

METROPOLITAN SCHOOL DISTRICT OF NORTH POSEY COUNTY
(Board of Education Meeting -- August 11th, 1958.)

MINUTES

The Board of Education met in regular session on Monday night, August 11th, 1958, at 7:30 P.M., in the Administrative Office.

The following members were present: Mr. George Heckerman, Mr. Harold Kemmerling, Mr. Vertis Matz, Mr. Virgil Williams and Dr. W. W. Lowe.

Also attending the meeting were: Mr. Eldon R. Crawford, Supt., Mr. Charles E. Roberts, Ass't. Supt., Mr. William Wilson, Principal, Mr. Ralph Schuler, Attorney. Mr. Don Kramer, a prospective teacher, and Mr. Bob Powers, of Farm Bureau Insurance Agency, also attended a portion of the meeting.

BUSINESS WAS TRANSACTED AS FOLLOWS:

1. THE MEETING WAS CALLED TO ORDER BY MR. HECKERMAN.

2. MINUTES:

Copies of the minutes of the July 28th meeting were mailed to Board members prior to this meeting.

There was a discussion concerning the coal bid item appearing in the July 28th minutes. Mr. Williams had been approached by Mr. West, of West Coal & Lime Yard, who questioned whether Gene Rogers had bid on coal other than No. 1 stoker coal. It was pointed out that the specifications did not designate particularly No. 1 stoker coal; and that Gene Rogers' coal bid met all specifications as outlined. A letter from Ingle Coal Co. -- giving an analysis on Ditney Hill Coal -- was presented and explained by Mr. Roberts. Since the coal furnished by Mr. Rogers has been satisfactory in the past, it was agreed that the bids would stand as they were accepted at the last meeting.

The motion was made by Mr. Matz -- seconded by Dr. Lowe -- to accept the minutes. Motion carried.

3. TEACHER -- WADESVILLE SCHOOL:

Mr. Don Kramer was presented to Board members. Mr. Kramer was recommended by Mr. Wilson & Mr. Crawford to fill the vacancy in the Commerce department at Wadesville School -- to replace Mrs. Jeanne Miller. (Copy of Recommendation is in the Minute Book.)

The motion was made by Mr. Williams -- seconded by Mr. Kemmerling -- to employ Mr. Kramer as Commerce teacher at Wadesville. Motion carried.

4. FARM BUREAU INSURANCE -- BOB POWERS:

Mr. Bob Powers, a representative of the Farm Bureau Insurance Agency, asked that his company be considered when a decision is made on who is to handle fire insurance for the new school.

Mr. Crawford suggested that it would be well for Bob Powers to write a letter addressed to the Superintendent and the Board, requesting that a portion of the insurance business be given to that Company; the Board to act as it sees fit when the time arrives to purchase insurance.

It was suggested that we take bids on insurance, a procedure which has been done in larger cities. This needs more investigation.

5. GRIFFIN TEACHER:

Mr. Crawford stated that, as yet, we have been unable to find a Math. & Science teacher for Griffin.

There is one possibility -- Gary Gilmore -- who has completed two years of college work and has taken all the required math. for a math. major. Mr. Gilmore plans to take evening courses and a correspondence course, in order to get his degree by next summer.

It is possible that we might call the State Dept., and ask if they will approve an emergency permit for Mr. Gilmore -- if this arrangement is agreeable with the Board. The motion was made by Mr. Williams -- seconded by Mr. Matz -- that, if absolutely necessary, we deviate from the policy to employ only degree teachers, and employ a permit teacher for this year only for Griffin School. Motion carried.

6. CLAIMS:

Claims Nos. 378 - 400 were presented for approval of payment. The motion was made by Dr. Lowe -- seconded by Mr. Kemmerling -- to pay the bills. Motion carried.

7. BIDS:

(a) TELEVISION:

Mr. Roberts stated that Mr. Krietenstein asked to withdraw the bid from Erbacher Appliance Co. for television sets, as his bid was highest of the three local dealers' bids.

