

METROPOLITAN SCHOOL DISTRICT OF NORTH POSEY COUNTY(BOARD OF EDUCATION MEETING -- APRIL 11, 1958)MINUTES

The Board of Education met in regular session on April 11th, at 7:30 P.M., in the Administration Office.

The following members were present: Mason Price, Carl Kohlmeyer, Allen Hicks, Robert Redman, Eugene Morlock and Norman Wade. (Mr. Gordon Rogers did not attend.)

Also attending were: Eldon R. Crawford, Supt., Charles Roberts, Ass't. Supt., Ralph Schuler, Attorney. Patricia Kirkman and Alvin Doll also attended a portion of the meeting.

BUSINESS WAS TRANSACTED AS FOLLOWS:

1. THE MEETING WAS CALLED TO ORDER BY MR. PRICE, who turned it over to Mr. Crawford.

2. ALVIN DOLL -- FENCE:

Mr. Crawford introduced Alvin Doll, who was invited by Mr. Roberts to come to the meeting -- to work out an arrangement with the Board in the matter of a line fence between the school site and Alvin Doll's property.

Mr. Roberts had previously suggested the specifications recommended at the last Board meeting, but Mr. Doll thought a less expensive fence -- such as a barbed wire fence -- would serve the purpose as well. He thought a woven wire fence was unnecessary.

In the discussion which followed, it was suggested that Mr. Roberts and Mr. Doll work out specifications on the fence.

The motion was made by Mr. Redman -- seconded by Mr. Kohlmeyer -- that Mr. Roberts and Mr. Doll work out the details and see that the fence is built. Carried.

3. KIRKMAN -- SALARY PROBLEM:

Mrs. Kirkman attended a portion of the meeting "to present her side of the situation concerning her salary problem." In the meeting of March 24th, this matter was discussed and recorded in the minutes of that meeting.

Mrs. Kirkman pointed out that, in Evansville, it snowed before 6:00 A.M. (on March 13th), and she started out to go to work -- but came across blocked traffic, and turned around and tried another route, and found the hills to be in bad shape. She then called Mr. Hendrickson -- at 9:00 A.M., and he told her it was "up to her -- to use her own judgment" whether or not to come ahead. She chose to return to her home.

Mrs. Kirkman mentioned that she probably could have come to school that afternoon, but she had only one prepared class, and she didn't think it worthwhile to drive down here for that one particular class.

Mrs. Kirkman was excused for a few minutes.

In the discussion -- Mr. Crawford mentioned that, in checking teachers' absence reports, he found that Mrs. Kirkman had been absent four days -- with no substitute teacher taking her place. It was pointed out that this was probably the fault of the Principal, as he should have seen that a substitute teacher was on hand.

Mr. Crawford's opinion on Mrs. Kirkman's case: "If the day's pay is dis-allowed, employees will have more respect for Board decisions."

Mr. Roberts' opinion: "Either back the Superintendent in his decision -- or teachers will get the idea they can do any way and get by with it."

Mr. Kohlmeyer recommended that the Board members "stick behind Mr. Crawford's decision."

Mr. Wade made the motion -- seconded by Mr. Redman -- "to stay with Mr. Crawford's decision -- 1 day's pay deducted." Motion carried.

Mrs. Kirkman was called back.

Mr. Price made this statement to Mrs. Kirkman: "The Board has made their decision to stay with Mr. Crawford's (the Superintendent's) decision."

Mrs. Kirkman had no comments, and thanked the Board for their attention to her problem.

4. MINUTES:

Mr. Morlock made a motion to accept the minutes of the March 24th meeting. Seconded by Mr. Hicks. Motion carried.

5. CLAIMS:

Regular Claims Nos. 112 to 151, and Payroll Claims Nos. 11A-15 were presented for approval of payment.

While these claims were being signed, Mr. Crawford stated that the Peyronnin Construction bill came without the signature of Mr. Holtz, and that we had gotten in touch with him and had him to sign it. We thought it a good policy to have these bills O.K.'d by Mr. Holtz, before approval of payment by the Board.

Mr. Roberts stated that the Boiler Section is in at Cynthiana, and a man will be in to inspect it for Broad Coverage Insurance soon.

Mr. Morlock made the motion to pay the bills. Seconded by Mr. Wade. Motion carried.

