

METROPOLITAN SCHOOL DISTRICT OF NORTH POSEY COUNTY

(Board of Education Meeting -- July 14, 1958)

MINUTES

The Board of Education met on Monday, July 14th, 1958, at 9:00 P.M., in the Administrative Office -- following a joint meeting of the Holding Corporation Directors and the Board of Education.

The following members were present: George Heckerman, Dr. W. W. Lowe, Vertis Matz, Virgil Williams and Harold Kemmerling.

Also attending were: Eldon R. Crawford, Supt.; Charles Roberts, Ass't. Supt.; Ralph Schuler, Attorney. William Wilson, Principal of Wadesville School, and Tom Sutton, Architect, attended a portion of the meeting.

BUSINESS WAS TRANSACTED AS FOLLOWS:

1. THE MEETING WAS CALLED TO ORDER BY MR. HECKERMAN.

2. MINUTES:

The minutes of June 23rd meeting were read by Mr. Williams. Dr. Lowe made the motion -- seconded by Mr. Williams -- that the minutes be approved as read. Motion carried.

3. CLAIMS:

Regular Claims Nos. 316-357, and Payroll Claims Nos. 27, 28 & 29, were presented for approval of payment.

Claim No. 357, in the amount of \$18.00, in favor of Charles Poole, was explained by Mr. Roberts. Mr. Poole had done some clean-up work at Cynthiana School, part of which was clean-up work for the school cafeteria. About half of the amount of this claim is to be reimbursed from the Cynthiana School Cafeteria Fund.

The motion was made by Mr. Kemmerling -- seconded by Mr. Williams -- to pay the bills. Motion carried.

4. SOUTH TERRACE SCHOOL:(a) Custodian:

Mr. Crawford stated that we had a number of applicants for the job as custodian at South Terrace School. All interested applicants were asked to consult with Mr. Wilson, Principal, who in turn would recommend the man he thought most suited for the job. Required characteristics were pointed out as follows: Ability to handle children, ability to get along with teachers, and ability to handle mechanical work necessary in this job.

Mr. Wilson & Mr. Crawford presented the following recommendation to the Board of Education for its consideration:

"The recommendation of employment of George Yancy as custodian of the South Terrace School -- a contract for such employment to become effective on August 1, 1958, or at the time development of building and grounds is such that full time duties can be provided. Custodian shall work under direction of the Principal and under general supervision of the Superintendent's office. Custodian to be employed on 12 month basis -- at \$225 per month." (Copy of this recommendation is in the Minute Book.)

In recommending Mr. Yancy for this job, Mr. Wilson said he feels that, even though the salary isn't too high, Mr. Yancy will be very cooperative in doing the job he is asked to do.

The motion was made by Mr. Williams -- seconded by Dr. Lowe -- to accept the recommendation as presented -- to employ Mr. George Yancy as the custodian at South Terrace School. Motion carried.

(b) Report on Grading & Surfacing:

Mr. Crawford reported that he had talked with the County Road Superintendent, and was told that the County will haul the chat, and will use their roller to roll the coarse chat in. Prices of chat quoted by the County Dept. -- \$2.20 to \$2.40 per ton.

Mr. Sutton estimated 1030 yards needed, provided we put 4 in. coarse rock base in, and 2 in. fine rock top on it. Approximately 1500 tons

are needed -- cost about \$3600.

In the discussion, it was suggested that a 3 in. coarse rock would probably be sufficient. The motion was made by Dr. Lowe -- seconded by Mr. Williams -- that we put approximately 3 inches of coarse rock, and approximately 2 inches of fine rock on the driveways, that we accept the offer of the County to haul it, and use the chat from their supply. Motion carried.

(c) Landscaping & Seeding:

Mr. Crawford stated that we have a landscape plan -- prepared by Mr. Tom Sutton -- and it is necessary that someone be authorized to get fertilizer and seed in the ground as soon as it is ready.