The other two bids were: Leo Effinger & Son -- \$148.50 -- General Electric.
Joseph Schaffer ----- \$158.00 -- RCA Victor.

Mr. Roberts stated that both bids met specifications, and recommended that we purchase the lower priced sets.

It was stated that 9 television sets are needed: 1 at Cynthiana, 2 at South Terrace, 2 at Wadesville, and 2 at Poseyville.

The motion was made by Dr. Lowe -- seconded by Mr. Williams -- that we purchase 9 G. E. Television sets from Leo Effinger at \$148.50 each. Motion carried.

In the discussion, it was suggested that television service men be employed to install these sets. It was also stated that there must be an understanding that: When and if something goes wrong with the television sets, get a competent service man to repair them.

Dr. Lowe made the motion to authorize the cost of installation of T.V. sets by competent service men, the necessary materials to be bought and furnished by the school district; further, that the television sets be serviced only by competent service men, this work being authorized through the administrative office. Seconded by Mr. Matz. Motion carried.

(b) JANITORIAL EQUIPMENT:

Mr. Roberts stated that he had checked the specifications of the janitorial equipment -- Pullman Vacuum Cleaner and Pullman Polisher -- as presented by bidders. He found that the products of the low bidder -- Allied, Inc. -- met all specifications, and recommended that we accept the bid of Allied, Inc.

The motion was made by Mr. Matz -- seconded by Mr. Williams -- to accept the bid of Allied, Inc., for two Pullman Vacuum cleaners and two Pullman polishers -- one of each to be placed in the South Terrace and Griffin Schools. Total cost of equipment will be \$1,074.74. Motion carried.

(c) FUEL OIL -- NOTICE TO BIDDERS:

Mr. Roberts stated that the Notice to Bidders for furnishing fuel oil for the South Terrace School is ready for publication in Friday's papers. He stated that specifications will be checked with Ralph Schuler, before they are sent out. The Notice to Bidders was signed by Board members.

The motion was made by Mr. Williams -- seconded by Dr. Lowe -- to authorize publication of Notice to Bidders -- to re-advertise for fuel oil bids. Motion carried.

8. SOUTH TERRACE SCHOOL:

Mr. Crawford stated that, according to a spokesman for the Peyronnin Construction Co., the South Terrace building will not be ready by August 25th. However, the spokesman was sure that we could get into it by September 2nd, that is, by using the classrooms only. It might be necessary to delay the school lunch services at both South Terrace and Wadesville Schools, as the South Terrace kitchen facilities may not be completed by September 2nd. This would necessitate the carrying of lunches by all pupils in those two schools for a few days.

It was stated that grades 7-12 at Wadesville could start on August 25th. Grades 1-6 at South Terrace could start on September 2nd. Teachers assigned to South Terrace School would report for duty on August 25th and spend that week in preparation and planning at the school.

Mr. Crawford stated that "In all fairness to the contractors, they've made an honest effort -- they've done the best they could. Part of the roof was 'lost in transit', which delayed the work some."

The motion was made by Mr. Williams -- seconded by Mr. Kennerling -- to approve the plan of starting school at Wadesville on August 25th, and work with the teachers in getting ready to open school at South Terrace on September 2nd. Motion carried.

Mr. Roberts stated that the following furniture is needed for the South Terrace building: About 200 folding chairs, teachers' desks, principal's desk, nurse's desk, nurse's scale and equipment, reading tables for group reading -- cost about \$1,000.

It was pointed out that the finance on construction must be checked very carefully

before any new furniture is bought.

Mr. Roberts asked permission to buy 6 teachers' desks, and 6 teachers' chairs, if we find that we have enough money to do so.

The motion was made by Mr. Matz -- seconded by Mr. Williams -- that, if money is available, to purchase 6 teachers' desks and 6 teachers' chairs for the new building, and not to recommend purchase of any other furniture at this time. Motion carried.

9. TELEPHONE SERVICE AT SOUTH TERRACE:

Mr. Roberts presented the following information concerning telephone services at South Terrace:

Private telephone line -- 2 telephones and 1 extension -- \$33.50 per month.

