

METROPOLITAN SCHOOL DISTRICT OF NORTH POSEY COUNTY
(Board of Education Meeting -- October 12, 1959)

MINUTES

The Board of Education met in regular session on Monday, October 12th, 1959, at 7:30 P.M., in the Administrative Office.

The following members were present: George Heckerman, Harold Kemmerling, Virgil Williams, W.W. Lowe and Vertis Matz.

Also attending the meeting were: Eldon R. Crawford, Supt.; Charles E. Roberts, Ass't. Supt.; Lloyd Hutchinson, Principal; William Wilson, Dir. of Elem. Ed.; and Ralph Schuler, Attorney.

THE MEETING WAS CALLED TO ORDER BY MR. HECKERMAN, CHAIRMAN.

MINUTES:

Copies of the minutes of the meeting of September 28th had been mailed to the Board members previously. Motion was made by Mr. Matz -- seconded by Mr. Williams -- to accept the minutes as written. Motion carried.

BILLS AND CLAIMS:

Bills and Claims Nos. 442 to 486 were presented for approval. Motion was made by Mr. Kemmerling -- seconded by Mr. Matz -- that the bills be approved and paid. Motion carried.

TRANSPORTATION:

Expense:

Copies of a compiled cost report showing transportation expenses for the month ending September 25th were distributed, explained and discussed. A copy of this report is in the minute book.

Complaint and Transfer:

Report of a complaint from Mrs. Vernon Wright against Ray Willman, school bus driver, was made to the Board.

Mrs. Wright contends that Mr. Willman is mistreating her daughter who is a first grader and rides on Willman's bus. She states that Willman owes her husband for a repair bill and that there has been controversy between Willman and her husband over this matter and that, due to this controversy, Willman is mistreating the child. She has asked that we direct Mr. Hicks to drive to her home and pick up the child. After considerable discussion, it seemed to be the concensus of opinion of the Board members that a personal quarrel or controversy between a bus driver and parents should not justify re-routing busses in such a way as to provide a different bus. Mr. Crawford pointed out that there might be occasions where we would be justified in permitting a child to be transferred to other busses in order that they may be better accommodated. He submitted a request from Joe Wiley which asked permission to transfer from Rex Sawyer's bus which is crowded, to Harold Crawford's bus which has extra room. It was pointed out that this seemed to be a legitimate request and should be granted. It was also suggested that perhaps the Board should adopt a statement or resolution setting out conditions under which transfer of students from one bus to another would be granted.

The Board agreed that such a statement should be developed and should provide that changes which will result in better accommodations for students should be made, but personal reasons should not be generally considered valid for such transfer.

Tires:

The Board was informed that busses Nos. 16 & 20 -- which are the two 1955 model school-owned busses -- were in need of new tires or the present tires should be re-capped.

It was suggested that bids be taken from various tire supply companies on new tires for these busses; also at the same time to consider the possibility of trading in old tires or retaining a certain number of the old tires to use on spare wheels when needed.

Mr. Roberts was instructed to work out this matter.

Mechanical Maintenance:

It was pointed out that busses are now being serviced in garages and that we are paying retail prices for motor oil, filters and labor for lubrication.

Also, it was pointed out that there is a need for the development of a check-sheet for mechanical defects of each bus; such sheets to be used whenever busses are serviced. These check-sheets would enable mechanics to discover minor repair needs and needs for adjustments which could be attended to early, thus preventing more expensive repair costs at a later date.

Extra-Curricular Transportation:

Mr. Crawford raised the question of policy and administration concerning the furnishing of transportation by the school busses for field trips, educational excursions, athletic contests, music contests, choral festivals, area conferences for organized school groups, etc.

Some of the questions raised in regard to this matter were as follows:

1. What policy shall we use in authorizing busses for such trips?
2. Shall we try to keep drivers with the busses which they operate regularly on such trips?
3. What rate of pay should be set up for drivers?
4. How should the expense of these trips be met?

It was suggested that approval for such trips should be made by the Administrative Office upon request from the sponsor of the group to be transported and the Principal of the school involved.