Dr. Lowe made the motion -- seconded by Mr. Matz -- that Mr. Crawford and Mr. Roberts be authorized to buy fertilizer and seed at the time it is needed, and to see that it is put in the ground. Motion carried.

(d) Fuel Oil:

It was stated that Mr. Sutton has estimated that 28,000 gallons of fuel oil will be needed to heat the South Terrace building this year. Mr. Roberts stated that "Notice to Bidders" has been published, and bids will be received on July 28th for furnishing fuel oil for South Terrace School.

(e) Bronze Tablet:

Mr. Crawford stated that a decision must be reached on whether or not to procure an additional bronze tablet containing names of members of the present Board of Education, to be put up with the one containing names of the original Board members. Approximate cost -- \$250 -- as estimated by Mr. Sutton.

After a discussion, Mr. Williams made the motion -- seconded by Dr. Lowe -- to dispense with the bronze tablet containing the names of the present Board of Education. Motion carried.

(f) Basketball Court:

Mr. Crawford stated that specifications call for inlaid lines for the basketball court in the Multipurpose room, but that there is a special kind of tape that can be used for this purpose -- thus eliminating having to tear up the floor in case the rules change concerning these lines. It was suggested that the architect omit the basketball court lines, and later on, they can be put down in tape. This idea was agreeable with the Board.

Mr. Matz made the motion to authorize Mr. Crawford to request that this change be made. Seconded by Dr. Lowe. Motion carried.

5. HIGH SCHOOL SITE:

(a) Rent Payments:

Mr. Crawford stated that we had received \$320 from Ivan D. Williams -- for \$20 per acre cash rent; also that we had received \$140.46 -- our part of the wheat crop.

(b) Cleaning up Building Site:

The question asked: Do we want to clean off the high school building site?

Suggestions: If contractors are moving in shortly, they'll grade the site.

We should reserve a portion of the ground to be cleaned up and used as a physical education area.

Acreage not needed at present time could be used by F.F.A. boys -- they can seed it.

(c) Additional Acreage:

Mr. Crawford mentioned that a 2 acre strip of ground on the west side in the back of the high school might be available in the future. This acreage could probably be put to good use.

6. ROBINSON SCHOOLS:

(a) Discontinuance of Electric Service:

The question was asked: "Shall we discontinue electric service in the rural one-room schools in Robinson Twp. now -- or wait a little longer?"

Since there seems to be a little uncertainty as to whether or not South Terrace School will be ready for occupancy in August, it was decided that we continue with the electricity another month.

(b) Discontinuance of Telephone Service at Waterman:

It was agreed to notify Indiana Bell Telephone Co. to discontinue telephone service at Waterman School.

(c) Disposal of Buildings:

It was stated that a decision on disposal of one-room school buildings is not necessary until a later date.

Mr. Sutton, upon being asked concerning the completion date for South Terrace School, stated that "Peyronnin Construction Co. has assured us that South Terrace will be completed in August."

7. TELEPHONE & POSTAGE:

It was stated that Principals have asked for additional 'phones or extensions as follows:

- (a) Mr. Hutchinson would like an extension 'phone installed in his office on the second floor, as his secretary will be on the first floor.
- (b) An additional 'phone is needed either in the gym or cafeteria at Poseyville.
- (c) Mr. Goerges would like an extension 'phone on the upper floor.
- (d) Mr. Wilson would like an extension 'phone in his office, as his secretary is in a small room outside of his office.

Mr. Crawford stated that the Board of Education has been paying telephone bills and postage bills for the various schools, and the question has been raised whether or not some of the charges should be paid from activities accounts of the schools, as a number of the calls pertain to school activities rather than actual business of School Board nature.

In the discussion, it was pointed out that a record could be kept on all long distance calls, and when the telephone bill comes in, the charges could be separated, and the Board of Education could pay its part -- the monthly service charge plus tolls for calls of School Board nature; the school could pay its part.

