

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF
EDUCATION OF THE METROPOLITAN SCHOOL DISTRICT OF NORTH POSEY
COUNTY, INDIANA.
HELD: APRIL 3, 1961.

The Board of Education of the Metropolitan School District of North Posey County, Indiana, met in special session on the 3rd day of April, 1961, at the hour of 7:30 P.M., with all members present, as well as Superintendent Hollen.

The meeting was called to order by President Heckerman, and upon motion duly made, seconded and unanimously carried, the minutes of the meeting of March 27, 1961 were approved.

Mr. Lloyd Hutchinson, Principal of the Jr.-Sr. High School, was invited by the Board to explain the program of the Jr.-Sr. High School for next year. Mr. Hutchinson covered briefly the following points in his discussion:

1. Offerings of present program, and the program for next year.
2. Evaluation of the "home room".
3. Evaluation of the television program as presented by the SWIETV.
4. Purpose of teacher planning periods, and that he recommended that we continue to provide each teacher with such a period.
5. An explanation of the present teacher load, teacher-pupil ratio, was given.
6. A tentative schedule was presented, with two lunch periods instead of three, as is maintained this year.
7. Student class participation was discussed, and statistics showed that our students had class averages of 4.95 participation. This is excellent.
8. The Jr. High program was discussed. Explanations of offerings in state recommended exploratory sciences was given, and how the Jr. High students were guided in their curriculum coverage of the subject field.
9. A new program schedule (tentative) was handed to the Board for study and explanations were made. Programs are subject to change, in that personnel in the teaching staff might change.

After Mr. Hutchinson had entertained various questions from the Board members, he was excused, so that the Board could continue with other business.

Superintendent Hollen presented to the Board the proposed salary schedule handed to him by the Teacher Salary Committee. Additional information by the Superintendent will be presented to the Board at a later date.


Mr. Marion Brooks and Mr. Henry Sharp had requested that they be allowed to make an investigation of their retirement status at Indianapolis, and that substitute teachers be paid by the Board in their absence. On motion made by Kemmerling, and seconded by Williams, that substitute pay be allowed for these teachers, the motion carried.

Superintendent Hollen was instructed to get additional information on sound systems, for presentation to the Board at a later date.

Discussion by Board and Superintendent was held, as to when to stop accepting applications for the coaching vacancy; it was decided that about April 20th should give everyone interested in the position ample time to apply. Superintendent Hollen was instructed by the Board to screen the applicants down to five, for Board study, after applications are in.

There being no further business to come before the Board, on motion duly made and seconded, and unanimously carried, the meeting adjourned at 11:00 P.M.


George Heckerman, President


Virgil B. Williams, Secretary

MINUTES OF A REGULAR MEETING OF THE BOARD OF
EDUCATION OF THE METROPOLITAN SCHOOL DISTRICT OF NORTH
POSEY COUNTY, INDIANA. HELD: April 10, 1961.

The Board of Education of the Metropolitan School District of North Posey County, Indiana, met in regular session in the office of the Superintendent of Schools, at the hour of 7:30 P. M., on the 10th day of April, 1961, with members Meredith, Heckerman, Kemmerling, Lowe and Williams present, as well as Superintendent Hollen, Maintenance Superintendent Rogers, and Attorney Schuler.

The minutes of the prior meeting of April 3, 1961, were read and approved.

Claims #641 through #688, inclusive, were presented to the Board for consideration, and following a discussion, on motion duly made, seconded and unanimously carried, these claims were approved, signed, and ordered paid.

ATHLETIC FIELD CONTRACT -- The contract for lighting of the Athletic Field by Earl Erbacher Electric was explained to the Board by Schuler, and following a discussion, on motion duly made, seconded and unanimously carried, the contract was approved and ordered signed, and the Superintendent was instructed that any alterations in the work or the contract were to be made at his discretion and responsibility, and that any such alterations were to be approved by him in writing.

TRANSPORTATION REVISION -- Mr. Hollen reported that he felt there was a need for revision of transportation routing and informed the Board that he proposed to secure a large scale map of the area on which the location of each student in the district might be pin pointed, and the location of the various bus routes clearly shown.

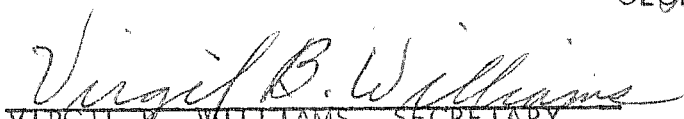
BUILDING AND GROUNDS -- Anticipated work and problems on the maintenance of the buildings and grounds, including sanding of gym floor by Peyronnin Construction Company, filling of dirt around the school buildings, possible rental of a dump truck, mowing of grass in the various school properties, and removal of a tree at the Superintendents office were discussed by Mr. Rogers. Authorization was given at this time to purchase dirt for filling around the administration office, and to remove the tree to the high school site.