It was pointed out that the State Board of Accounts would probably take the position that tax funds could not be used to finance extra-curricular and field trips but would be limited to payment of transportation of children to and from school.

It was stated that if this is the case, then each group being transported would be required to pay their own expense, which in the case of school-owned busses would consist of pay of the driver, gas and oil.

It was also stated that some of the school groups are organized and have funds while others do not and that expense of transportation would be a problem for unorganized groups, but could be handled through student assessments.

It was felt that any trip which would be considered a desirable educational experience should be approved if arrangements can be worked out. It was also suggested that if legally possible, we should consider free transportation for such extra-curricular groups within a radius of approximately twenty miles.

The suggestion was made that these ideas be reduced to writing in the form of a proposed policy to cover the matter and that forms for use in making requests and granting approvals of such trips be developed.

ELEMENTARY COACHES:

Mr. Neval Willis and Mr. Wayne Sharp were recommended to handle the coaching duties in the Poseyville and South Terrace Elementary Schools respectively.

This recommendation was made by Mr. Wilson and approved by Mr. Crawford. These coaching duties are considered as extra duties which are to be remunerated in the amount of \$150 per year. It was pointed out that these men will work under the direction and supervision of Mr. Mauck, the high school head basketball coach.

There was some discussion in regard to basketball goals at South Terrace. It was suggested that a portable type goal be considered which could be moved in and out of the multi-purpose room.

Motion was made by Mr. Matz -- seconded by Mr. Kemmerling -- to accept the recommendation for appointment of Mr. Willis and Mr. Sharp. Motion carried.

HALLOWE'EN:

High School Hallowe'en Dance:

Mr. Hutchinson reported that tentative plans had been developed for a dance at the high school on Hallowe'en, subject to approval of the Board. He stated that the activity is being sponsored by the Senior Class and will be carefully planned and chaperoned.

The Board agreed to the plans.

Mr. Wilson reported that the South Terrace P.T.A. was planning a Hallowe'en party in the school.

Hallowe'en Watchmen:

Mr. Crawford reminded the Board that during the past two or three years we had engaged custodians or other responsible men to watch all the schools during Hallowe'en night and had paid \$5 for this service at each of the schools. He recommended that the Board approve employment of custodians or other responsible persons during the night of the coming Hallowe'en at \$5 per person. This recommendation included both of the custodians at the high school.

Motion was made by Mr. Williams -- seconded by Mr. Kemmerling -- to approve employment of night watchmen at the schools on Hallowe'en at \$5 each and to engage the custodians provided they wished to do the work, or some other reliable person in case they did not wish to watch; also to approve the proposed high school dance on Hallowe'en. Motion carried.

LEAVE OF ABSENCE:

Mr. J. D. Foster requested leave of absence October 13th to 16th to attend the national FFA Convention in Kansas City, together with some of his FFA boys. He stated that the local FFA Chapter was scheduled to receive an award at the Convention.

Motion was made by Mr. Kemmerling -- seconded by Mr. Williams -- to grant Mr. Foster a leave of absence as requested.

Mr. Hutchinson inquired about a substitute teacher for Mr. Foster during his leave of absence. It was pointed out that the salary policy provides for employment of a substitute, without loss of pay to the regular teacher, in cases where the regular teacher is given leave of absence for attending a professional meeting not to exceed five days.

FIRE MARSHAL'S REPORT:

Attention was called to the report of the state fire marshal on his inspection of the Poseyville and Griffin Schools. The Griffin report includes recommendation to install a tubular or spiral fire escape if classes are held on the second floor.

It was pointed out that the tubular fire escape which is on the Wadesville School building could be moved to Griffin. The Board agreed that estimates of cost for moving the fire escape should be obtained.

It was pointed out that there is no fire escape on the Cynthiana building; however no recommendation in regard to this has been made by the fire marshal.

WADESVILLE SCHOOL FIXTURES:

Mr. Crawford stated that the fixtures and surplus materials which are at the Wadesville School should be taken from the building and stored, or used in the other schools. It was thought that the portable CCC building might be used temporarily as a storage building.