The motion was made by Dr. Lowe -- seconded by Mr. Williams -- that the Administrative office keep a record of all long distance calls, and make a study on who is to pay the bill. Motion carried.

8. DRIVER TRAINING:

Mr. Crawford stated that he feels that the agreement on use of driver training cars is not being carried out as carefully as it might be -- on the part of the people using these cars.

Material concerning cost of operating driver training cars during the school year 1957-'58 was distributed for study.

A letter from Nix Motor Co. -- concerning agreement entered into by administrators and instructors -- was read. This letter emphasized that it was the wish of that company that their cars be used only for driver training instruction, and that the cars be kept in garages near the school building at all times when they are not in use for instruction.

Mr. Roberts is investigating insurance on driver training cars, but does not have figures to present at this time.

The possibility of getting a fleet policy -- covering four driver training cars and two school busses -- is being investigated.

Mr. Crawford stated that, prior to consolidation, negotiations were made between the Principals and the dealers. Should this not be handled by the Administrative Office now?

It was also stated that there is a possibility that two cars could be used to handle driver training classes in all four schools -- if an adjustment could be made in scheduling.

The following motion was made by Dr. Lowe and seconded by Mr. Matz:

1. That applications for Driver Training Cars and negotiations with dealers and other agencies in connection with the program be made from and through the general administration office.
2. That the possibility of scheduling so as to make use of only two cars during the school year 1958-'59 be considered by Principals and the Superintendent.
3. That possibilities for reducing cost of insurance on Driver Training Cars be investigated.
4. That rules and regulations pertaining to use of Driver Training Cars, in accordance with the official agreement and interest of the dealer, be formulated.

Motion carried.

9. TELEVISION EQUIPMENT:

Mr. Roberts stated that he has prepared "Notice to Bidders" for advertising for receiving bids for television sets to be used in the Television Education Program. The motion was made by Mr. Williams -- seconded by Mr. Kemmerling -- that we advertise for bids for television sets, as recommended by Mr. Roberts. Motion carried.

10. GRIFFIN -- Teacher:

Mr. Crawford stated that a prospective teacher is coming for an interview with Mr. Goerges and Mr. Crawford, Tuesday night, July 15th. Would it be agreeable to give him a temporary agreement before he comes before the Board for an interview? The Board consented to this arrangement.

11. SCHOOL EXHIBIT:

Mr. Crawford stated that we will have a booth at the 4-H Fair this year, and we are planning to exhibit card board models of the new buildings. The space at the Fair is being donated by Hopf's.

12. POLICIES -- PROCEDURES -- RULES & REGULATIONS:

Mr. Crawford stated that it would be well for the Board to study the Policies, Procedures, Rules & Regulations governing working relationships, etc. -- as adopted by the former Board -- and possibly consider re-writing these policies, in order that they might meet the needs of the present Board.

It was agreed that Policies, Procedures, Rules & Regulations, etc., are needed to transact business of the Board, and work will be done on this in the near future.

13. BUDGET:

Materials were distributed on the Budget as figured to date. The complete budget will probably be ready for presentation at the next Board meeting.

14. APPOINTMENT OF APPRAISERS:

Mr. Schuler stated that it is necessary to petition the court to appoint appraisers to fix the value of the 10 acres to be sold to the North Posey School Building Corporation.

The motion was made by Mr. Kemmerling, and seconded by Mr. Williams, that the President and Secretary be directed to petition the Posey Circuit Court for the appointment of appraisers to fix the value of the 10 acres to be sold to the North Posey School Building Corporation, and that the president and secretary be further authorized to execute a deed of conveyance at the appraised value, for delivery upon receipt of payment for said real estate from North Posey School Building Corporation.

The motion carried.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS ADJOURNED AT 12:00 P.M. Next regular meeting will be on Monday, July 28th, at 8:00 P.M., in the Administrative Office.