8 party line with 2 extensions -- \$8.50 per month -- 1 telephone in Principal's office, 1 extension in kitchen, 1 in head teacher's room.

Mr. Matz made the motion -- seconded by Mr. Williams -- to have 1 telephone with 2 extension installed in South Terrace School -- one telephone in the Principal's office, 1 extension in the kitchen, 1 extension in the head teacher's room -- on an eight party line -- at \$8.50 per month. Motion carried.

10. INDIANA SCHOOL BOARDS ASS'N MEETING:

Mr. Crawford called attention to a meeting of the Indiana School Boards Ass'n, on September 10th, and emphasized that members should reserve that date and try to attend this meeting. More information will be given on this at a later date.

11. ANNUAL REPORT:

Mr. Crawford stated that, in accordance with the law, an Annual Report of Receipts and Disbursements of the School Corporation -- from July 31, 1957 to August 11, 1958 -- must be published in two newspapers during the month of August. This report will be presented to the Board, for authorization to publish it, at the next meeting.

12. SURVEY -- GRIFFIN SITE:

It was stated that we are unable to get Mr. Holtz to survey the Griffin Site. Another surveyor will have to be contacted.

13. HIGH SCHOOL CONSTRUCTION:

Mr. Crawford stated that he has been informed that the high school construction will begin this week or next.

It was stated that it is necessary to select the equipment needed in the home ec. department, shop and science lab. as soon as possible, in order that the wiring and plumbing which ties in with this equipment can be properly located when the floors are poured.

14. NAMING OF HIGH SCHOOL:

It was stated that a large number of cards had been received from citizens concerning the naming of the new high school. NORTH POSEY JR.-SR. HIGH SCHOOL seems to be the most popular name suggested. These cards were presented for examination by the Board members.

There being no further business to come before the Board, the motion was made by Dr. Lowe -- seconded by Mr. Williams -- to adjourn the meeting until August 25th, at 7:30 P.M.

Signed:

George H. Heckerman
Chairman

Virgil B. Williams
Secretary

RECOMMENDATION FOR EMPLOYMENT

To the Board of Education of
The Metropolitan School District of
North Posey County.

Gentlemen:

We recommend the approval of the Board of Education for employment of Mr. Don Kramer as a teacher of business subjects in the Wadesville High School during the school year 1958-'59, to fill the vacancy created by resignation of Mrs. Jeanne Miller.

Signed this 11th day of August, 1958.


Principal

Superintendent

METROPOLITAN SCHOOL DISTRICT OF NORTH POSEY COUNTY
(Board of Education Meeting -- August 25, 1958)

MINUTES

The Board of Education met on Monday, August 25th, 1958, at 7:30 P. M., in the Administrative Office at Poseyville. The following members were present: Mr. George Heckerman, Dr. W. W. Lowe, Mr. Vertis Matz, Mr. Virgil Williams and Mr. Harold Kemmerling.

Also attending the meeting were: Mr. Eldon Crawford, Supt.; Mr. Charles E. Roberts, Asst. Supt.; Mr. Ralph Schuler, Attorney; Mr. Roy Goerges and Mr. Lloyd Hutchinson, Principals.

BUSINESS WAS TRANSACTED AS FOLLOWS:

1. THE MEETING WAS CALLED ORDER BY MR. HECKERMAN.

2. MINUTES:

Since copies of minutes of the August 11th meeting had been mailed to Board members prior to tonight's meeting -- the motion was made by Mr. Matz -- seconded by Dr. Lowe -- to accept the minutes. Motion carried.

3. BILLS & CLAIMS:

Regular Claims Nos. 401 to 418 and Payroll Claims Nos. 31, 32 & 33 were presented for approval of payment. The motion was made by Dr. Lowe -- seconded by Mr. Williams -- to pay the bills. Motion carried.