SALARY DISCUSSION -- The Board discussed various proposed salary schedules as presented by the Superintendent. No decision was reached and the Board decided to take all under advisement to await the new proposals from the classroom teachers salary committee, and to consider all proposals at a later date.

PERSONNEL -- The Board conducted a further discussion on personnel problems, including a consideration of the various applications for the position of head coach. Final action on personnel hiring to be taken by the Board in the meeting of April 24, 1961.

There being no further business to come before the Board, on motion duly made, seconded and unanimously carried, the meeting adjourned.


GEORGE H. HECKERMAN, PRESIDENT


VIRGIL B. WILLIAMS, SECRETARY

TO: THE BOARD OF EDUCATION
OF METROPOLITAN SCHOOL DISTRICT
OF NORTH POSEY COUNTY
POSEYVILLE, INDIANA

Dear Sirs:

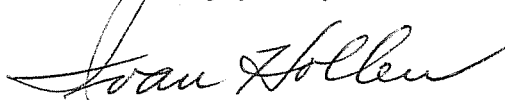
I wish to recommend the following instructional personnel for re-employment in both the North Posey Jr.-Sr. High School and North Posey Elementary Schools for the 1961-'62 school year:

Elaine Sue Deig
Genevieve Ford
Carol Langhorst
Helen McCormick
Martha Erbacher
Van Motz
Frank Weatherholt
Irene Deal
Genevieve Overton
Wilburn Motz
Mildred Collins
Mildred Gilmore
Marion Brooks
Evelyn Jenkins
Aline Tenison
Esther Seibert
Mary L. Price
Sharon Roberts
Ruby Hutchinson
Martha Calvert
Verlie Newman
Henry Sharp

Gerald Belcoat
Tamara Blase
Byron Brenton
Fern Broadwell
Martine Douthitt
Reba Emerson
Gary Gilmore
Miriam Heiser
John Lenn
Sara Loveless
Billy Loveless
Leonard Mauck
Charles Price
Dulcie Rachels
Louise Redman
Dorothy Rumble
Neval Willis

Wayne Sharp (from leave of absence)

Sincerely yours,



Ivan Hollen
Superintendent

Respectfully submitted April 24, 1961.

TO: THE BOARD OF EDUCATION
OF METROPOLITAN SCHOOL DISTRICT
OF NORTH POSEY COUNTY
POSEYVILLE, INDIANA

Dear Sirs:

I wish to inform the Board of Education that the following instructional personnel have submitted resignations from the Metropolitan School District, effective as of the close of the 1960-'61 school year:

Glenn Redman

Madeline Harmon

Ted Anson

Patricia Bell

Orin Bowman

Otis Cousert

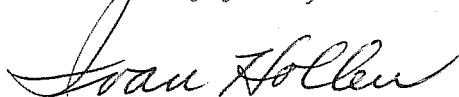
Roy Goerges

Jack Seargeant

Dale Tenison

Justus Foster

Sincerely yours,



Ivan Hollen
Superintendent

Respectfully submitted April 24, 1961.

TO: THE BOARD OF EDUCATION
OF METROPOLITAN SCHOOL DISTRICT
OF NORTH POSEY COUNTY
POSEYVILLE, INDIANA

Dear Sirs:

With the recommendation of High School Principal and Elementary Supervising Principal and the approval of Ivan Hollen, Superintendent, the following non-instructional personnel recommendations are made for the 1961-'62 school year:

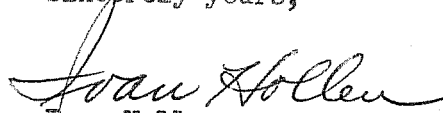
Custodians: Robert Smith
Doyle Motz
Delbert Titzer
George Yancy
August P. Miller
Wayne Westfall
Paul Montgomery

Cooks: Jessie Nesler
Ethel Campbell
Loyetta Ramsey
Vera Stanley
Bessie Cox
Hallie Kelley
Genevieve Smith
Helen Houchins
Glennice Majors
Alma Lewis
Sarah Hatcher
Hazel Menikheim

Secretaries: Vivian Rumble
Kathryn Ramsey
Dorothy Terrell

Respectfully submitted April 24, 1961.

