

METROPOLITAN SCHOOL DISTRICT OF NORTH POSEY COUNTY(BOARD OF EDUCATION MEETING -- FEBRUARY 10, 1958)MINUTES

The Board of Education met in regular session on Monday, February 10th, at 7:30 P.M., in the Administrative Office. The following members were present: Mason Price, Carl Kohlmeier, Robert Redman, Allen Hicks, Eugene Morlock and Norman Wade. (Gordon Rogers did not attend.)

Also attending the meeting were: Eldon R. Crawford, Supt.; Charles Roberts, Ass't. Supt.; Ralph Schuler, School Attorney; Roy Goerges, Principal of Griffin School; and Mr. Andry, from Griffin.

BUSINESS WAS TRANSACTED AS FOLLOWS:

1. THE MEETING WAS CALLED TO ORDER BY MR. PRICE.

2. REPORT ON ADDITIONAL ACREAGE AT GRIFFIN:

Mr. Andry attended a portion of the meeting to report on his contact with Mrs. Malone. He stated that he had approached Mrs. Malone -- in a cautious manner -- and inquired as to the possibility of the School District's buying the acreage adjoining the Griffin School site. He explained to her the necessity of the school's owning 7 acres, and told her that the School District was willing to pay a reasonable price for her ground. She told Mr. Andry that she had stated a price to the Board. (However, this was an oral statement made to one of the Principals -- not to the Board of Education.) Mr. Andry then mentioned to Mrs. Malone that the ground could possibly be acquired by the School District by condemnation, to which Mrs. Malone replied that "she would contact her lawyer, and see if the School District could have the ground condemned." Mr. Andry was of the opinion that a letter from the Board of Education might bring a reply from Mrs. Malone.

3. MINUTES:

Since each member had a copy of the minutes of the January 27th meeting, the motion was made by Mr. Wade -- seconded by Mr. Morlock -- to dispense with the oral reading, and to accept the minutes. Motion carried.

4. BILLS AND CLAIMS:

Regular Claims Nos. 1 to 38 and Payroll Claims Nos. 1A to 5 were presented for approval of payment. Mr. Morlock made the motion -- seconded by Mr. Wade -- to pay the claims. Motion carried.

5. JANITOR -- GRIFFIN:

Mr. Crawford stated that we do not -- as yet -- have a "sick leave" policy governing non-professional employees: custodians and secretaries. He pointed out the necessity of such a policy.

The immediate problem:

Mr. Gus Miller, custodian at Griffin, is sick, and in the event that he is unable to do his work, what procedure would we follow in hiring a substitute? Should Mr. Miller hire a substitute and pay that person? Or, should the Board of Education hire someone, and pay that person?

In the discussion that followed, it was pointed out that it would be advisable for janitors to have a "relief man" to help out at such times.

Decision on this particular case:

The Board authorized Mr. Goerges to get someone to fire the furnace -- if necessary -- and try to work out something so that Mr. Miller's pay would not have to be deducted. However, if there arises the need for Mr. Miller to pay a substitute -- in this particular case -- the deduction would be reimbursed to Mr. Miller.

A "Sick Leave Policy for Non-Professional Employees" is to be drawn up.

Custodians' Vacations:

It was pointed out that no vacations were mentioned in the custodians' contracts. It was suggested that custodians' vacations be mentioned in the policy to be drawn up.

6. FINANCIAL REPORT:

Mr. Crawford distributed and explained a Financial Report, showing balances in the Appropriations at the end of January, 1958.

Mr. Crawford stated that we had received the State Support Check for February, which is approximately one-half of the year's distribution: TUITION FUND -- \$37,603.44; SPECIAL FUND -- \$9,303.11; TOTAL -- \$56,906.55.

7. ADDITIONAL APPROPRIATION:

Mr. Crawford stated that the Cumulative Building Fund money which will be collected from the 50¢ levy this year -- so far -- hasn't been appropriated. As this Money can't be spent until it is appropriated, this should be done in the near future.

8. RENT -- HIGH SCHOOL SITE:

It was stated that Ivan D. Williams would like to rent the high school site acreage which is available for farming -- approximately 25 acres in this plot.

Two methods of renting the ground were mentioned in the discussion:

- (1) Renting the ground by the acre -- for cash rent -- at \$20 per acre.
- (2) 50/50 -- Williams pay half and we pay half of the expenses -- a 50/50 proposition.