6. EDUCATIONAL ACTIVITIES:

1. ALL DISTRICT ART EXHIBIT:

Mr. Crawford stated that there will be an All-District Art Exhibit at Poseyville, in the Legion Home, on Monday and Tuesday afternoon and evening, April 14th and 15th.

2. I.S.T.C. BAND:

Mr. Crawford also stated that Mr. Hendrickson had arranged to have the I.S.T.C. Band appear for a concert at the Poseyville School, at 1:30 P.M., Monday, April 14th. The principals had discussed bringing in children from the other schools, and the problem of transportation was to be worked out by the principals. No expense to be incurred by the Board of Education.

3. AIR FORCE EXHIBIT:

Air Force Exhibit to be brought in to Poseyville School to promote interest of students in Math. & Science -- on April 18th. Same transportation arrangements as used for the band concert.

7. HIGH SCHOOL:

Mr. Crawford stated that he would like to see the lease rental contract for the new High School signed by the present Board while still in office, if possible. Notice can be published April 25th. Ralph Schuler stated that the legal description of the Lease-Rental contract has been worked out tentatively.

PLACE OF RECEIVING BIDS:

The receiving of bids was advertised to take place in the Poseyville Gym, but, due to a 4H Achievement Program planned for the gym, it is necessary to set up the receiving of bids in a large room upstairs at the Poseyville School.

8. ELEMENTARY SCHOOL:

Contract forms for re-instating various hold-backs in elementary school were signed by Mr. Kohlmeyer and Mr. Price.

9. FINANCE:

- (a) ADDITIONAL APPROPRIATIONS: Notice is prepared -- to get money appropriated to purchase school bus, and appropriation of Cumulative Building Fund levy of 50¢ to be raised in taxes.

Mr. Kohlmeyer made the motion -- seconded by Mr. Morlock -- to approve additional appropriations and approve Notice to Bidders. Motion carried.

(b) REQUEST FOR ADVANCE DRAW:

Mr. Crawford stated that this had been discussed in a previous meeting. Balance at end of March -- in the Special Fund -- \$7263. We need advance draw to hold us over until June taxes are received. Mr. Crawford is of the opinion that \$20,000, plus our March 31st balance, will take care of this matter.

Mr. Hicks made a motion -- seconded by Mr. Kohlmeier -- that the Board authorize Mr. Crawford to request the sum of \$20,000 -- advance draw.
Motion carried.

10. USE OF SCHOOL BUILDINGS:

Mr. Redman made the motion -- seconded by Mr. Kohlmeier -- to allow the Waterman and Griffin Schools -- and others, if needed -- to be used for primary election.
Motion carried.

11. REQUEST FROM SOPHOMORE CLASS FOR USE OF SCHOOL BUS:

A letter was received from the Secretary of the Sophomore Class, of Poseyville, asking for permission to use the school owned bus on April 19th, to make a trip to Mammoth Cave. The class will hire Gene Williams to drive the bus, and the class will pay all the expenses.

The motion was made by Mr. Redman -- seconded by Mr. Hicks -- to give the Sophomore Class at Poseyville consent to use the bus, and the Sophomore class to pay all expenses. Motion carried.

12. STATE MEETING -- TRANSPORTATION:

It was announced that there will be a State Meeting on Transportation -- on May 29th -- at I. U., in which problems of school transportation will be discussed. Mr. Crawford suggested that one or more interested persons attend this conference, and asked that the mileage on this trip be approved.

Mr. Morlock made the motion to send one, two or more interested persons to the Transportation Conference -- with mileage to be paid by the Board of Education. Seconded by Mr. Kohlmeier. Carried.

13. GRAVEL -- TURN-AROUNDS:

Mr. Roberts stated that he had received a letter from the State Board of Accounts in which it stated that the "unofficial opinion of the Attorney General is that the township trustee is not to incur expense of providing gravel for turn-arounds." Since the Board of Education is in the same relative position in our District as the Township Trustee in a Township School System, it would seem that the same ruling would apply.

14. GRIFFIN SCHOOL SITE:

Mr. Crawford stated that our letter to Mrs. Malone has not been answered. However, it was reported that Mr. Malone stated he was willing to sell 5 acres to the School Corporation at \$1000 an acre. It was suggested that if the Board takes the initiative and offers to buy it, we might somewhere on this much discussed matter.

