

METROPOLITAN SCHOOL DISTRICT OF NORTH POSEY COUNTY
(Board of Education Meeting -- September 8, 1958)

MINUTES

The Board of Education met in regular session on Monday, September 8th, at 7:30 P.M., in the Administrative Office.

The following members were present: Mr. George Heckerman, Mr. Vertis Matz, Mr. Harold Kemmerling, Mr. Virgil Williams and Dr. W. W. Lowe.

Also attending this meeting were: Mr. Eldon R. Crawford, Supt., Mr. Charles Roberts, Ass't. Supt., Mr. Roy Goerges and Mr. Lloyd Hutchinson, Principals.

BUSINESS WAS TRANSACTED AS FOLLOWS:

1. THE MEETING WAS CALLED TO ORDER BY MR. HECKERMAN.

2. MINUTES:

Copies of minutes of August 25th & August 28th meetings were mailed to Board members prior to tonight's meeting. The motion was made by Mr. Williams -- seconded by Dr. Lowe -- to accept and adopt the minutes as prepared -- without oral reading. Motion carried.

3. BILLS & CLAIMS:

Regular Claims Nos. 419 to 440 and Payroll Claims Nos. 34, 35, 36, 37 & 38 were presented for approval of payment. The motion was made by Dr. Lowe -- seconded by Mr. Matz -- to pay the bills. Motion carried.

4. INSURANCE:

(a) Driver Training Cars:

Mr. Crawford stated that an error had been made by a representative of the Farm Bureau Insurance Co. -- as recorded in the minutes of August 28th.

Mr. Roberts further stated that Mr. Powers had made an error of \$100 in figuring his estimate on insurance for driver training cars. (Mr. Powers appeared at the August 28th meeting and explained this error -- but two Board members were not present at that time.)

Mr. Roberts stated that Fred Wilson was given another opportunity to quote a price, but Mr. Wilson declined to give another quotation because he felt his insurance would be more expensive in the long run.

A discussion followed, after which a motion was made by Dr. Lowe -- seconded by Mr. Kemmerling -- that the Farm Bureau Agency be authorized to write the policy on Driver Training cars -- price \$352.80.

(b) South Terrace Building:

Mr. Crawford stated that the matter of insurance on South Terrace building is coming up in the near future. Builder's Risk covers the building now, but as soon as the building is occupied, this insurance will be terminated. However, the insurance agents have written for permission to have the Builder's Risk insurance cover the building until it is completed.

It would be wise to be thinking about how much insurance will be needed, and to whom we will want to give the business.

5. TRANSPORTATION:

(a) Extension of Bus route -- Jack Kincheloe:

Mr. Roberts presented a request for approval of an extension on Jack Kincheloe's bus route -- 2.4 miles more per day -- because Mr. Kincheloe goes into Bethel Township to pick up the Rogers' children. This extension would amount to \$27.40 per month.

Mr. Roberts stated that there will probably be two more extensions needed -- in the near future -- possibly .5 miles on Ray Willman's route, and possibly 2 miles on Theodore Papenmeier's route.

The motion was made by Dr. Lowe -- seconded by Mr. Matz -- to approve the extension of 2.4 miles per day on Mr. Kincheloe's route. Agreement was signed by Mr. Heckerman and Mr. Williams.

(b) Station Wagon Signs:

A Board member called to the attention of the Board that Martha Krietenstein's station wagon is not properly identified as a school bus, and, for the safety of the occupants, he thinks it is the duty of the Board to see that this station wagon is equipped with the necessary signals.

The question was asked: "If any signs or identifications are added, is the School District required to pay for them?"

Mr. Crawford read a portion of the Acts -- concerning furnishing new and additional equipment to be added to school busses -- which stated that this expense is to be borne by the School District.

It was also mentioned that Mrs. Krietenstein has been failing to stop at certain stop signs, also at railroad tracks, which is dangerous.

Mr. Roberts is to talk with Mrs. Krietenstein about signals, etc., and report to the Board at its next meeting.