The motion was made by Mr. Redman -- seconded by Mr. Hicks -- that we offer the ground to Mr. Williams for cash rent -- at \$20 per acre. Motion carried.

ELEMENTARY SCHOOL SITE:

Mr. Ferd Menikheim is interested in renting -- for farming purposes -- the estimated 5½ acres (more or less) available on the elementary school site. Previously, Mr. Menikheim has been renting this ground on 2/5 basis, Menikheim furnishing everything.

Mr. Wade made the motion -- seconded by Mr. Hicks -- to rent the elementary farming acreage for 2/5 -- Mr. Menikheim furnishing everything. Motion carried.

Mr. Schuler is to prepare written contracts for the rental of both the high school and elementary sites -- as soon as terms are reached with tenants.

9. PRINCIPALS -- LEAVE OF ABSENCE:

The National Principals' Meeting was discussed in the last meeting. It was discovered that the meeting also included Monday and Tuesday following the week-end of February 15th and 16th. It was pointed out that no expense will be incurred by the Board of Education -- Principals want only to be granted a leave of absence to attend this meeting.

The motion was made by Mr. Hicks -- seconded by Mr. Kohlmeyer -- to grant the Principals the 2 days' leave of absence necessary to attend the National Principals' Convention. Motion carried.

10. ELEMENTARY SCHOOL:(a) Kitchen Equipment:

Mr. Roberts stated that he is in the process of acquiring a new figure on the estimated cost of equipping the cafeteria kitchen in the new elementary school. He hopes to have a report ready for the next meeting.

(b) Furniture & Equipment:

Mr. Roberts also stated that he is working on a report concerning the amount of furniture and equipment needed to go into the new building -- also furniture needed for other buildings. A report should be ready for the next meeting.

Mr. Roberts stated that he would like to let bids in March, so furniture could be delivered during the week of August 8th to August 15th.

11. HIGH SCHOOL:(a) Report on Progress of Planning:

Mr. Crawford reported that Mr. Cousert & Mr. Foster are in the process of working out a lay-out for the General Shop and Farm Shop, so the architects can get their roughing-in dimensions. Mr. Sutton will be here Friday morning, February 14th, for a conference on the lay-out for this area.

12. SUMMER EDUCATION:

Mr. Crawford stated that it was soon time for detailed planning -- if we plan to have a summer education program again this year.

A discussion followed -- in which pros and cons of the program were aired. Before a decision is reached, Mr. Crawford asked permission to bring in to a future meeting Don Miller and Jack Seargeant, who are more closely related with the summer education program -- to discuss it. This permission was granted.

13. GRAVEL FOR SCHOOLS & TURN AROUNDS:

Mr. Roberts stated that he had requests from bus drivers for gravel for turn-arounds. Mr. Roberts contacted the Road Commissioner, and he was told that the Road Dept. could not furnish gravel for turn-arounds -- this should be furnished by the School District. It was pointed out that the School Corporation cannot legally pay for gravel put on a county road.

Further investigation on this matter will be made by Mr. Roberts.

14. DIPLOMAS -- SIGNATURES:

Mr. Crawford mentioned that, last year, the diplomas were signed by the President of the Board, Principal of the School, and Superintendent. What are the Board's wishes on this matter this year? It was agreeable that the diplomas be signed in the same manner again this year.

15. CITIZENS COMMITTEES:

Mr. Crawford stated that Citizens Sub-committees are in the process of being set up. Mr. Wesley Ewing has called a meeting for Wednesday, February 12th, to set up these committees.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, IT WAS MOVED THAT THE MEETING BE ADJOURNED UNTIL MONDAY, FEBRUARY 24th, at 7:30 P.M., IN THE ADMINISTRATIVE OFFICE.

Signed:

Mason Price
Chairman

Carl Kohlmyer
Secretary

FEBRUARY 24, 1958.

METROPOLITAN SCHOOL DISTRICT OF NORTH POSEY COUNTY

(BOARD OF EDUCATION MEETING -- FEBRUARY 24, 1958)

MINUTES

The Board of Education held its regular business meeting on Monday, February 24th, at 7:30 P.M., in the Administrative Office. The following members were present: Mason Price, Carl Kohlmeier, Allen Hicks, Robert Redman, Eugene Morlock and Norman Wade. (Gordon Rogers did not attend.)*

Others attending the meeting were: Eldon R. Crawford, Supt., and Ralph Schuler, School Attorney.