15. FURNITURE BIDS RECOMMENDED:

Mr. Roberts recommended furniture bids as follows:

ITEM #1 - 223 PUPIL DESKS & CHAIRS -- KIGER & CO. -- Second High Bid -- \$5159.55.
American Seating furniture recommended in this item -- advantages of such pointed out as follows:

- (a) This desk would save space in the classrooms.
- (b) The student could remove books from the book box without moving the chair, which would tend to be more quiet.
- (c) The adjustment feature to take care of varying sizes of students.
- (d) The movement of the chair back so that is in a constant comfortable position, regardless of whether student is reading, writing, or listening.
- (e) The fact that it is self-levelling so that the student always has a solid top to write on.

ITEM #2 - 60 CHAIR DESKS -- TRI-STATE SCHOOL SUPPLY -- Second Low Bid -- \$714.00.

ITEM #3 - 20 STRAIGHT BACK CHAIRS -- KIGER & CO. -- Low Bid -- \$169.00.

Mr. Morlock moved to accept Lee School Supply alternate bid (third high) of \$4476.40 on Item #1. Seconded by Mr. Wade. Motion carried.

Mr. Kohlmeier made the motion to accept recommendations #2 and #3 -- Tri-State School Supply, and Kiger & Co. bids. Seconded by Mr. Morlock. Carried.

16. TELEVISION EDUCATION:

It was stated that the Board had signed the Agreement for Participation in Television Education at its last meeting.

A "Report and Recommendation to Board of Education in Regard to Proposed Television Education Program" -- a report on the workshop meeting of March 31st -- also a recommendation of the Principals -- was distributed to Board members. Copy is in Minute Book.

Mr. Wade made the motion to re-open the "Television Education Program" for discussion. Seconded by Mr. Morlock. Motion carried.

It seemed -- in some members' opinion -- that too few can take advantage of television in our school system, since the program is so limited. It would not be worth the money it will cost.

Another member expressed his opinion as follows: "The first year will probably not be of much advantage. The next year, we'll probably get more out of it. It's a bad thing to back out now that we're in it -- we'll get more criticism from citizens."

It was agreed that action be delayed until Monday night, April 14th. Mr. Kohlmeier suggested that Mr. Crawford try to find out if anyone else is considering dropping out, since the program is so limited.

17. GENERAL REPORT ON PUBLIC EDUCATION:

Mr. Crawford stated that, in order that we can inform our citizens with correct information of what's happened since consolidation, we have prepared a General Report on Public Education. We will have it printed and send a copy to each home represented in our School District. Copies of this Report were distributed to Board members.

THE MEETING ADJOURNED UNTIL MONDAY NIGHT, APRIL 14th, at which time the Board of Education will meet with the Holding Corporation Directors.

Signed:

Mason Price
Chairman.

Carl Kohlmeier
Secretary.

METROPOLITAN SCHOOL DISTRICT OF NORTH POSEY COUNTY

BOARD OF EDUCATION (SPECIAL MEETING) -- APRIL 14, 1958.

MINUTES

A special meeting of the Board of Education of the Metropolitan School District of North Posey County was held in the Administrative Office on April 14th, 1958.

This meeting was scheduled by the Board for the purpose of settling the question raised in the meeting of April 11th in regard to continuation of the School District in the Area Television Education experimental program.

Additional information concerning the program was presented to the Board by the Superintendent. A copy of this information is attached.

Following presentation and discussion of this information, Mr. Wade voiced an opinion, supported by Mr. Morlock, that our School District would not profit from the program and that we should not go into it until we could be assured of its value. It was pointed out that we would have no way of determining the value of the program without a period of experimental participation with our own group; that proven success in other school systems would not give us first-hand information on which to base our own evaluation.

Motion was made by Mr. Wade, and seconded by Mr. Morlock, that the question be voted on again by the Board. The motion carried.

Motion was then made by Mr. Wade, and seconded by Mr. Morlock, "that the School Corporation withdraw from participation in the Area Educational Television Program." VOTE BY BALLOT SHOWED RESULTS AS FOLLOWS: "YES" -- 2; "NO" -- 5. The motion was defeated.

Since prior agreement had been reached by the Board to participate in the Program, plans for participation will be continued.

Signed

Marion Price
Chairman.

Carl Kuhlmeier
Secretary.