Signed:

George H. Kemmerling
(Chairman)

Virgil B. Williams
(Secretary)

METROPOLITAN SCHOOL DISTRICT OF NORTH POSEY COUNTY
 (Board of Education Meeting -- July 28, 1958.)

MINUTES

The Board of Education met in regular session on Monday night, July 28th, 1958, at 8:00 P.M., in the Administrative Office.

The following members were present: Mr. George Heckerman, Mr. Harold Kemmerling, Mr. Vertis Matz, Mr. Virgil Williams, and Dr. W. W. Lowe.

Also attending the meeting were: Mr. Eldon R. Crawford, Supt., Mr. Charles E. Roberts, Ass't. Supt., Mr. Roy Goerges & Mr. William Wilson, Principals, Mr. Ralph Schuler, Attorney. Mrs. Martha Erbacher also attended a portion of this meeting.

BUSINESS WAS TRANSACTED AS FOLLOWS:

1. THE MEETING WAS CALLED TO ORDER BY MR. HECKERMAN.

2. MINUTES:

Since each member had received, prior to this meeting, a copy of the minutes of the July 14th meeting -- the motion was made by Mr. Matz -- seconded by Dr. Lowe -- that the minutes be accepted. Motion carried.

3. CLAIMS NOS. 358-377 and PAYROLL CLAIM NO. 30 were presented for approval of payment. The motion was made by Mr. Kemmerling -- seconded by Mr. Williams -- to pay the bills. Motion carried.

4. GRIFFIN SCHOOL SITE -- ADDITIONAL ACREAGE:

Mr. Crawford stated that we had received state approval to purchase the additional acreage at Griffin. The next step is to get it surveyed and an abstract on it, then get an appropriation to purchase it. The land will be purchased with funds to be received from the Holding Company for that portion of the high school site on which the new high school building will be constructed.

There was some discussion concerning getting a surveyor on the job, and it was generally agreed to leave this matter up to the administrative office. The motion was made by Dr. Lowe -- seconded by Mr. Matz -- to authorize Mr. Crawford to employ a surveyor to do the work at the Griffin School site. Motion carried.

Mr. Schuler will take care of the matter of getting an abstract prepared.

Mr. Schuler stated that the money -- from the sale of the portion of the high school site to the Holding Company -- will be available at the end of this week. The appropriation resolution will be ready to be signed at the next Board meeting.

5. SCHOOL CALENDAR -- 1958-'59:

Mr. Crawford presented a detailed calendar for the school year 1958-'59, and copies were distributed to Board members for their study.

Attention was called to the date August 22nd. On that afternoon, there will be a reception for all employees of our school system, their husbands and wives, and Board members and wives -- everyone connected in any way with the schools. This will be an informal get-together get-acquainted meeting. Notices will be sent out later.

Mr. Crawford explained that it might be necessary to have additional teachers' meetings which are not shown on the schedule, because of the need of more work on curriculum. The Board members agreed that the Superintendent could use his discretion in scheduling these additional meetings.

The motion was made by Dr. Lowe -- seconded by Mr. Kemmerling -- to accept the school calendar for 1958-'59 as presented. Motion carried.

6. TEACHERS:

(a) Resignation -- Mrs. Lucille M. Lamb:

Mr. Crawford presented a letter of resignation received from Mrs. Lucille M. Lamb -- 7th & 8th grade teacher from Wadesville School -- stating that she had been offered a position with the Evansville Schools, at a larger salary than our schedule offers her.

Mr. Williams made the motion -- seconded by Mr. Kemmerling -- to accept Mrs. Lucille M. Lamb's resignation. Motion carried.

(b) Recommendation -- Employment of Mrs. Martha Erbacher:

Mr. Wilson & Mr. Crawford presented a recommendation to employ Mrs. Martha Erbacher to take Mrs. Lamb's place as teacher of junior high grades at Wadesville. Mrs. Erbacher received her A.B. Degree at Evansville College in June, and has had a number of years' teaching experience in the schools of Robb Township and Wadesville.