BUSINESS WAS TRANSACTED AS FOLLOWS:

1. THE MEETING WAS CALLED TO ORDER BY MR. PRICE.

2. MINUTES:

The item "Additional Acreage Adjoining Griffin School Site" (in the February 10th minutes) was briefly discussed again. Mr. Morlock made the motion -- seconded by Mr. Redman -- to write a letter to Mrs. Malone -- signed by the President and Secretary of the Board -- asking for an answer from her, concerning the purchase of her ground adjoining Griffin School. Motion carried.

Mr. Crawford reported that he had written to Dr. McGehey for information concerning preparation of a "Sick Leave Policy" for non-professional employees.

There being no additions or corrections to the minutes, Mr. Morlock moved to accept the minutes of the February 10th meeting. Seconded by Mr. Hicks. Carried.

3. BILLS AND CLAIMS:

Bills and Claims Nos. 34 to 53 were presented for approval of payment. The motion was made by Mr. Hicks -- seconded by Mr. Redman -- to pay the bills. Motion carried.

4. REPAIR & MAINTENANCE:

(a) CYNTHIANA BOILER:

Since there is a necessity for a boiler section to be replaced at Cynthiana School, upon investigation, it was found that our insurance policy does not cover the replacement -- as we have limited coverage instead of broad coverage.

The question raised was: "Shall we buy the section now, and have it ready to put in, if it becomes necessary to do so?" (If the repaired section holds up until summer, this new section would not be put in until such time. However, if it is needed before that time, the section would be on hand -- ready to be put in.)

Also, "Shall we get broad coverage insurance on the remainder of the boiler immediately, so it is fully covered in the future?"

The motion was made by Mr. Kohlmeier -- seconded by Mr. Wade -- that we order the repairs for the boiler. Motion carried.

The motion was made by Mr. Morlock -- seconded by Mr. Hicks -- to get broad coverage insurance on the boiler at Cynthiana. Motion carried.

(b) ELECTRICAL WORK AT CYNTHIANA SCHOOL:

Mr. Crawford stated that Earl Erbacher had gone to Cynthiana School, and after inspecting the wiring, had itemized in detail what he thinks needs to be done to make the wiring safe. Mr. Crawford presented the specifications to the Board for their study.

In the discussion that followed, it was decided that Gottman Bros., of Mt. Vernon, and Mr. Bob Garrison, of Cynthiana, be contacted and asked to inspect the wiring, and give us an estimate on the cost -- based on the specifications given by Erbacher -- or by substituting other specifications. (Mr. Erbacher gave his permission to use his specifications.)

(c) GYM HEATERS -- GRIFFIN:

Mr. Crawford stated that the unit heaters that warm the Griffin gym have burst, and are in need of repairs.

Mr. Morlock made the motion -- seconded by Mr. Wade -- to repair the gym heaters at Griffin. Motion carried.

5. ELEMENTARY SCHOOL CAFETERIA:

The question was raised: "Do we have to re-advertise for bids on cafeteria equipment, or can we go ahead and accept Weber's original bid and negotiate with him?" Mr. Schuler pointed out that "re-advertising was not necessary, since all equipment has been previously bid on. We can safely accept Weber's bid, and negotiate on the difference."

The motion was made by Mr. Kohlmeyer -- seconded by Mr. Hicks -- that we negotiate with Weber on the cafeteria equipment. Motion carried.

6. PROPOSALS TO PURCHASE FURNITURE:

Mr. Roberts worked out a suggested program for purchasing furniture -- this summer -- for next school year. This includes furniture for the new school.

Mr. Crawford distributed the material -- Specifications, etc. -- and stated that, when this furniture is bought, we will have modern type seating in all classrooms in the District. The estimated cost: About \$4000, about \$2000 of which will come out of the School Construction Fund.

The "Notice to Bidders" -- prepared by Mr. Schuler -- was presented for approval. Mr. Morlock made the motion -- seconded by Mr. Kohlmeyer -- that we approve the "Notice to Bidders". Motion carried. The "Notice to Bidders" was signed by the President.

7. SCHOOL SITE RENTAL FOR FARMING:

Mr. Schuler presented contracts for rental of farming acreage -- for Ivan D. Williams and Ferd Menikheim. Mr. Williams pointed out to Mr. Schuler that 10 acres of the high school site are in wheat now, so he will rent approximately 16 acres which remain in this plot -- at \$20 per acre -- CASH RENT.