(c) Catholic children to St. Phillips

Mr. Roberts stated that, at present, Mr. Hicks is hauling children to and from St. Phillips School, and that Mr. Abel, of Mt. Vernon District, will try to work out a plan to cooperate; possibly Mr. Hicks will haul the children down to St. Phillips, and the South District driver will haul the children back.

The motion was made by Dr. Lowe -- seconded by Mr. Kemmerling -- to authorize Mr. Roberts to work out a cooperative plan with the South District to handle transportation of Catholic children to St. Phillips School. Motion carried.

(d) Transportation in Towns:

It was pointed out that some of the Wadesville children have to walk to the Wadesville School to get on the bus to be transported to South Terrace. It might be possible to pick up the children at their homes -- but nothing certain has been worked out yet. Should we take the initiative in picking these children up at their homes, or wait until we get a formal request from the parents?

It was the general opinion of Board members that "we let this matter ride for this year -- until we get further comments."

6. FUEL OIL BIDS:

Fuel Oil Bids were opened and studied.

Bids were as follows:

Ashland Oil Co., Ashland, Ky. -- 11.75¢ per gal. -- Total bid \$2937.50 -- on 25000 gal.

Herb Cox - Texaco - Poseyville - 12.9¢ per gal. -- Total bid \$3225.00 -- on 25000 gal.

Centralia Petroleum Co., Centralia, Ill. -- 11¢ per gal. -- Total bid \$2750.00 on 25000 gal.

Mr. Crawford stated that he was informed the first 5000 gallons of oil put in by the Heating & Plumbing contractors, would be from Centralia Petroleum Co.

Since Centralia Petroleum Co. was the lowest priced bid, the motion was made by Mr. Matz -- seconded by Mr. Williams -- to accept the bid of Centralia Petroleum Co. @ 11¢ per gallon -- guaranteed price on fuel oil furnished the South Terrace School for the school year 1958-'59 -- for 25000 gallons fuel oil, more or less. Motion carried.

7. SOUTH TERRACE FURNITURE:

Mr. Roberts stated that he has nothing ready for presentation tonight, but will have something prepared for the next meeting.

8. REMOVAL OF TREES -- GRIFFIN SCHOOL:

Mr. Roberts stated that there are three trees in front of the Griffin School which need to be removed. Bob Redman agreed to remove the trees, cut them up, and haul them away for \$25 per tree -- or \$75 for removing the three trees.

The question arose: "Would our insurance cover property damage, or cover Mr. Redman while working on this job?" (It was agreed that Mr. Roberts should check with Mr. Schuler concerning this question.)

It was pointed out that, if a contract with Mr. Redman is written, then Mr. Redman is responsible for all accidents or property damage which might occur.

After a discussion, the motion was made by Mr. Matz -- seconded by Mr. Williams -- to approve the removal of 3 trees on the Griffin School ground by Mr. Redman, at a cost of \$25 each; provided that insurance coverage be obtained before work is begun; also, provided a written contract be drawn up by Mr. Schuler if he so advises. Motion carried.

9. BLACK-TOP ON PLAYGROUNDS:

It was pointed out that the playground under swings and equipment -- at Poseyville School -- is worn down, and it was suggested that this area might be black-topped. Mr. Roberts presented an estimate from J. H. Rudolph Co. -- to blacktop the area under the swings and other playground equipment at Poseyville -- price \$340.

It was stated that blacktop areas are being used successfully in playgrounds in schools of other districts.

It was pointed out that, if we re-surface a playground at one school in the district, then the other schools would also be entitled to have their playgrounds re-surfaced.

Mr. Crawford stated that it might be well for teachers and principals to study the school sites from the standpoint of moving playground equipment to a position where it would serve the schools more effectively when they are used as elementary schools -- before doing any re-surfacing.

It was suggested that we delay this matter until we can study the situation further.

The motion was made by Dr. Lowe -- seconded by Mr. Williams -- to take this matter under advisement.