SURPLUS WAR MATERIALS:

It was reported that a recent communication from the Surplus War Depot at Camp Atterbury had been received, listing many items of surplus materials which could be used in school systems.

It was recommended that the Board approve the expense of travel to Camp Atterbury to determine if we can obtain a sufficient amount of these materials to make it worthwhile sending a truck after them.

Motion was made by Mr. Matz -- seconded by Mr. Williams -- to approve mileage to Camp Atterbury. Motion carried.

TAX HEARING:

Mr. Crawford reported that Mr. Roberts, Mr. Heckerman, and he had appeared before the State Tax representative to discuss and explain the 1960 budget for the School Corporation.

He stated that the special school tax rate had been reduced 12¢ -- from \$1.60 to \$1.48 -- and the tuition tax rate had been reduced 2¢ -- from \$1.40 to \$1.38. He stated that approximately 7¢ of the special school reduction was due to the fact that the state reimbursement for transportation would be considerably more than the figure which was used as an estimate at the time the budget was made.

He further stated that the remaining 5¢ would simply mean that anticipated expense would have to be reduced. The same would be true of the 2¢ reduction in the tuition fund.

(October 12th Minutes Continued -- Page 4.)

INDIANA SCHOOL BOARD ASSOCIATION MEETING:

Attention was called to the annual meeting of the Indiana School Boards Association, scheduled for November 20-21 at the Claypool Hotel in Indianapolis. Board members were urged to make plans to attend this meeting.

PURDUE CONFERENCE:

Mr. Crawford stated that he had been invited to participate in a state-wide conference for county and rural area superintendents at Purdue on November 16th & 17th.

He stated that this meeting would have for its main topic the problems of school reorganization which will be faced by the state commission and local county committees during the next few years; also problems facing reorganized districts which involve school administration and management.

He stated that it is hoped that this conference will provide county and rural area superintendents with information and ideas which will enable them in turn to be of service to county reorganizing committees.

Mr. Crawford stated that he did not feel he could attend this meeting at his own expense and would appreciate it if the Board would approve reimbursement of such expense .

Motion was made by Mr. Kemmerling -- seconded by Mr. Williams -- to allow reimbursement for expense to attend the Purdue Conference. Motion carried.

Motion was made by Mr. Kemmerling -- seconded by Mr. Williams -- to adjourn. Motion carried. Meeting adjourned at 10:00 P.M.

Signed:

George H. Heckerman
Chairman

Virgil B. Williams
Secretary

METROPOLITAN SCHOOL DISTRICT OF NORTH POSEY CO.
(Bd. of Education Meeting-----October 26, 1959)

M I N U T E S

The Board of Education met in regular session on Monday, October 26, 1959, at 7:30 p.m. in the Administrative office.

The following members were present: George Heckerman, Harold Kemmerling, Virgil Williams, W. W. Lowe and Vertis Matz.

Also attending the meeting were: Eldon R. Crawford, Supt.; Charles E. Roberts, Asst. Supt.; Lloyd Hutchinson, Principal; William Wilson, Director of El. Ed.; and Ralph Schuler, Attorney. Mr. and Mrs. Vernon Wright and Mr. Ray Willman were also present.

The meeting was called to order by Mr. Heckerman, chairman.

MINUTES

Motion was made by Mr. Matz -- seconded by Dr. Lowe -- to accept the minutes of October 12 as written. Motion carried.

BILLS AND CLAIMS

Regular claims, Nos. 487 - 534 and Payroll claims, Nos. 46 - 52 were presented. Motion was made by Mr. Matz -- seconded by Dr. Lowe -- to allow the claims for payment. Motion carried.

Mr. Matz presented a bill from Stinson & Gimmeson for materials used in the installation of a drinking fountain and water line from the Griffin school to the playground. It was explained that this bill had been returned to Stinson with a request that he provide the Administrative office with a copy of an authorization for purchase of these materials. Discussion brought out the fact that the materials had been picked up at the store by Mr. Gus Miller, custodian of the Griffin school, and that there was no copy of written authorization in this office for purchase of such materials. Mr. Crawford stated that he would check further and try to have a claim ready for approval at the next Board meeting.