METROPOLITAN SCHOOL DISTRICT OF NORTH POSEY COUNTY

(Report and Recommendation to Board of Education in
 Regard to Proposed Television Education Program.)

Information gained at the Workshop on Television Education held in Evansville on March 31st was as follows:

1. Teachers who are selected to handle television classes in the schools will attend a 4-week summer workshop for specialized training. The number of teachers to be accepted from each school system has not been determined. The statement was made that if all applicants could be accommodated, there might not be any limitation. If more teachers apply than can be accommodated, some plan of limitation will have to be set up.

Teachers who attend the special workshop will be paid at the rate of \$10.00 per day plus travel expense. Travel expense would be paid directly from funds of the Television Education Project. The per diem would be paid by the teacher's employing school corporation by adding the amount to the teacher's contract. Total amount paid to teachers by school corporations in this manner would be deducted from the basic charge for the corporation's share of the program. For example, if five teachers attended the workshop, and were paid \$200 each, the net charge to the school system would be \$2242 less \$1000, or \$1242. This net charge would be paid in monthly installments as billed by the administration of the program.

2. Subjects to be offered on the Television Program will probably be:

- (a) English - 9, (b) U. S. History, (c) U. S. Government, Economics & Sociology,
- (d) Possibly Plane Geometry, (e) Elementary Science, grade 5-6,
- (f) Elementary Science, grade 7-8.

It was previously believed that the program would permit combinations of grades into larger groups in certain classes, thus gaining time in the schedule for adding additional subjects to the curriculum.

However, the manner in which the television schedule and subject matter offering has been planned, will limit participation of North Posey Schools.

Some possibilities of participation are:

1. Both elementary science programs.
2. One High School ^{subject} and one elementary science. (This will create problems in local scheduling.)
3. Two high school programs.

Possibilities for saving teacher time are:

1. Combining grades 10 & 11 in U. S. History.
2. Combination of 11 & 12 in U. S. Government at Poseyville & Wadesville.

The whole problem has been discussed at length by the principals and administrative staff in two meetings. As a result of these discussions, the following conclusions and recommendations are submitted:

1. We cannot participate in all phases of the program, but can plan partial participation in each of the schools.
2. We cannot expect to make any appreciable saving in teacher time to permit teaching additional subjects.
3. We do feel the program has value as an experiment in education, and should provide better instruction in those subjects which we use.
4. We also feel that there will be a high degree of public interest, and that participation will be desirable from the standpoint of public relations.
5. The workshop will provide valuable training for teachers who are selected to participate.
6. We recommend that the school corporation plan for participation during the 1958-'59 school year.

Signed

William F. Lundrickson
William H. Hays
Lloyd R. Hutchinson
Ray B. Goerges
Eldon R. Crawford.

TELEVISION EDUCATION PROGRAMSUMMARY OF INFORMATION

1. Contact with office of Mr. Ralph Becker, Superintendent of Evansville Schools, on April 14th, revealed that all sixteen school systems which had been invited to participate had signed agreements, and to date none had indicated they were considering withdrawal.
2. All schools in the North Posey District can participate in at least two classes. It is doubtful if any school in the entire area will participate in more than two or possibly three of the offered subjects.
3. The total cost \$2242.00 will be paid as follows:

- (a) Local teachers who take the workshop training in preparation for conducting television classes in the classroom will be paid an estimated \$200 each. This would amount to \$1200 to \$1800, depending on the number of teachers.
- (b) The remainder will be paid to the Television Education Administration Council.

To put it another way:

(a) Payment of local television teachers -----	\$1200 to \$1800
(b) Payment to Television Ed. Administration -----	1042 to 442
Total -----	\$2242 \$2242

The payments to Television Educational Administration would be made in monthly installments.

4. Television Education experiments have been carried out in dozens of communities during the past few years on an experimental basis. A substantial number have continued with the program after the experimentation. Reports on these projects, in most cases, range from favorable to enthusiastic.
5. No community should consider establishing such a program without a previous period of experimentation.
6. Experimentation can be made now in cooperation with other schools of this area at one-half the cost.
7. As a part of this experiment students will be tested before and after the television courses to determine amount of gain. The result will be compared with similar testing of other groups working under regular methods.
8. Possibilities for saving teacher time are naturally greater in larger schools. We can see a maximum possibility of two periods each at Wadesville and Poseyville, and one period each at Griffin and Cynthiana. Actual amount of teacher time saved will depend on schedules as finally worked out by Principals in the various schools.