4. ANNUAL REPORT:

Mr. Crawford stated that copies of the Annual Report of Receipts and Expenditures of the School District -- from August 1, 1957 to August 1, 1958 -- had been mailed to Board members for study. He stated that copies had also been sent to two newspapers, prior to Board approval -- so that they could be setting it up for print -- with the understanding that any necessary changes could be made by the Board if it saw fit to do so.

After a discussion of this report, the motion was made by Mr. Kemmerling -- seconded by Mr. Williams -- to approve publication of the annual report as presented. Motion carried.

Board members signed the office copy of the Annual Report.

5. TRANSPORTATION:

(a) BUS DRIVER - SCHOOL OWNED BUS:

Mr. Roberts stated that a bus driver is needed for the school owned bus to be used in transporting Robinson Twp. children. The length of this route would be approximately 20 miles round trip.

Mr. Roberts recommended that Mr. Allen Hicks be employed to drive the bus -- for compensation of \$100 per month, or \$900 per year. Mr. Roberts stated that Mr. Hicks has a building in which he will park the bus when not in use.

Mr. Roberts also stated that several Catholic families had asked if it would be possible to have Mr. Hicks pick up their children, take them to the County line, there to be transferred to Paul Seifert's bus and taken by him to St. Phillips. This would add about 1 mile to Mr. Hicks' route, and Mr. Hicks is willing to do this.

In the discussion it was pointed out that there must be an understanding that Mr. Hicks' responsibility would end when he has taken the children to this point.

The motion was made by Mr. Matz -- seconded by Mr. Williams -- to employ Mr. Allen Hicks to drive the school bus and furnish a building in which to park the bus -- at \$100 per month. Motion carried.

The motion was made by Dr. Lowe -- seconded by Mr. Kemmerling -- to extend this route to a point on the St. Phillips-St. Wendel Road where the district boundary intersects that road. Motion carried.

(b) TRANSPORTING CATHOLIC CHILDREN FROM WADESVILLE:

It was stated that some Catholic people from Wadesville wanted to know if we would share part or all of the expense of transporting their children to St. Francis School, in Poseyville. It was pointed out that we cannot legally change a route to accommodate Catholic children, and that in re-routing next year, this problem could be kept in mind.

(c) JOCHIM CHILD -- TRANSPORTATION:

Mr. Crawford stated that Mrs. Martha Krietenstein also has a transportation problem. The Jochim family, living near Antioch Church, 3 miles into Gibson County, wants their child to come to St. Francis School in Poseyville, and this can be done by Mrs. Krietenstein without changing her regular route. It is just a matter of her starting out a little earlier in the morning. The Board agreed that it was satisfactory with them, as long as it does not interfere with Mrs. Krietenstein's contractual obligation to the School District.

The motion was made by Mr. Kemmerling -- seconded by Mr. Williams -- to give Mrs. Krietenstein permission to transport the Jochim child, as long as it does not interfere with the service to which she is obligated under her present contract with the School District. Motion carried.

6. INSURANCE -- DRIVER TRAINING CARS & SCHOOL OWNED BUSES:

Mr. Roberts presented the following estimates on insurance:

Farm Bureau Insurance Co. -- 4 Driver Training cars 80/20 coverage -- \$252.80
 " " " " -- 2 school owned busses, 80/20 coverage -- \$138.60

Carroll Nix Agency ----- 4 Driver Training cars, \$50 deductible - \$283.64

A discussion followed. The possibility of a fleet rate on insurance was brought up. Mr. Roberts was told by one agency that we can't get a fleet rate because the driver training cars are just loaned to the School District -- the District doesn't own them.

The motion was made by Mr. Williams -- seconded by Mr. Kemmerling -- to buy the Farm Bureau Insurance for 4 driver training cars @ \$252.80, and 2 school owned busses @ \$138.60. Motion carried.

7. HOMEBOUND INSTRUCTION -- RONALD WILLIAMS:

Mr. Crawford stated that Ronald Williams has been confined in bed since the first of May, is unable to go to school, and is in need of homebound instruction. The State Department will approve payment of \$4 per hour, a maximum of 20 hours per month, to an instructor for this service. We can file a claim for reimbursement -- and will get about 80% of this money back.