TRANSPORTATION COMPLAINT

Mr. Crawford informed the Board that he had written a letter following the October 12 meeting to Mr. and Mrs. Vernon Wright informing them of the Board's position in regard to transportation service for their daughter who is enrolled in the first grade at South Terrace. However, the Wrights were not satisfied with the Board's position as reported by letter and had been invited to appear before the entire Board to discuss their problem. Also, Mr. Ray Willman, the bus driver involved in the matter, had been asked to attend this meeting.

Mr. and Mrs. Wright were called upon to explain their position. They claim that Mr. Willman had been uncooperative in transporting their older daughter last year and, among other things, had refused to wait until the child was seated before starting the bus in motion. Mr. Willman was also accused of not stopping at an intersection which was considered dangerous and at which there are stop signs on the road. They further stated that they had been assured by Mr. Roberts and Mr. Wilson that they would have a different bus driver this year. It was established that the older daughter was riding another bus which transported high school children and that her attitude toward Mr. Willman had influenced and possibly frightened the younger child.

Mr. Willman stated that he had no malice toward either of the ^{Wright}Willman children and would certainly not mistreat them or any other child. He stated that in order to see clearly at the dangerous intersection it was necessary for him to proceed beyond the position of the stop sign but that he had never failed to stop.

Mr. and Mrs. Wright indicated that there was general dissatisfaction among the parents whose children rode Mr. Willman's bus. Mr. Willman was charged with refusing to wait a sufficient length of time whenever the Wright child was not ready. It was pointed out that, contrary to popular belief, a bus driver is not required to wait a full three minutes at each and every stop, that he must maintain a rather close schedule and wait a reasonable time. Whenever he gets three minutes behind his schedule at any point on the route, he is expected to wait only if he is assured that the child is making every effort to get to the bus. It was pointed out that parents are expected to cooperate with bus drivers in this matter.

It was also pointed out by Mr. Crawford and Mr. Roberts that Mr. Allen Hicks' route could be extended to the Wright home, making his route approximately 3.6 miles per day longer and at the same time Mr. Willman's route could be shortened by a similar distance. However, since Mr. Willman owns his own bus and is under con-

tract to furnish all expenses of operating such bus, nothing could be saved through shortening his route, because his pay could not be legally reduced. On the other hand, it would entail an additional expense for operation of Mr. Hicks' bus, since he drives a school-owned bus, in the event his route were extended.

Discussion brought out the fact that the welfare of the child was the most important thing to consider in this matter. However, the consensus of opinion of Board members again seemed to be that the Board would not be justified in granting the request of Mr. and Mrs. Wright when such action would increase the cost and because of the fact that the basis of this matter seemed to be a personal controversy between the Wrights and Mr. Willman. It was pointed out that permitting changes of this kind to be made on the basis of personal disagreements between parents and bus drivers would create endless problems and that changes should not be made unless the child involved can be better accommodated from the standpoint of riding time, distance, etc.

Mr. Crawford was instructed to write a second letter to the Wrights reaffirming the Board's position and informing them that if they wished to take their child to meet the Hicks' bus at the end of his route, there would be no objection; but also to urge them to reconsider the acceptance of transportation on Willman's bus as provided. Further, that in case they should decide to place the child on Mr. Willman's bus they should notify the Administrative office and Mr. Willman would be instructed from the Administrative office to pick the child up. A copy of the letter is to be sent to Mr. Willman. He shall also be notified to discontinue driving to the Wrights' home until further notification from this office.

Motion was made by Mr. Williams -- seconded by Mr. Kemmerling -- that the Board reaffirm its October 12 decision and instruct Mr. Crawford to write such a letter. Motion carried.

SCHOOL BUS TIRES

Bids on tires for two school buses also spare tires and wheels were opened and considered. A detailed list of these materials and the bids, together with bidders, is attached. Motion was made by Mr. Williams -- seconded by Mr. Kemmerling -- to purchase the materials from Joe TenBarge Texaco Service at a total cost of \$920.14. Motion carried.