The motion was made by Mr. Wade -- seconded by Mr. Hicks -- that the Secretary sign the leases on the rental of the farming ground. Motion carried.

8. SECTIONAL TOURNAMENT -- FRIDAY AFTERNOON DISMISSAL:

The motion was made by Mr. Redman -- seconded by Mr. Morlock -- to dismiss school Friday afternoon, February 28th, for the Sectional Tournament. Motion carried.

9. SPECIAL EXAMINATIONS -- SCHOOL CHILDREN:

Mr. Crawford pointed out that some school children are in need of special examinations at the Child Guidance Center, and the parents are not able to stand the full cost of such examinations. (Mrs. Allyn, the School Nurse, has one such case in particular, at the present time.) Mr. Crawford stated that, in our appropriations for Medical and Dental Inspection -- which totals \$500 -- approximately \$200 or \$300 would take care of x-rays for teachers, bus drivers, janitors, etc. Would it be permissible to use some of the balance of this money for deserving cases -- based on the judgment of Mrs. Allyn, Mr. Roberts and Mr. Crawford? This money would be used only for examinations -- not for treatments.

Mr. Wade made the motion -- seconded by Mr. Kohlmeyer -- to adopt a resolution on Mrs. Allyn's recommendation concerning cases of this sort. Motion carried.

10. SCHOOL BOARD ASSOCIATION MEETING -- MARCH 11th -- AT PETERSBURG, at 4:00 P.M.
Reservations are to be in by March 7th. Two members indicated that they are planning to attend.11. MEETING AT HARPER SCHOOL -- MARCH 5th -- at 6:30 P.M. -- CONCERNING TELEVISION EDUCATIONAL SERVICES. Board members are invited to attend.12. SCHOOL SHOP PLAN:

Mr. Crawford stated that Mr. Cousert and Mr. Foster had drawn up sketches, indicating where they wanted benches, power tools, etc. Mr. Crawford pointed out some changes made in the shop area plans.

Mr. Crawford stated that Mr. Sutton will be here on March 5th -- at a joint meeting of the Board of Education and the Holding Corporation Directors -- at which time he will bring complete plans -- and the Notice of Publication for Advertising for Bids. If the plans are approved, the Notice can be published the following week, and bids can be received during April.

13. SCHOOL BOARD ELECTION COMMITTEE MEETING:

Mr. Crawford announced that the Committee on School Board Election will meet Tuesday night, February 25th, at Poseyville School.

14. USE OF SCHOOL BUILDINGS:

Mr. Redman brought to the attention of the Board, that patrons are complaining about being charged for the use of school buildings -- where custodial services are not needed. (A policy governing use of school buildings was adopted October 28, 1957. A copy is in the Minute Book.)

The Board asked that the Principals be advised concerning this policy, and where no custodial services are required, no charge should be made for the use of school buildings by responsible persons.

THERE BEING NO FURTHER BUSINESS, THE MEETING ADJOURNED UNTIL MARCH 10th ** REGULAR MEETING NIGHT.

JOINT MEETING WITH THE HOLDING CORPORATION DIRECTORS -- MARCH 5th -- IN THE ADMINISTRATIVE OFFICE AT POSEYVILLE, INDIANA.

Signed:

Mason Price
(Chairman)

Carl Kahlmeyer
(Secretary)

METROPOLITAN SCHOOL DISTRICT OF NORTH POSEY COUNTY

Specifications for items of furniture for schools in the Metropolitan School District of North Posey County as advertised February 28th and March 7th, 1958.

The following specifications are for items of furniture to be purchased for schools in the Metropolitan School District of North Posey County, Indiana.

Proposals will be received at the office of the Superintendent of Schools, Main Street, Poseyville, Indiana, until March 24th, 1958.

Specifications of furniture to be purchased are on file with the Secretary to the Superintendent in his office at Poseyville, Indiana.

Furniture will not be delivered prior to August 11, 1958, or later than August 18, 1958.

When a catalog number of a specific firm is given, it is for the purpose of identifying the kind, quality and type of item and not to limit bids on other makes of like quality.

Bids will be on forms prescribed by the Indiana State Board of Accounts.

It shall be understood the Board will have the option of accepting bids on any or all items bid upon.