Mr. Neval Willis has agreed to serve as instructor, and he will be under contract and paid for the number of hours he teaches. Ronald Williams will participate in the television education at home.

The motion was made by Mr. Kemmerling -- seconded by Mr. Williams -- to approve the Homebound Instruction program for Ronald Williams and to approve Mr. Neval Willis as instructor at the rate of \$4 per hour. Motion carried.

The Application for Homebound Instruction was signed by Mr. Heckerman, President of the Board.

8. TRANSFER PUPILS:

(a) ROY GOERGES' CHILDREN:

Mr. Crawford stated that Mr. Goerges had moved to New Harmony, due to lack of housing facilities in Griffin -- and that Mr. Goerges would like to take his girls back to Griffin School this year, if this arrangement is agreeable to the Board.

Mr. Crawford explained that we have another transfer case -- Vicki Hutchison -- whose grandmother, Mrs. Goldie Gatewood, lives in Poseyville, and the girl will reside with the grandmother. The parents of the child live in Vincennes.

This matter is up to the Board -- they can choose whether they want to allow this girl to go here without cost -- or charge transfer tuition.

A discussion followed. Mr. Matz made the following suggestion: That we adopt a policy: Not to charge tuition for teachers' children; and not to charge tuition for students outside of the County; but to charge tuition for students within the County who want to come to this district.

The motion was made by Mr. Williams -- seconded by Dr. Lowe -- that we accept Mr. Goerges' children and Mrs. Gatewood's grandchild as students in our school district -- without tuition-- for this school year. Motion carried.

9. COST ANALYSIS -- SOUTH TERRACE SCHOOL:

Mr. Crawford explained the Cost Analysis of South Terrace School, as of August 18, 1958, as shown on A. "Schedule Showing Total Amount of Contracts, Amount Paid & Balance to be Paid -- as of August 18, 1958". B. "Schedule of Funds on Hand and to be Received for Completing Payment of Construction Costs of the South Terrace Elementary School." C. "Comparison of Estimated Funds Available and Estimated Balance to be Paid on Construction Contracts." D. "Suggested Schedule of Payment to Various Contractors." (Copies of these Schedules are in the Minute Book.)

Mr. Roberts presented a list of furniture needed at the South Terrace Building as follows:

Furniture -- 125 units @ 21.60 each (purchased & unpaid) -----	\$2700.00
Teachers' Desks & Chairs -- \$6 each @ \$85.00 -----	510.00
Folding Chairs -- 200 @ \$4.25 each -----	850.00
Principal's Desk & Chair -----	185.00
Furniture, Desk & Scales (Nurse's Office) -----	200.00
Reading Desks & Chairs (Elementary) -----	450.00
Total Cost -----	\$4895.00

Approval was given to purchase teachers' desks & chairs immediately.

The motion was made by Mr. Williams -- seconded by Mr. Kemmerling-- to authorize advertising for bids on 200 folding chairs, Principal's desk and chair, furniture for the health rooms, and reading tables and chairs. Motion carried.

According to the schedule, there will be a balance of \$8,391.96, and cost of this purchase would come out of that balance. There is a question whether to hold back \$5000 on the general contractor's payments until June & December 1959, and pay for the equipment now; or, whether to let the equipment company wait until December 1959 for their money.

The Board agreed to go ahead and purchase the necessary furniture listed, and ask the contractor to permit us to use the amount of money needed to pay for it; and hold up that amount of the contractor's money until June and December 1959.

10. T.V. EDUCATION:

Mr. Roberts stated that all televisions had been delivered in the various schools, with the exception of South Terrace. Their televisions are in Blairsville School until completion of South Terrace.

Mr. Crawford reported that we had received a statement from the T.V. Education Administration: \$2041 less credits received -- 7 teachers @ \$200 ea., credit of \$170 for Genevieve Overton, who missed 3 days; Principals attended 1 week -- \$50 each. Goerges -- \$40, as he missed 1 day. Balance owed \$281. We will be billed \$31.25 per month for 9 months. Mr. Crawford recommended that Mrs. Overton be paid the full \$200 amount, as she will perform the same services as others. Mr. Crawford also recommended that Mr. Goerges be paid the full \$50 amount.