10. TEACHERS' CONTRACTS:

Mr. Crawford distributed materials concerning preparation of teachers' contracts, and stated that the Board take action to authorize us to prepare contracts according figures presented in this material. (Copies of materials are in the Minute Book.)

Certain items pointed out were:

1. Marion Cowling is employed on a part-time basis -- 2 days a week, at Griffin.
2. Principals -- \$50 additional, for attending T. V. Workshop.
3. Home Ec. teachers -- 10 months' contracts were approved for these teachers, as they are to do 4H work until 4H Fair time.

(In connection with the 4H program, it was pointed out that the 4H program in Griffin needs to be organized so that it will run more smoothly in the future.)

The motion was made by Mr. Matz -- seconded by Mr. Williams -- to authorize Mr. Crawford to prepare contracts for teachers for the school year 1958-'59, according to figures presented. Motion carried.

11. INDIANA SCHOOL BOARDS ASSOCIATION MEETING:

Mr. Crawford reminded the Board members of the meeting of the Indiana School Boards Association, on September 10th, in Indianapolis, and stated that he would like for all members to attend this meeting. He stated that mileage and meals can be reimbursed.

The following members plan to attend: Mr. Kemmerling, Mr. Matz, Mr. Williams and Dr. Lowe. (Mr. Heckerman is unable to attend this meeting.)

Mr. Crawford read a letter stating that Mr. McGhehey is having a special meeting -- at 4:00 P.M. -- for members to discuss problems of School Boards of Metropolitan School Districts.

12. GRIFFIN SCHOOL PLOT:

Mr. Crawford presented a drawing of the Griffin School site as prepared by John H. Leffel, County Surveyor.

13. PERMIT -- GARY GILMORE:

Mr. Crawford stated that our application for permit for Gary Gilmore had been returned to us, rejected because of lack of hours of training.

He stated that an appeal could be made in person -- before the Teachers' Training Commission. Mr. Goerges and Mr. Crawford have an appointment at 1:30 P.M., September 19th, in Indianapolis, to appear before this Commission.

Mr. Crawford asked to be given authority to charge the School District with mileage for this meeting.

It was agreed by Board members that mileage be paid for the meeting in Indianapolis -- concerning Gary Gilmore's permit.

(Sept. 8th minutes continued -- page 4.)

14. SUPER-HIGHWAY DISCUSSION:

Mr. Matz raised the question as to whether the Board of Education should try to use its influence in getting the proposed super-highway near Griffin, with the thought in mind that such a location would solve the problem of getting out of Griffin during flood time. It was suggested that civic groups throughout the entire area of North Posey County might do well to work together on this problem and other problems of public nature which would benefit the entire area. It was suggested that a super-highway probably would not help the situation at Griffin a great deal, unless we could be assured that there would be a point of access near Griffin.

There being no further business to come before the Board, the motion was made by Mr. Williams -- seconded by Mr. Kemmerling -- to adjourn until Monday, September 22nd, at 7:30 P.M.

Signed:

George H. Heckerman
(Chairman)Virgil B. Williams
(Secretary)

METROPOLITAN SCHOOL DISTRICT OF NORTH POSEY COUNTY
(Board of Education Meeting -- September 22, 1958)

MINUTES

The Board of Education met in regular session on Monday, September 22nd, at 7:30 P.M., in the Administrative Office, with the following members present: George Heckerman, Vertis Matz, Virgil Williams, Harold Kemmerling and W. W. Lowe.

Also attending the meeting were: Eldon R. Crawford, Supt. of Schools; Charles Roberts, Ass't. Supt.; Roy Goerges, Principal of Griffin School; and Ralph Schuler, School Attorney.

BUSINESS WAS TRANSACTED AS FOLLOWS:

1. THE MEETING WAS CALLED TO ORDER BY MR. HECKERMAN.

2. MINUTES:

Since Board members had received -- by mail -- copies of minutes of the August 25th and August 28th meetings, the motion was made by Mr. Kemmerling -- seconded by Mr. Williams -- to accept the minutes without oral reading. Motion carried.