Mrs. Erbacher was briefly interviewed by the Board.

The motion was made by Dr. Lowe -- seconded by Mr. Matz -- to accept the recommendation of Mr. Wilson & Mr. Crawford -- to employ Mrs. Erbacher as junior high teacher at Wadesville. Motion carried. (Copy of this recommendation is in the Minute Book.)

(c) Vacancy at Wadesville -- Commerce & Girls' Physical Ed.:

Mr. Wilson explained to the Board the following situation existing at Wadesville School:

Last year, Mrs. Jeanne Miller was employed to teach Commerce and Girls' Physical Ed. She taught Physical Ed. on a permit. At the close of the school year, Mrs. Miller was asked to go to school and get additional training which would qualify her to teach physical education. Mrs. Miller chose not to go to school, as she does not seem to be interested in making a career of teaching.

Mr. Wilson stated that we can get Mr. Donald Kramer, a well qualified Commerce teacher, and that Mr. Kramer is very much interested in taking the job -- but it will be impossible to offer girls' physical ed. without a lady teacher who is qualified to teach it. Mr. Wilson pointed out that, since all the senior girls at Wadesville have already had the required amount of physical ed., it is not necessary to offer it this year. Other girls can get physical ed. at a later time.

The motion was made by Mr. Williams -- seconded by Mr. Matz -- to give Mr. Donald Kramer a tentative contract. Motion carried.

Mr. Kramer will be at the next meeting -- for an interview by the Board.

(d) Science-Math. Teacher -- Griffin:

Mr. Crawford stated that he and Mr. Goerges have interviewed several people to fill the vacancy of Math. & Science teacher at Griffin, but they have been unable to find anyone. Mr. Scott St Clair, of Owensville, would probably make a good teacher, but our salary schedule is not high enough to compare with what he is offered at Owensville. He stated that it might be necessary to pay a premium salary to get someone to fill this vacancy.

7. CIVIL DEFENSE UNIT DISPLAY -- Use of Poseyville School Driveway:

Mr. Crawford stated that he was asked if the Poseyville School driveway could be used on August 16th -- for parking civil defense units on display, in connection with the American Legion Festival. Mr. Crawford gave this permission -- subject to the approval of the Board. The Board approved the use of the driveway for the above-mentioned purpose.

8. OPENING OF BIDS:

Coal Bids:

Bids for furnishing coal were opened and presented as follows:

<u>Source</u>	<u>Item</u> <u>No. 1</u>	<u>Item</u> <u>No. 2</u>	<u>Item</u> <u>No. 3</u>	<u>Item</u> <u>No. 4</u>	<u>Item</u> <u>No. 5</u>
Gene Rogers -----	31¢	34¢	31¢	34¢	35¢
West Coal & Lime -----	38¢	34¢	38¢	35¢	36¢
Robert Redman -----					36¢ - 39¢
Poseyville Grain & Feed Co. ---	35.5¢	33.5¢	35.5¢	33.5¢	35.5¢

After studying these bids, the Board of Education awarded the coal contracts to the following bidders:

Mr. Gene Rogers -- Item #1 - Cynthiana School; Item #3 - Poseyville Gym; and Item #5 - Griffin School.

Poseyville Grain

& Feed Co. -- Item #2 - Poseyville School; and Item #4 - Wadesville School & Gym.

Fuel Oil Bids:

Bids for furnishing fuel oil were received from Centralia Petroleum Co., Standard Oil Co., Socony-Vacuum Mobil Oil, and Texaco Co. These bids were studied, but since the notice to bidders did not specify a "guaranteed price," it was decided that, "in fairness to all bidders and to us too, it would be better to re-advertise."

The motion was made by Mr. Kemmerling -- seconded by Mr. Williams -- to re-advertise and call for new bids on furnishing fuel oil. Motion carried.