Sincerely yours,


Ivan Hollen
Superintendent

TO: THE BOARD OF EDUCATION
METROPOLITAN SCHOOL DISTRICT
OF NORTH POSEY COUNTY
POSEYVILLE, INDIANA

Dear Sirs:

I wish to recommend to the Board of Education the re-employment of the following non-instructional personnel for the school year of 1961-'62:

Mrs. Elizabeth Heim ----- Secretary to Board of Education

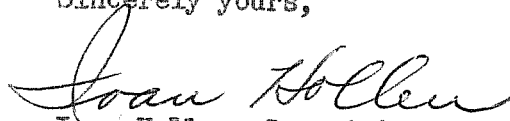
Miss Betty Walters ----- Office Secretary in Superintendent's office

Mr. Gordon Rogers ----- Supervisor of Maintenance and Transportation

Mrs. Viola Wade ----- School Health Nurse

Respectfully submitted this 24 day of April, 1961.

Sincerely yours,


Ivan Hollen, Superintendent

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF
THE METROPOLITAN SCHOOL DISTRICT OF NORTH POSEY COUNTY, INDIANA
HELD: April 24, 1961

The Board of Education of the Metropolitan School District of North Posey County, Indiana, met in regular session at the hour of 7:30 P. M., in the office of the Superintendent of Schools, with Members Meredith, Lowe, Heckerman, Williams and Kemmerling present. Also attending were Superintendent Ivan Hollen and School Attorney Ralph L. Schuler.

The meeting was called to order by Board President Heckerman, and the minutes of the previous meeting of April 10, 1961, were read and approved.

ELEMENTARY PERSONNEL --- The Board received the recommendations of Elementary Superintendent ^{VISOR} ~~Principal~~ Wilson and of Superintendent Hollen concerning employment of personnel, a copy of which recommendations is filed in the minute book of the Board, and made a part of these minutes by reference. These recommendations were that all teaching personnel, with the exception of Glenn Redman and Madeline Harmon, be rehired, and that all non-teaching personnel be rehired. After an extended discussion, on motion duly made by Lowe, seconded by Williams, and unanimously carried, these recommendations were accepted by the Board, and all elementary personnel with the exception of Glenn Redman and Madeline Harmon were rehired by the Board.

JUNIOR-SENIOR PERSONNEL --- The Board received the recommendations of Principal Hutchinson and Superintendent Hollen concerning employment of personnel, a copy of which recommendations is filed in the minute book of the Board, and made a part of these minutes by reference. These recommendations were that all teaching personnel with the exception of Mr. Anson, Miss Bell, Mr. ~~Bowman~~, Mr. Georges, Mr. Seargeant, ^{MR. Cousert}, and Mr. Tenison be rehired. No recommendation was made concerning Mr. Foster. After due consideration, upon motion duly made by Williams, seconded by Lowe, and duly carried, the Board accepted the recommendations as made, and all junior-senior teaching personnel were rehired by the Board with the exception of Mr. Anson, Miss Bell, Mr. ~~Bowman~~, Mr. Georges, Mr. Seargeant, ^{MR. Cousert}, and Mr. Tenison; the possible re-employment of Mr. Foster to be further considered by the Board, he being neither rehired nor dismissed by the acceptance of these recommendations.

Thereupon a discussion was had concerning the re-employment of Mr. Foster, and upon motion duly made, seconded and unanimously carried, the Board decided not to rehire Mr. Foster for the year 1961-1962, and the Superintendent was directed to notify him that his contract with the school corporation would not be renewed.

The recommendations concerning the rehiring of non-teaching personnel in the junior-senior high school was then received by the Board. Upon motion duly made, seconded, and unanimously carried, the Board moved to rehire all such personnel, leaving one vacancy in the kitchen staff to be filled at a later date.

ADMINISTRATIVE PERSONNEL ---- The Board then received the recommendation of Superintendent Hollen concerning the rehiring of personnel in the Administrative Staff, which recommendation was that Maintenance Superintendent Rogers, School Nurse Wade, and Administrative office Secretaries Heim and Walters be rehired. After consideration, upon motion duly made, seconded and unanimously carried, these persons were rehired by the Board.

The Board then held an interview with Mr. Charles Martin, who informed the Board he was interested in applying for the Position of Vocational Agricultural instructor. After an extended interview, the Board considered this application in executive session, and upon motion duly made by Williams, seconded by Kemmerling, and unanimously carried, the Board decided to offer Mr. Martin a contract for the year 1961-1962 as Vocational Agricultural instructor.

