the teachers' lounge -- with the view to converting the teachers' lounge into a library room.

#### WADESVILLE SCHOOL PROPERTY:

Mr. Schuler presented a proposed certificate of purchase to be signed by the president and secretary of the Board and turned over to the purchaser of the Wadesville gym and adjacent land in the event that the sale of such property on January 30 was completed. He stated that this certificate would serve as a temporary verification of ownership until such time as a legal deed could be executed and turned over to the purchaser.

#### MARTIN & TATE CLAIM:

It was reported that the work stipulated under the contract with Martin and Tate to remove light fixtures from the old Wadesville school and install such fixtures at the Cynthiana, Poseyville and Griffin buildings where designated, has been completed. It was suggested that the installations be inspected and certified as to satisfactory completion by Mr. Roberts and/or Mr. Wilson in writing before payment of the claim is made.

It was reported that a few of the fluorescent fixtures would not be used and that other types of fixtures which had been replaced by these installations were on hand as surplus materials. The question was raised as to whether these used fixtures could be sold as surplus without being advertised for special auction. Mr. Schuler advised that in his opinion this could be done. It was reported that Mr. Bob Stroud and Carl Nix had made inquiry concerning some of these fixtures.

#### AUDIO-VISUAL EDUCATION EQUIPMENT:

A report and recommendation concerning the purchase of various audio-visual items and based on proposals and quotations which had been designated from four different firms was submitted. This report and recommendation was made by Mr. Goerges and had been approved by Mr. Wilson and Mr. Hutchinson.

Mr. Crawford pointed out that some of the items listed on this report had not been submitted to the various firms for quotations; also that the opaque projector had previously been ordered as a part of the new Science equipment. He also suggested that some thought be given to a different type of storage cabinet for strip films. Motion was made by Matz -- seconded by Kemmerling -- to authorize the purchase of audio-visual equipment as recommended after a check has been made on the type of film strip cabinet and a decision pertaining to this item is reached. Motion carried.

#### GOALS - SOUTH TERRACE:

Mr. Roberts reported that inquiry of Mr. Reynolds Judah concerning the possibility of trading the basketball goals at the Wadesville gym on the purchase of new goals at South Terrace had been made, and that Mr. Judah stated that he could not allow a trade-in and that he would have no use for the old goals; also that if he took them, he would simply be gambling on whether he could re-sell them at some place else.

#### CUSTODIAN'S PAY:

Mr. Roberts reported that Robert Smith, one of the high school custodians, had missed two days' work because of illness. It was stated that Smith had been told that his salary for these two days would be deducted. Mr. Roberts stated that he felt that no deduction should be made from Smith's salary since there was no one employed to take his place during his absence. The Board agreed that Mr. Smith should receive full pay without deduction for his two days' absence.

#### HIGH SCHOOL CAFETERIA AND AUDITORIUM:

Mr. Heckerman inquired about payment to the school corporation for use of the cafeteria and auditorium by the Pioneer Seed Corn Company for a banquet. He stated that the amount agreed upon in accordance with adopted policy would be \$35.00 and was due the school district, probably to be paid from P.-T.A. receipts collected from the Seed Corn Co. for preparing and serving the dinner.

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Mr. Matz reported that the Griffin church held an annual Mother-Daughter banquet and had asked him to inquire if the high school cafeteria would be available and also if it would be satisfactory for them to engage the Band Boosters Club to sponsor the preparation and serving of the meal. The question was asked that if this project were developed and sponsored by the Band Boosters Club would the cafeteria be available without charge. The Board members agreed that facilities could be made available without charge for this purpose but janitors would have to be paid unless they want to donate their services. Agreement would need to be made between the church committee and custodians concerning their services.

Motion was made by Kemmerling -- seconded by Williams -- to adjourn at 9:00 p.m.  
Motion carried.

Signed: George H. Heckerman  
Chairman

Virgil B. Williams  
Secretary