SUGGESTED SERVICE PLAN FOR SCHOOL BUSES

It was suggested that consideration be given to setting up a procedure for servicing school buses -- which would include lubrication, changing oil and oil filter, mechanical inspection, furnishing of small parts and furnishing gasoline -- all to be covered on a contractual basis. This service could also include tire changing and tire repair. It was suggested that if such complete service could be purchased on a contractual basis from three or four service station operators or garages strategically located throughout the district, that it would probably result in considerable saving in the cost of service and operation, also provide better service than we have under the present system and eliminate a great deal of paper work.

Motion was made by Mr. Williams -- seconded by Mr. Matz -- that this proposal be given consideration and that it be worked out in more detail and presented to the Board at its next meeting. Motion carried.

In reply to the question how often should buses be lubricated and have oil and oil filter changes, the general consensus of opinion of Board members seemed to indicate that oil and oil filters should be changed at each 2500 to 3,000 miles of driving and that they should be lubricated every thousand miles or once each month, whichever comes first.

TRANSPORTATION-FIELD TRIP EMERGENCIES

The question was raised as to what procedure should be followed by drivers of buses on field trips in the event they have a breakdown, flat tire, etc. It was established that drivers would be expected to use their own judgment and in cases where the repair can be made, to assume the responsibility to get it done. However, if it is a serious breakdown which would involve considerable expense and delay and possibly require substitute transportation to get home, the driver would be expected to contact the superintendent or assistant or someone else in the administrative personnel.

EXTRA-CURRICULAR TRANSPORTATION EXPENSE

Mr. Crawford reported that he had written to the State Board of Accounts, submitting questions in regard to the legality of the use of school-owned buses and payment for the expenses of operating such buses for field trips, educational excursions, organized group conventions, choral festivals, band contests, athletic contests, etc. He stated that no reply had been received but that he hoped to be able to submit State Board of Accounts ruling at the next meeting.

MOVING FIRE ESCAPE

In regard to the project of moving the fire escape from the Wadesville building to the Griffin school, Mr. Roberts reported that as yet he had only one cost estimate for this work and that he would like to get one or more additional estimates before submitting such estimates to the Board.

It was also reported that Mr. Saalwachter had inquired when he would be able to get possession of the Wadesville school. Also it was suggested that the water system in the Wadesville school building and gym and the boilers be drained; also that the electric service be discontinued.

Mr. Roberts reported that he is getting an estimate from Martin and Tate electrical firm on moving fluorescent light fixtures from the Wadesville school to other buildings.

SALE OF PROPERTY

The question of selling the Wadesville gym and land adjacent to it was discussed. Mr. Schuler felt that before advertising the property for sale the records should be searched in regard to title and an abstract prepared in case the property is sold.

Mr. Schuler was instructed by the Board to proceed in this matter and try to have the necessary papers ready at the time of the next Board meeting. It was suggested that if and when the property is sold, we should arrange at the same time to put up for auction whatever saleable furniture and equipment we own which will not be used.

LEAVE OF ABSENCE

A request was submitted for a leave of absence for Mrs. Dorothy Rumble to attend a College Freshman-H.S. Principal conference at Indiana State Teachers College on December 3. Motion was made by Dr. Lowe -- seconded by Mr. Williams to approve this request. Motion carried.

Mr. Hutchinson requested leave of absence without loss of pay for October 27-28 and 29 to participate in the Scottish Rites ceremonies. Motion was made by Mr. Matz -- seconded by Dr. Lowe -- to approve this request. Motion carried.

CAMP ATTERBURY SURPLUS WAR MATERIALS

Mr. Hutchinson reported that he and Mr. Foster had visited the War Surplus warehouse at Camp Atterbury during the weekend of the State Teachers Association. He reported that they found very little usable material on this visit but that it was his understanding that new shipments would be received in about two weeks.

It was suggested that a trip be made at that time to again see if there were available surplus materials which could be obtained and used in our school.