If a total of three periods, or $\frac{1}{2}$ of the possible maximum, can be realized and additional courses established, the equivalent of one-half teacher will be gained. This amounts to about \$2000 worth instructional service.
9. All other advantages of the experiment can be achieved in small schools as well as large. If the experiment proves successful to the point where it would be established as a permanent program in the new high school, a substantial saving in teacher time could be realized.
10. We believe that the proper time to experiment is now so that we will be in a better position to know what we want in the new school. Adjustments in teachers to the new school can then be made as a part of the overall change. If we wait, we will have to begin with a full staff, pay twice the present rate for experimentation, perhaps reduce the staff during experimentation, then if the program is not accepted, face the problem of re-building the staff.

METROPOLITAN SCHOOL DISTRICT OF NORTH POSEY COUNTY

ADMINISTRATION OFFICE -- POSEYVILLE, INDIANA.

(RECOMMENDATION FOR EMPLOYMENT)

To The Board of Education of
The Metropolitan School District of
North Posey County.

Gentlemen:

We recommend employment of administrative and supervisory personnel
for the Metropolitan School District of North Posey County during the
school year 1958-'59 as follows:

<u>Name</u>	<u>Types of Service</u>	<u>Assignment</u>
1. Roy Goerges -----	School Principal -----	Griffin School
2. William Wilson -----	School Principal -----	Wadesville and South Terrace School
3. Lloyd Hutchinson -----	School Principal -----	Cynthiana School
4. William Hendrickson -----	School Principal -----	Poseyville School
5. Mrs. Evelyn Roberts -----	Supervisor & Instructor of Art -----	All Schools of the District
6. Mrs. Elbert Allyn -----	School Nurse & Attendance Officer -----	All Schools of the District

Signed this 22nd Day of April, 1958.

Eldon R. Crawford
Eldon R. Crawford, Superintendent
Metropolitan School District of
North Posey County.

NOTICE TO TAXPAYERS OF ADDITIONAL APPROPRIATIONS

Notice is hereby given the taxpayers of METROPOLITAN SCHOOL DISTRICT OF NORTH POSEY COUNTY, INDIANA, that the proper legal officers of said municipality at their regular meeting place, on the 28th day of April, 1958, at 7:30 o'clock P.M., will consider the following emergency appropriations which said officers consider necessary to meet the extraordinary emergency existing at this time.

SPECIAL SCHOOL FUND

I-7. Capital Outlay ----- \$ 1,601.93
Total Special School Fund ----- \$ 1,601.93

CUMULATIVE BUILDING FUND

I. Capital Outlay -- New ----- \$49,000.00
Total Cumulative Building Fund ----- \$49,000.00

Taxpayers appearing at such meeting shall have a right to be heard thereon. The emergency appropriation as finally made will be automatically referred to the State Board of Tax Commissioners, which Board will hold a further hearing within fifteen days at the County Auditor's office of POSEY County, Indiana, or at such other place as may be designated. At such hearing, taxpayers objecting to any of such emergency appropriations may be heard and interested taxpayers may inquire of the County Auditor when and where such hearing will be held.

Norman Stade

Allen Zisch

Carl Kohlmeier

Ernest Spoluk

Robert E. Redman

Marion Price

METROPOLITAN SCHOOL DISTRICT OF NORTH POSEY COUNTY(BOARD OF EDUCATION MEETING -- APRIL 22, 1958)MINUTES

The Board of Education held a SPECIAL MEETING on Tuesday, April 22nd, at 7:30 P.M., in the Administrative Office with all members present.

Also attending were: Mr. Eldon R. Crawford, Supt., Mr. Charles Roberts, Ass't. Supt., and Mr. William Wilson, Principal of Wadesville School.

BUSINESS WAS TRANSACTED AS FOLLOWS:

1. THE MEETING WAS CALLED TO ORDER BY MR. PRICE.

2. MINUTES:

Since this was a special meeting, there was no reading of the minutes.

3. RE-EMPLOYING TEACHERS:

Mr. Crawford reviewed the Policy and Procedure of Re-Hiring Teachers -- per minutes of March 11, 1957. Amendments to General Policy and Procedure Governing Employment and Dismissal of Professional Personnel were proposed. (Copy is in Minute Book.)