Claims #688 through #712, inclusive, were presented to the Board for consideration and action. Thereupon, on motion duly made, seconded and unanimously carried, these claims were approved, signed, and ordered paid.

MR. GEORGES RESIGNATION -- The Board was advised that Mr. Roy Goerges had submitted his resignation, which letter of resignation was read to the Board, and upon motion duly made, seconded and unanimously carried, was accepted by the Board.

ERBACHER CONTRACT -- Mr. Earl Erbacher, contractor on the athletic field lighting, has requested that he be paid for his work in periodic installments, as the work progresses, rather in one sum when the work is completed. Upon motion duly made, seconded and unanimously carried, the Board voted to authorize this change in the contract, and the Superintendent was authorized to arrange this and see that partial payments were justified by some evidence of work done or materials installed.

Various problems were called to the attention of the Board. These included action taken by the Superintendent's office to have leaks in the roofs at St. Terrace and the Jr.-Sr.. High School repaired, to have the ventilation in the high school kitchen corrected by the Architect, and to take action to combat insect pests at the school building. The Superintendent also advised the Board that the school system would observe daylight saving time as of May 1st.

GRIFFIN BALL PARK -- The question was raised relative to the use of the electric lights at the Griffin school. On motion duly made, seconded and unanimously carried, use was authorized provided that the costs of bulbs and electricity be paid by these persons using this field, since the proposed users were not connected with the school system. This is policy to be the same as followed at Poseyville.

COACHING APPLICANTS were reviewed by the Board, with selection taken under advisement until a later meeting.

TEACHERS SALARY SCHEDULE -- The Board considered several requests made by the Classroom Teachers Salary Committee. After carefully and lengthly consideration, on motion duly made, seconded and unanimously carried, the Board ruled as follows:

- (1) That the time and number of payments be as is presently in existence, with payment on the basis of 11 months, and with two payment dates in September and January.
- (2) That the District not pay any portion of the costs of the Blue Cross-Blue Shield insurance.
- (3) That there be a flat, across the board, \$200.00 increase in the salary schedule for teaching personnel, said schedule to be effective as of the beginning of the 1961-1962 school year.

Upon motion duly made, seconded and unanimously carried, the Superintendent was authorized to request advanced draws from

the county auditor to meet indebtedness as might be owed in the special school fund and tuition fund.

There being no further business to come before the meeting, on motion duly made, seconded and unanimously carried, the meeting adjourned, the hour being 12:37 A. M., Tuesday, April 25, 1961.

Virgil B. Williams
VIRGIL B. WILLIAMS, SECRETARY

George H. Heckerman
GEORGE H. HECKERMAN, PRESIDENT

METROPOLITAN SCHOOL DISTRICT OF NORTH POSEY COUNTY
Teachers' Salary Schedule and Policies

TEACHERS' SALARY SCHEDULE
Adopted May 8, 1961
(Effective September, 1961, to July, 1962)

<u>Years' Experi- ence</u>	<u>Class I Below Degree</u>	<u>Class II Bachelor's Deg. or Equivalent</u>	<u>Class III Master's Deg. or Equivalent</u>
0		4300	4500
1		4400	4600
2		4500	4700
3		4600	4800
4		4700	4900
5		4800	5000
6		4900	5100
7		5000	5200
8		5100	5300
9		5200	5400
10	3800	5300	5500
11	Advance on incentive pay schedule as per weeks of training indicated.		5580
12			5660
13			5740
14			5820
15			5900
16			5980
17			6060

RESOLUTION

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE METROPOLITAN SCHOOL DISTRICT OF NORTH POSEY COUNTY THAT A BALANCE OF \$ 4159.99 IS LEFT UNEXPENDED IN THE CUMULATIVE BUILDING FUND OF THE METROPOLITAN SCHOOL DISTRICT OF NORTH POSEY COUNTY.

BE IT FURTHER RESOLVED THAT THE PURPOSE FOR WHICH THE FUND WAS ESTABLISHED IS FULFILLED AND THAT THE UNUSED BALANCE OF \$ 4159.99 IS NO LONGER NEEDED IN THE CUMULATIVE BUILDING FUND, THE BOARD OF TRUSTEES OF THE METROPOLITAN SCHOOL DISTRICT OF NORTH POSEY COUNTY APPROVES TRANSFER OF SAID FUNDS TO THE SPECIAL SCHOOL FUND.

Dated this 8th day of May, 1961.

Virgil B. Williams
SECRETARY

George H. Heckerman
PRESIDENT