Bid bonds or a certified check in the amount of ten percent (10%) of the total bid shall be made payable to the Metropolitan School District of North Posey County, Indiana.

No bid shall be withdrawn after opening of same without consent of the Board of Education for a period of 45 days.

Color of furniture will be selected by the Board of Education at time of placement of order.

All prices quoted shall be prepaid -- delivered to the school designated by the Board of Education.

SPECIFICATIONS -- SCHOOL FURNITURE

Item #1

233 Table and Chair Units

Irwin, 600 open front tubular steel, G. E. Textolite tops
Peabody, PTO & PC Fibersein top, or equal, in the following
sizes:

Chair Size	Desk Size	South Terrace	Cynthiana	Poseyville	Total
11"	21"	2			2
12"	22"	10			10
13"	23"	4		9	13
14"	25"	31	16	22	69
15"	26"	42	24	22	88
16"	28"	33	3	2	38
17"	29"	3			3
Total		125	43	55	223

Item #2

60 Movable Chair Desks -- Size A, Adjustable Arm

Irwin #292 with G. E. Textolite top, or equal
Peabody #205 with Fibersein top, or equal
Envoy #352 with Amerex top, or equal

Item #3

20 Chairs -- Straight Back -- Oak -- Light

Lee #284, or equal
Allied #224, or equal
Kiger #92, or equal

METROPOLITAN SCHOOL DISTRICT OF NORTH POSEY COUNTYFEBRUARY 24, 1958.CYNTHIANA SCHOOL -- ELECTRICAL PROBLEM

Statement of condition, estimated need, and estimate of cost to render Cynthiana School safe in regard to electrical installation. Prepared by Earl E. Erbacher at the request of Mr. Roberts and Mr. Crawford, following inspection of the school's electrical facilities by management of the Public Service Company of Indiana.

A.

1. Condition: Present outside type cable circuit feeding this part of building load is approximately 1/5 minimum requirements and is now connected and fused to the line side of a feeder furnishing over 5 times the safe fusing capacity of this old cable circuit.
2. Suggested Correction: Furnish and install new #4 - 3 wire 115-230 volt power and lighting feeder circuit through 1½" rigid conduit (approx. 150 ft.) to present fuse panels in boiler room. This ct. to feed Home Ec. ranges, shop motors, stoker, heating control and misc. lighting.
3. Estimated Cost: (A) \$186.00.

B.

1. Condition: Present hall breaker panel has a capacity of 50 to 60 amps and is now fed by an undersized "very old and tired" circuit hardly capable of handling ½ of the present load without becoming over heated and continuing to blow feeder fusing.
2. Suggested Correction: Furnish and install new #6 - 3 wire 115-230 volt power and lighting circuit (approx. 112 ft.) to feed present panel in hall of 1st floor serving all lighting in classrooms and hallways of basement, 1st and 2nd floors of original building.
3. Estimated Cost: (B) \$169.65.
(A and B) \$355.65.

C.

1. Condition: Demands of increased wattage over past few years now exceeds safe capacity of original wiring to attic -- feeding all 2nd floor classrooms, hall and cooler unit motor.
2. Suggested Correction: Furnish and install additional lighting circuits from panel (B) to attic of original building -- split up attic load and eliminate existing hazard of overloaded circuits.
3. Estimated Cost: (C) \$55.00.
(A, B, and C) \$410.65.

D.

1. Condition: Present 50 amp metering capacity is but ¼ of 200 amp. service capacity available -- P.S.C. of Ind. will furnish new meter, metering base and enclosure -- (the line side) school furnishes labor, materials and load side of service only.
2. Suggested Corrections: Service recommendations (i.e. A minimum requirement.) In accordance with Public Service Company of Indiana requires removal of, relocating and re-connecting present 200 amp. master fused disconnect switch for approved installation of 200 amp. metering.
3. Estimated cost: (D) \$54.00.
(A, B, C, and D) \$464.65.

E.

1. Condition: Present obsolete fused switches are no longer made nor available -- janitor is screwing fuses in and out for switching of gym and stage lighting, etc.

2. Suggested Correction: Remove 16 present old style non-replaceable fused switch gym panel. Furnish and install complete new approved type 16 breaker interior with locking door arrangement as required. Disconnect and remove all unused wiring and devices.
3. Estimated Cost: (E) \$114.00
(A, B, C, D, and E) \$578.65.