

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF EDUCATION OF THE METROPOLITAN
DISTRICT OF NORTH POSEY COUNTY,
INDIANA.

Held April 13, 1964.

The Board of Education of the Metropolitan School District of North Posey County, Indiana, met in regular session on the 13th day of April, 1964, at the hour of 7:30 o'clock, P.M., with members Heckerman, Kemmerling, Meredith, Fletchall and Williams present. Also attending were Superintendent Ivan Hollen and Attorney Ralph Schuler.

The meeting was called to order by President Keith Meredith, who presided. Minutes of the previous meeting of the Board of Education held March 23, 1964, were read to the Board, and accepted as written.

Claims No. 596 through No. 639, and payroll vouchers, were presented to the Board for consideration, and upon motion duly made, seconded, and unanimously carried, were approved by the Board, signed, and ordered paid.

The delegation of parents from the Griffin community having requested an opportunity to meet with the Board, were introduced by President Meredith. These individuals indicated that they had heard reports of a pending decision on the closing of the Griffin school, and the transfer of its pupils to the Poseyville school, and requested the opportunity to discuss this matter with the Board. The Board of Education indicated its willingness to hear any thoughts and ideas that these individuals might have concerning the proposed move, and an extended discussion was held. Following the discussion, action on the question of whether or not to close the Griffin school was deferred until later in the meeting, in order that the Board might consider the proposed plans for the enlargement of the South Terrace school.

Mr. Dick Miller of the Architectural firm of WILEY & MILLER, presented to the Board his final plans for the extension of the South Terrace school. It was indicated by the School Superintendent and Mr. Miller that advertising for bids was proposed for April 17 and 24, with the opening of the bids to be had on the evening of May 7. The Board reviewed extensively all of the plans and specifications for the addition, and made certain suggestions for additions or corrections to the proposed plans and specifications. Mr. Miller carefully explained all facets of the construction program, and answered questions arising from the Board. After a lengthy discussion, on motion duly made, seconded, and unanimously carried, the Board accepted the plans as revised, and ordered publication for bids to be made, said bids to be received on the 7th of May.

A discussion was introduced concerning the manner of dealing with requested salary changes or increases from the teaching staff of the district. Following an extensive discussion, on motion duly made, seconded, and carried by a vote of 4 to 1, member Heckerman voting in the negative, the Board adopted a resolution requiring that in the future all salary negotiations between the teaching staff and the school district be carried on through the Superintendent, who would present them to the Board for its consideration, and that the Board would not directly deal with the teaching staff in salary matters unless the presence of representatives of the staff was requested by the Board.

Concerning the salaries for the teaching year 1964-65, on motion duly made, seconded, and unanimously carried, the Board re-affirmed its previous resolution, adopted in May, 1963, to continue the present salary schedule for the year 1964-65, since in that resolution the salary schedule was adopted for a two year period.

The Superintendent reported on the proposed summer education program, suggesting that there be an expanded recreational program supervised by Byron Brenton, for an eight-week period, at a salary of \$650.00 plus \$200.00 travel allowance; an instrumental music program, directed by William Knapp, for an eight-week period, at a salary of \$650.00 plus \$200.00 travel allowance; a remedial reading program for Grades 4 through 8, conducted by Mrs. Genevieve Ford, for an eight-week period, at a salary based upon her minimum salary rate of \$4.56 per hour. Concerning drivers training, he reported that it appeared that there would be 75 students, and that it would be necessary to employ three instructors, and recommended that Mr. Price, Mr. Mauck, and Mr. Pittman be employed for this program, on an eight-week basis, their salaries to be based upon their minimum salary schedule as computed on the basis of a seven-hour day, which would result in the hourly rate for Mr. Mauck being \$5.00, for Mr. Price, being \$3.09, and for Mr. Pittman being \$3.60. Following a discussion, on motion duly made, seconded, and unanimously carried, the program as proposed by Mr. Hollen was adopted by the Board.

Mr. Hollen reported to the Board three resignations; that of Miss Savage as P. E. Instructor, that of Noble Rumble as Bus Driver, and that of Ray Willman as Bus Driver. The resignation of Miss Savage and Mr. Rumble to be effective as of the close of the school year, and the resignation of Mr. Willman to be effective as of April 10. On motion duly made, seconded, and unanimously carried, these resignations were accepted.

Thereafter, the Superintendent reported to the Board on various items concerning school business. He indicated that the State Board of Accounts had now ruled that book rental and cafeteria funds were not extra-curricular funds, and therefore would have to be separated and carried in an account separate from the extra-curricular funds. He also requested permission to buy an electric typewriter for use in the elementary schools, and permission was granted providing funds were available for this. He reported to the Board that there was a need for two or three new busses for the coming school year, and that specifications would be prepared by his office for consideration by the Board. Mr. William Knapp, instrumental music instructor, requested permission and funds to assist in the purchase of a bassoon and a set of timpani drums for the musical program. The Board indicated it would continue its usual policy of assisting in the purchase of new equipment each year, and directed the Superintendent to ascertain how much it was felt should be paid from school funds toward this purchase. The Superintendent reported that a student in the Cynthiana area, Billy Yarbor, was confined to his home by illness, and would not be able to attend school for the remainder of the year, and permission was granted to extend to him home-bound instruction with Mr. Willis acting as the instructor.