3. BILLS & CLAIMS:

Regular Claims Nos. 441-482, and Payroll Claims Nos. 39, 40 & 41 were presented for approval of payment.

In presenting his claim for mileage to the Indiana School Boards Association meeting, in Indianapolis, Mr. Matz suggested that each Board member also be allowed mileage for this trip.

In the discussion which followed this suggestion, it was pointed out that the State Board of Accounts might question the fact that mileage was allowed for each member of the Board, since it would seem logical that they wouldn't all make this trip in separate cars.

It was suggested that Mr. Crawford check to see how other schools handle a situation like this.

The motion was made by Mr. Kemmerling -- seconded by Dr. Lowe -- to pay the bills. Motion carried.

4. APPROPRIATION BALANCES:

Mr. Crawford distributed materials concerning our appropriation balances to date, and budget needs for the remainder of this year.

Mr. Crawford also presented a "Recommendation for Transfers Within Functions". (Copy of recommended transfers is in the Minute Book.)

Mr. Crawford explained that these transfers would take care of everything except Operation Account D-Fuel and Fixed Charges Account F -- Insurance. These would need to be handled by Additional Appropriations.

Dr. Lowe made the motion -- seconded by Mr. Williams -- that the Board authorize the transfer of appropriations as recommended. Motion carried.

ADDITIONAL APPROPRIATION NOTICE:

Mr. Crawford stated that additional appropriations are needed as follows:

- (1) Money has to be appropriated to be used to buy the site at Griffin -- \$5,000.00.
- (2) Operation Account D -- Fuel -- \$3,000.00.
- (3) Fixed Charges Account F -- Insurance --- \$3,000.00.

The motion was made by Mr. Williams -- seconded by Mr. Matz -- to authorize publication of "Notice for Additional Appropriations". Motion carried.

5. SOUTH TERRACE:

Mr. Crawford distributed a schedule of proposed payments to various contractors -- for construction of South Terrace School.

Mr. Crawford stated that he had taken this matter up with Mr. Schmitt, representative of Peyronnin Construction Co., and Mr. Schmitt said he would confer with Mr. Peyronnin and see if he'd go along with our proposed schedule of payments. Mr. Schmitt will let us know the outcome of this conference.

(September 22nd Minutes -- Continued)

6. TRANSPORTATION:(a) OVERLOADED BUSES -- KLEIMAN'S & HICKS': SUGGESTED ROUTE CHANGE:

Mr. Roberts stated that both Kleiman's and Hicks's buses are overloaded when transporting children to South Terrace, and he presented a suggested route change which would relieve the overload of both buses. (Suggested route change is in the Minute Book.) This change would mean an extension to Mr. Kleiman of 11 miles per day -- cost \$158.40 more per month. Mr. Roberts recommended that the Board grant this extension on Mr. Kleiman's route.

The motion was made by Mr. Matz -- seconded by Mr. Williams -- to extend Mr. Kleiman's route 11 miles per day -- cost of \$158.40 per month to be added to his present contracted salary. Motion carried.

(b) SCHOOL BUS INSPECTION:

Mr. Roberts stated that School Bus Inspection will be held Friday, September 26th, at 1:00 P.M., at Poseyville School.

(c) KRIETENSTEIN'S STATION WAGON:

In checking on requirements of safety measures to be used in connection with Mrs. Krietenstein's station wagon being used as a school bus, Mr. Roberts stated that he found the following items not complied with: Rule 9, Rule 41 - AB, Rule 48 - ABCD, Rule 52 - BCEI.

- (1) Back bumper must be painted black.
- (2) Must have clearance lights.
- (3) Must have arm signal.
- (4) "School Bus" must be written on it.
- (5) Flashing lights -- manually controlled -- must be on the vehicle.

It was stated that some parents have been complaining about this station wagon not being properly identified.

It was suggested that a sign could be clamped on the bumper.

Mr. Roberts will ask the State Police about station wagon rules.