11. SCHOOL BOARD ASSOCIATION MEETING:

Mr. Crawford stated that the Indiana School Board Associations meeting will be held in the State Board of Health Building in Indianapolis, on September 10th. He urged Board members to arrange to attend this meeting.

12. COPIES OF BOOKLETS -- "Problems of School Board Members".

Mr. Crawford stated that copies of the booklet, "Problems of School Board Members" can be ordered, and he thought they contained some helpful information. The Board authorized Mr. Crawford to order 10 copies of this booklet.

13. BUDGET HEARING, Thursday night, August 28th, at 8:00 P.M.

There being no further business, the meeting was adjourned until Thursday night -- August 28th -- Budget Hearing Meeting. Next regular meeting Monday night, September 8th, 1958.

Signed:

George H. Heckerman
Chairman

Virgil B. Williams
Secretary

METROPOLITAN SCHOOL DISTRICT OF NORTH POSEY COUNTY
(Board of Education Meeting -- August 28, 1958)

MINUTES

The Board of Education of the Metropolitan School District of North Posey County met in the Administrative Office on Thursday, August 28th, at 7:30 P. M., for the purpose of final consideration and adoption of the School Corporation Budget for 1959.

Members of the Board present were: George Heckerman, W. W. Lowe, and Vertis Matz. Mr. Crawford, Supt., Mr. Roberts, Ass't. Supt., Mr. Wilson, Principal of Wadesville and South Terrace Schools, and Mr. Schuler, School Board Attorney, were also present.

No taxpayers appeared at the meeting. Motion was made by Dr. Lowe and seconded by Mr. Matz that the Board adopt the budget as previously approved and published. The motion carried.

Other matters called to the attention of the Board were as follows:

A. SOUTH TERRACE SCHOOL:

It was reported that work of completion of the South Terrace School has not progressed as expected and that the cafeteria kitchen and multipurpose room will not be ready by September 2nd; also that it would not be possible to get County highway trucks to haul rock prior to September 5th. It was pointed out that we could occupy classrooms beginning September 2nd, but lunches would have to be carried and there would still be a great deal of construction activity; also if it should rain before rock is placed on the driveway, we could not get busses in to the building. Assurance that the building would be much more complete by September 8th has been given by the contractor. It was recommended to the Board that the opening at South Terrace be postponed until September 8th.

Motion was made by Dr. Lowe and seconded by Mr. Matz to postpone South Terrace opening until September 8th. Motion carried.

It was suggested that in order to guarantee rock hauling in time, we get West Coal & Lime Co. to haul enough to cover the driveway, provided the County could not get it done.

Motion was made by Mr. Matz and seconded by Dr. Lowe to authorize hauling sufficient rock by West to cover the driveway, an estimated twenty loads, if absolutely necessary. Motion carried.

B. The matter of insurance on driver training cars was brought up again. It was reported that a mistake of \$100 had been made on the Farm Bureau quotation and that the cost would be \$100 higher than the figure accepted by the Board in its August 25th meeting.

Mr. Roberts presented the revised figures and compared them with quotation of the Carroll Nix Insurance Company again.

Mr. Powers, Farm Bureau Agent, was called and came to the meeting. He explained the matter and stated that he had placed a binder on the cars.

It was pointed out that if reconsideration of the matter resulted in insurance of the cars by some company other than Farm Bureau, we would be obligated to Farm Bureau for the intervening time.

It was decided to postpone decision until the next regular meeting, since two of the members were not present.

Other matters discussed were:

1. Advisability of setting up a Payroll Deduction - Life Insurance - Savings program for teachers.
2. Blue Cross and other Hospitalization Insurance Programs.

The meeting adjourned at 10:00 P.M.

Signed:

George H. Heckerman
(Chairman)

Virgil B. Williams
(Secretary)