The Superintendent reviewed the tuition fund for 1964, showing to the Board the existing appropriation and expected expenditures, in order to advise the Board of the fact that considerable thought would have to be given to the handling of the tuition fund for the remainder of the year in order to avoid creating a deficit in this fund and yet maintain adequate teaching facilities. He reported to the Board concerning estimated cost of grading the grounds surrounding the East side of the South Terrace school, in order to prevent surface water from washing into the school area. He also presented to the Board recommendations for the employment of new teachers to replace or increase the teaching staff, and careful consideration was given by the Board to the several applications and recommendations of the Superintendent.

Following a general discussion, the Board returned to a consideration of the Griffin School and the question of whether or not this school should be closed or it should be remained open for the year 1964-65. Comment was made by the Board Members concerning the excellent delegation from the Griffin district who present their views, with special attention being called to the fact that this delegation was one of the most tactful and sincere groups that had ever attended a Board meeting. Following a discussion, on motion duly made and seconded, the Board of Education by a 3 to 2 vote, members Kemmerling and Meredith voting in the negative, directed that the Griffin school be closed at the end of the current school term, and that the necessary plans be made for the transfer of the Griffin students to the Poseyville school for the year 1964-65 and thereafter.

Following a further discussion, upon motion duly made, seconded, and unanimously carried, the Board adjourned at 12:50, A.M.

Keith Meredith
KEITH MEREDITH

Harold Kemmerling
HAROLD KEMMERLING

Paul C. Fletchall
PAUL C. FLETCHALL

George Heckerman
GEORGE HECKERMAN

Virgil B. Williams
VIRGIL WILLIAMS

MINUTES OF THE REGULAR MEETING OF THE BOARD
OF EDUCATION OF THE METROPOLITAN SCHOOL DISTRICT
OF NORTH POSEY COUNTY, INDIANA.

Held April 27, 1964

The Board of Education of the Metropolitan School District of North Posey County, Indiana, met in regular session on the 27th day of April, at the hour of 7:30 p.m. in the office of the Superintendent with members Meredith, Fletchall, Heckerman, Williams and Kemmerling present. Also in attendance was Superintendent Hollen.

The meeting was called to order by President Meredith, who presided. Minutes of the previous meeting of the Board of Education held on April 13th were read to the Board. On motion by Heckerman, seconded by Williams that minutes be approved, and by unanimous vote, motion carried. At this point President Meredith raised a question regarding the recording of votes of members, when voting on matters during the meeting. Some recorded minutes showed that members' votes were so indicated by name, and in other instances no names were mentioned. After considerable discussion, the matter was tabled for further discussion when Attorney Schuler would be present so a clarification could be made.

Claims No. 640 through 655 and payroll vouchers were presented to the Board for consideration. On motion by Kemmerling, seconded by Williams, and unanimously carried, claims were signed and ordered paid.

A request by the Teacher Welfare Committee concerning teacher-pupil relationships in our schools was discussed by the Board members. On motion by Williams, seconded by Heckerman, that teacher request be accepted as presented, and by unanimous vote, motion carried. This resolution to be made a part of the Administrative Handbook was agreed upon.

Charles Cleveland, Custodian at the Poseyville Elementary School, appeared before the Board to discuss his salary request for the next school year. After discussion by members of the Board relative to the matter, and on motion by Heckerman, seconded by Williams, Charles Cleveland was to be offered a contract for 1964-65 at \$280 per month. Motion carried by unanimous vote. During same discussion the salary of Paul Montgomery, Custodian at Cynthiana Elementary School, was reviewed. The Board being in unanimous agreement, Montgomery's salary for 1964-65 was set at \$260 per month.

Superintendent Hollen mentioned that it was time to draw up specifications for two new school buses. The question was posed whether to advertise as in the past, or to advertise so that bidders could bid on either chassis, body, or both. After considerable discussion on the matter, the members of the Board tabled this business until the special meeting of the Board on May 7. In the meantime, Superintendent Hollen and Maintenance Supervisor Rogers were to come up with a recommendation on how they wish to advertise on the two buses.

Superintendent Hollen informed the Board that Miss Patricia Inman had accepted a position as teacher of Business and English in the Jr.-Sr. High School. Also that he had contacted Miss Ellen Mary Witherspoon again relative to her acceptance of the Chemistry and Math. opening. Miss Witherspoon was to call within a couple of days and notify the Superintendent of her choice. Other applications of teachers were reviewed, but no further action was taken at this time.