TELEVISION EDUCATION

The television education program was discussed. Mr. Hutchinson stated that in his opinion the majority of students would prefer classroom teachers to television teachers. Mr. Crawford stated that he felt that television education would be much more effective if receiving sets were sufficient in number to keep class groups together in regular class size; that the savings, if any, resulting from setting up large groups of students for viewing television education programs would probably be cancelled by the inability of teachers to properly do follow-up work and give individual students the help which they need.

Mention was made of the new interstate television education project which provides for broadcasting programs from airplanes over wide areas.

STATE SCHOOL BOARD ASSOCIATION

Board members were reminded of the State School Board Association meeting at Indianapolis on November 20 and 21 and urged to attend if possible.

HOME EC. RANGES

Mr. Crawford reported that he had taken action in accordance with authorization of the Board to purchase three new electric ranges for the high school home economics department. He stated that he had been unable to follow through on the suggested plan of purchasing one from each of the three dealers in Poseyville; i.e., General Electric, Frigidaire and Philco due to the fact that the G.E. dealer would not consider any proposition except that of furnishing all three of the stoves. He stated further that he had contacted Mr. John Erbacher and the Foster Maytag people and had asked them to talk over together the matter and reach an agreement on which firm would furnish two ranges and which would furnish one; also whether they would be willing to take in as part-payment one of the used ranges for each new one furnished and whether they would take three of the used ranges in part payment in the event they furnished two new ranges.

As a result of these conferences, Mr. Erbacher agreed to supply two new Frigidaire ranges and to take as part payment the used Hotpoint and the two used Frigidaire ranges.

Mr. Foster agreed to accept the Westinghouse used range as part payment on the new Philco which he is to furnish. The total cost of this transaction was \$367.50.

Mr. Crawford also reported that Mr. Earl Erbacher had registered a protest claiming that the Hotpoint range which had been traded as part payment for the new Frigidaires was under the school-owned contract plan with his firm and that this contract had not been cancelled.

He claimed further that school officials had exceeded their authority when they moved Hotpoint equipment from the various old buildings into the new school and that since there had been no cancellation of the contract covering the used range which had been traded, it was in reality his property and he was entitled to compensation for it.

Mr. Schuler reported that Earl Erbacher had discussed the matter with him and that it was his opinion that the school officials owned the stove and were under no obligation to Mr. Erbacher.

Mr. Crawford suggested that in order to avoid this kind of complication in the future, it might be a better policy to simply cancel all such contracts and buy equipment outright when needed. He also stated that he was not aware that a contract existed covering this particular Hotpoint stove which was traded, and that until after the trade was completed he was not aware that any such contracts had been negotiated since the schools were consolidated.

Motion was made by Mr. Kemmerling -- seconded by Mr. Williams -- to adjourn.
Motion carried and meeting adjourned at 11:15 p.m.

Signed George H. Heckerman
Chairman
Virgil B. Williams
Secretary

QUOTATIONS ON TIRES, TUBES AND WHEELS FOR SCHOOL BUSES
SUBMITTED TO BD. OF EDUCATION FOR CONSIDERATION AT THE

OCTOBER 26, 1959 MEETING

| ITEM NO. | DESCRIPTION | Joe TenBarge Texaco | FIRM QUOTING | | |
|-----------------|--|-----------------------------------|-------------------|------------------|-----------------------------|
| | | | Raben Tire Co. | B.F. Goodrich | B.F. Goodrich Altern. |
| 1 | 12 ea. 8.25 x 20 10-ply tires (nylon) | | 684.56 | 937.68 | 824.04 |
| 2 | 2 ea. 9.00 x 20 10-ply (nylon) | | 151.62 | 188.16 | 155.70 |
| 3 | 1 ea. 9.00 x 20 12-ply (nylon) with 10-hole stud Budd | Alt. bid (rayon) Item No. 3 | 109.83 | 155.70 | 94.00 |
| 4 | Mount 3 tires | | 6.00 | | |
| T O T A L ----- | | \$920.14 | 952.01 | 1281.54 | 1073.74 |