Television Bids:

Bids on furnishing television sets were opened and prices were quoted as follows:

Erbacher Bros. -- \$165.70 -- 1959 Model Motorola.
 Joe Schafer ----- \$158.00 -- 1959 RCA Victor.
 Bob Schaad ----- \$166.43 -- 1959 General Electric.
 \$170.43 -- 1959 General Electric with larger speaker.
 Leo Effinger ----- \$148.50 -- General Electric.

The above quoted prices are for the television sets only; installation costs will be extra. We will buy installation materials, and our custodians can probably do the work of installing the sets.

Mr. Roberts stated that we would probably need 9 television sets.

A suggestion was made as follows: That we have our local dealers bring in RCA Victor, Motorola and General Electric television sets, and leave them in the administrative office to be examined by the Board members at their leisure. Then, a decision can be reached at the next Board meeting.

Janitorial Equipment:

Bids on Janitorial equipment were opened and read as follows:

	Item #1 Pullman Cleaner	Alternate	Item #2 Wet & Dry Pick-Up
Allied, Inc. -----	\$346.46	\$438.50	\$192.82
H. J. Holcomb Co. ----	328.60	402.85	297.75
Huntington Lab. -----	363.00		297.00
Kiger & Co. -----	364.00	429.00	390.00
Lee School Supply ----	280.00	325.00	291.80
Pro-Tex-All Co. -----	314.32	392.52	341.50
Rundell Supplies ----	329.75	392.75	329.75
Tri-State School Sup.●	322.56	340.56	242.64

Mr. Roberts asked that action on the awarding of these bids be delayed until next meeting, so that he can check specifications on these items.

9. SCHOOL BUDGET:

Mr. Crawford presented and explained the proposed school budget for 1959. It was explained that a decrease in assessed valuation of the School district in the amount of nearly \$600,000 will cause an increase in the operating fund rates for 1959 about 21¢. Also, the addition of the lease rental levy will take effect next year. This levy will be 70¢ the first year.

Mr. Crawford stated that certain parts of the budget are probably not high enough, that we are taking a gamble that major repairs will not come up.

He also stated that the Board would need to act to adopt the Budget; then it will have to be published on August 7th, as August 28th is the date set for the hearing.

The motion was made by Mr. Williams -- seconded by Dr. Lowe OO to accept the Budget as read, and approve it for publication. Motion carried.

There being no further business, the motion was made by Mr. Williams -- seconded by Mr. Matz -- that the meeting be adjourned.

Signed:

George H. Heckerman
 (Chairman)

Virgil B. Williams
 (Secretary)

JULY 14, 1958.

RECOMMENDATION FOR EMPLOYMENT

CUSTODIAN -- SOUTH TERRACE SCHOOL

JULY 14, 1958

To: The Board of Education,
Metropolitan School District
of North Posey County.

We hereby recommend the employment of George Yancy as custodian of the South Terrace School and that a contract for such employment be awarded to become effective on August 1, 1958, or at the time development of the building and grounds is such that full-time duties can be provided, whichever comes later.

We recommend further that it be understood said custodian shall work under the direction of the Principal of said school, and under the general supervision of the Superintendent's office.

We recommend further that employment of Mr. Yancy be on a twelve-month contract, at the rate of \$225.00 per month.

Signed:

William J. Wilson
Principal

Eldon R. Crawford
Superintendent

RECOMMENDATION FOR EMPLOYMENT

To The Board Of Education Of
The Metropolitan School District
Of North Posey County.

Gentlemen:

We recommend the approval of the Board of Education for employment of Mrs. Martha Erbacher as a teacher in the junior high grades of the Wadesville School during the school year 1958-'59, to fill the vacancy created by the resignation of Mrs. Lucille M. Lamb.

Signed this 28th day of July, 1958.


Principal, Wadesville & South Terrace
Schools.


Supt. of Schools, Metropolitan School
District of North Posey County.