Resignations of James Hudson, Jimmy Herron and Henry Sharp were presented to the Board for their acceptance. On motion by Fletchall, seconded by Kemmerling, and unanimously carried, resignations were accepted.

Board members signed a Military Diploma for Russell Eugene Johns, former student of the Wadesville High School.

Superintendent Hollen presented the Board with recommendations of Mr. Lloyd Hutchinson, Principal of the North Posey Jr.-Sr. High School and Mr. William Wilson, Director of Elementary Education, both for instructional and non-instructional personnel for 1964-65. Along with these recommendations, Mr. Hollen presented his own recommendations.

(1) On motion by Kemmerling, seconded by Williams, that recommendation for Jr.-Sr. High School instructional personnel be accepted as presented, by unanimous vote of Board, motion carried.

(2) On motion by Heckerman, seconded by Williams, recommendation that non-instructional personnel be accepted as presented, by unanimous vote, motion carried. Cafeteria personnel held in abeyance until a later date.

(3) Motion was duly made and seconded that recommendation for the Elementary instructional personnel be accepted as presented, with the exception of Mrs. Eloise Heckman whose contract for employment will not be renewed. By unanimous vote, motion carried. During discussion it was ascertained that an additional teacher might be employed at Cynthiana School, making this a six-teacher school. Board members were in complete agreement that Superintendent Hollen should employ this additional teacher.

(4) Motion was made by Fletchall, seconded by Kemmerling, that recommendation of non-instructional personnel in the Elementary Schools be accepted as presented, with the exception of the cafeteria personnel which was held in abeyance until a later date. By unanimous vote, motion carried.

(5) Superintendent Hollen presented his recommendations on the Administrative staff personnel. On motion by Fletchall, seconded by Williams, that recommendation be accepted as presented, and that Gene Williams' salary be increased to \$265 per month beginning July 1, 1964, by unanimous vote, motion carried.

(6) Superintendent Hollen presented his recommendation on Bus Drivers for re-employment for 1964-65, with an additional recommendation that driver's pay be adjusted to \$6.00 per day flat rate, plus mileage. On motion by Fletchall, seconded by Williams, and by unanimous vote, motion carried.

(7) A recommendation to re-employ Principals Lloyd Hutchinson and William Wilson was presented by Superintendent Hollen. An additional recommendation included that an Administrative Assistant be employed to assist Mr. Hutchinson at the Jr.-Sr. High School if a suitable applicant can be found. On motion by Fletchall, seconded by Williams, and by unanimous vote, motion carried.

Mr. William Wilson's request to attend the State P.T.A. convention at Ft. Wayne May 4 - 8 was presented by Superintendent Hollen; after a discussion by members of Board, request was granted.

Mr. Hollen informed the Board that the Gideon Society would be in our schools this week to present Bibles to the fifth graders. This is an annual practice, and the Board approved this visitation.

Discussion was held relative to the purchase of a riding mower from the Sears, Roebuck Co. at the price of \$389.95. Board approved the purchase.

Superintendent Hollen called to the attention of the Board that the application for Homebound Instruction had been approved. Also that the Summer Program had been approved.

As no further business was to come before the group, on motion by Williams, seconded and unanimously carried, meeting adjourned at 12:25 a.m.

Keith Meredith
KEITH MEREDITH

Harold Kemmerling
HAROLD KEMMERLING

Paul C. Fletchall
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George Heckerman
GEORGE HECKERMAN

Virgil B. Williams
VIRGIL WILLIAMS

SUPPLEMENT TO ADMINISTRATIVE HANDBOOK

Copies for Teachers Handbook:

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE METROPOLITAN SCHOOL DISTRICT OF NORTH POSEY COUNTY, INDIANA, THAT A TEACHER WELFARE REQUEST WAS CONSIDERED AT THE REGULAR MEETING OF THE BOARD OF EDUCATION ON APRIL 27, 1964, AND UNANIMOUS APPROVAL WAS GIVEN TO THIS REQUEST AS FOLLOWS:

BE IT FURTHER RESOLVED THAT THE COMPLAINTS FROM PARENTS ABOUT TEACHER-PUPIL RELATIONSHIPS CONCERNING GRADES, DISCIPLINING, ETC., SHOULD FIRST BE DISCUSSED WITH THE TEACHER INVOLVED AND NOT WITH INDIVIDUAL BOARD MEMBERS. IT SHOULD BE BROUGHT TO THE ATTENTION OF THE SCHOOL ADMINISTRATOR PRIOR TO GETTING TO MEMBERS OF THE BOARD OF EDUCATION.

ADOPTED THIS 27th DAY OF APRIL, 1964.

BOARD OF EDUCATION OF THE METROPOLITAN
SCHOOL DISTRICT OF NORTH POSEY COUNTY