(d) TRANSPORTATION PROBLEM AT GRIFFIN:

A problem in transportation was presented by Mr. Goerges, Principal of Griffin School, which would involve re-routing one of the buses.

There was considerable discussion, but no Board action.

7. ADVERTISEMENT FOR FURNITURE:

Mr. Roberts presented a Notice to Bidders -- to advertise for purchase of furniture for South Terrace School -- also a copy of specifications.

The motion was made by Mr. Williams -- seconded by Mr. Kemmerling -- to advertise for furniture -- Items # 1 - 6 -- for South Terrace School. Motion carried.

(Copy of Specifications enclosed.)

8. MISCELLANEOUS:(a) REQUEST FOR USE OF POSEYVILLE GYM -- KIWANIS CLUB:

Mr. Crawford stated that the Kiwanis Club would like to use the Poseyville gym, to stage a style show and musical talent show, in connection with Kiwanis Kids Day -- September 27th. No admission will be charged, but a collection will probably be taken.

The motion was made by Mr. Matz to allow the Kiwanis Club to use the Poseyville Gym on September 27th. Seconded by Mr. Kemmerling. Motion carried.

(b) TEACHERS' CONTRACTS:

Mr. Crawford stated that the Teachers' Contracts are ready for the signatures of the President & Secretary. This can be done when it is convenient for these Board members to stop in at the Administrative Office.

(c) TRANSFER TUITION:

Mr. Crawford stated that we will have about \$6,000 coming in from Transfer Tuition Statements.

(d) REQUEST OF PRINCIPALS TO ATTEND STATE & NATIONAL MEETINGS:

Mr. Crawford stated that the Principals would like to be granted leaves of absence without loss of pay -- to attend these meetings. The State meeting probably would last 1 day, and the National meeting would probably last 3 or 4 days.

The motion was made by Mr. Matz -- seconded by Mr. Williams -- to grant Principals leaves of absence to attend State and National Meetings -- without loss of pay. Motion carried.

(e) EQUIPMENT IN FOUR ONE-ROOM SCHOOLS:

Mr. Crawford stated that there is some equipment in the four one-room schools which should be disposed of.

He stated that several individuals had asked about blackboards. Shall we give them away, or put them up for sale?

It was decided that we take out the blackboards needed for other schools, and let the rest be sold with the buildings.

It was suggested that we dispose of buildings, equipment and land as soon as possible, at public sale. Mr. Schuler will ask Elbert Allyn to act as auctioneer.

The motion was made by Mr. Williams -- seconded by Dr. Lowe -- to have Mr. Schuler check on descriptions of these school houses, then get ready to publish the Notice of Sale. Motion carried.

(f) TRIP TO INDIANAPOLIS -- APPROVAL OF GILMORE PERMIT:

Mr. Crawford stated the permit for Gary Gilmore has been approved for this year only.

Mr. Crawford stated that Mr. Gilmore's salary in September was figured the same as the beginning salary of a teacher with a degree -- \$3483 per year.

Mr. Crawford recommended that Mr. Gilmore be put on this salary -- \$3483 per year.

The motion was made by Mr. Kemmerling -- seconded by Mr. Williams -- to pay Mr. Gilmore \$3483 per year -- as recommended. Motion carried.

(g) HENDRICKSON'S LEAVE OF ABSENCE:

Mr. Crawford presented a letter from Mr. William Hendrickson, requesting leave of absence without loss of pay -- to attend a Kiwanis State Convention at Fort Wayne, September 22nd and 23rd. Mr. Crawford stated that, last year, upon being elected Lieut. Governor of Kiwanis -- it was understood that it would be necessary for Mr. Hendrickson to be away from school occasionally, and the former Board had permitted this absence without loss of pay.

The request for September 22nd and 23rd was granted.

THERE BEING NO FURTHER BUSINESS, THE MEETING ADJOURNED AT 10:45 P.M.

Signed:

George H. Heckerman
(Chairman)

Virgil B. Williams
(Secretary)

TRANSPORTATION

(Suggested Route Changes in South Terrace and Wadesville School Districts)

Allen Hicks to transfer 10 high school students to Kleiman at Kleiman's house at 7:43 A.M. Hicks will continue regular route, pick up remainder of high school students and proceed to South Terrace, deposit students at South Terrace, return to Ray Herrenbruck's and pick up elementary students to South Terrace.

After transfer, Mel Kleiman to pick up high school students enroute to South Terrace from his home, deliver students to South Terrace School, proceed on the highway to his home, picking up elementary students on the south side of the highway -- turn around and return to South Terrace School picking up students on north side of highway.

Theodore Papenmeier will proceed as usual to Schweikarth's -- pick up all elementary students in Blairsville and deliver elementary students to South Terrace School, pick up high school students from Kleiman's bus then to Wadesville School.

Students from Allen Hicks' bus and those who transferred to Kleiman's bus from Allen Hicks' bus will board Willman's bus at South Terrace School.

This will relieve overload of both Hicks and Kleiman. It will mean an extension to Kleiman of approximately 11 miles per day or about \$7.92 per day. $(7.92 \times 20) = \$158.40$ per month, a total of \$475.20 for the remainder of this calendar year, or \$1,267.20 for the remainder of the school year. Mr. Hicks' bus will be extended a total of 8 miles per day. There will be no cost added to Mr. Hicks with the exception of gas and oil.

One of the advantages of this shift is in time. We first thought a circle from South Terrace to Parker and return over Hicks' route would be acceptable, but find the time involved would be too great a factor. The other advantage is in safety -- loading all elementary students on Highway #460 without having them to cross the road.

METROPOLITAN SCHOOL DISTRICT OF NORTH POSEY COUNTY
BOARD OF EDUCATION

Recommendations and request for authorizations to transfer sums from certain appropriations which have an estimated surplus, to certain other appropriations which have estimated deficits, such transfers to be made only within functions of the 1958 budget as follows:

General Administration - Account A.

1. Transfer ----- \$150

From --- A-1-a (School Board Salary)
 To ----- A-1-e (School Board Travel, etc.)

2. Transfer ----- \$125

From --- A-2-d (Furniture & Equipment)
 To ----- A-2-a (Salary of Superintendent & Assistant)

Instruction - Account B.

1. Transfer ----- \$12,000

From --- Account B-2 (Supervisors' Salaries)
 To ----- Account B-3 (Teachers' Salaries)

2. Transfer ----- \$1,500

From --- Account B-5 (Substitute Teachers)
 To ----- Account B-3 (Teachers' Salaries)

3. Transfer ----- \$1,000

From --- Account B-8 (Teachers' Travel, etc.)
 To ----- Account B-3 (Teachers' Salaries)

4. Transfer ----- \$ 300

From --- B-9 (Special Classes)
 To ----- B-3 (Teachers' Salaries)

5. Transfer ----- \$ 70

From --- B-9 (Special Classes)
 To ----- B-1 (Principals' Salaries)

Co-ordinate Activities - Account C.

1. Transfer ----- \$ 40

From --- C-3 (School Nurse Salary & Travel)
 To ----- C-4 (School Nurse Supplies)

Operation - Account D.

None.

Maintenance - Account E.

1. Transfer ----- \$ 200

From --- E-3 (Repair to Service Systems)
 To ----- E-4 (Janitorial & Non-Instructional Equipment)

2. Transfer ----- \$ 500

From --- E-3 (Repair to Service Systems)
 To ----- E-5 (Instructional Apparatus)

Fixed Charges - Account F.

None.

Auxiliary Activities - Account G.

1. Transfer --- \$ 40

From ----- G-9 (Summer Education)
To ----- G-2 (Cafeteria Expenses)

2. Transfer --- \$ 40

From G-9 (Summer Education)
To --G-3 (Veb. on the Farm Training)

Eldon R. Crawford, Superintendent
Metropolitan School District of
North Posey County.