The motion was made by Mr. Morlock -- seconded by Mr. Rogers -- to approve the proposed amendments to the General Policies Pertaining to Employment and Dismissal of Professional Personnel, and to approve the procedure authorizing such policy, and the use of the preliminary form in cases where it is necessary. The motion carried.

Mr. Kohlmeier made the motion

(a) To approve and accept the recommendation of Mr. Goerges and Mr. Crawford -- to re-employ teachers at Griffin School for the school year 1958-'59 as follows: Fern Brooks, Marion Brooks, Martha Calvert, Marion Cowling, Mildred Gilmore, Charles Price, Dulcie Rachels and Roy Sanders.

(b) To accept Cleo Virgil Taylor's resignation.

Mr. Morlock seconded the motion. Carried.

Mr. Morlock made the motion

(a) To approve and accept the recommendation of Mr. Wilson and Mr. Crawford -- to re-employ teachers at Wadesville School for the 1958-'59 school year as follows: Charles Christmas, Irene Deal, Sara Harper, Lucille M. Lamb, Billy G. Loveless, Helen McCormick, Leonard Mauck, Van Motz, Wilburn Motz, Genevieve Overton, Velsa Saalwachter, Maurine Taylor and Frank Weatherholt.

(b) To accept Robert Owen's resignation.

(c) In the case of Jeanne Miller, to recommend the procedure as outlined for permit teachers.

Mr. Rogers seconded this motion. Carried.

Mr. Rogers made the motion

(a) To approve and accept the recommendation of Mr. Hutchinson and Mr. Crawford -- to re-employ teachers at Cynthiana for the 1958-'59 school year as follows: Teddy Anson, Otis Cousert, Ruby Hutchinson, Sara Mae Loveless, Mary Massey, Elsie McClellan, Verlie Newman, Henry Sharp and Mary Braxton -- including the provision that Mrs. Braxton qualify fully for Vocational Home Ec.

Seconded by Mr. Wade. Motion carried.

Mr. Hicks moved to approve and accept recommendation of Mr. Hendrickson and Mr. Crawford to

- (a) Re-employ teachers at Poseyville for the 1958-'59 school year as follows: John Culbertson, Justus Foster, Madeline Harmon, Miriam Heiser, Evelyn Jenkins, Donald Miller, Mary L. Price, Glen Redman, Dorothy Rumble, Esther Seibert, Aline Tenison, Neval Willis, and Jack Sargeant -- Mr. Sargeant to work on same basis as 1957-'58 school year.

Seconded by Mr. Wade. Motion carried.

Motion was made by Mr. Kohlmeyer and seconded by Mr. Morlock to approve and accept the recommendation of Mr. Hendrickson and Mr. Crawford for dismissal of Mr. Franke and that he be notified of the Board action and of his right to attend a Board meeting if he so desires. The motion carried.

The matter of Mrs. Kirkman's re-employment was discussed. Upon the recommendation of Mr. Crawford, motion was made by Mr. Wade and seconded by Mr. Rogers, that Mrs. Kirkman be dismissed and that she be notified of the Board action and of her right to attend a Board meeting if she so desires. The motion carried.

Motion was made by Mr. Rogers and seconded by Mr. Kohlmeyer to approve and accept the recommendation of Mr. Crawford for employment of administrative supervisory personnel for the school year 1958-'59 as follows:

1. Principal -- Griffin School -- Roy Goerges.
2. " -- Wadesville & South Terrace School -- William J. Wilson.
3. " -- Poseyville School -- William Hendrickson.
4. " -- Cynthiana School -- Lloyd Hutchinson.
5. Supervisor and Instructor of Art in all schools of the District --
Mrs. Evelyn Roberts.
6. School Health Nurse and Attendance Officer -- Mrs. Elizabeth Allyn.

Motion carried.

GENERAL REPORT ON PUBLIC EDUCATION:

The Board approved the printing of the General Report to Patrons.

THE MEETING ADJOURNED UNTIL MONDAY, APRIL 28th, at 8:30 P.M.

Signed:

Mason Price
(Chairman)

Carl Kohlmeyer
(Secretary)

METROPOLITAN SCHOOL DISTRICT OF NORTH POSEY COUNTY

Office of Administration - Poseyville, Indiana

(Amendments to General Policy and Procedure Governing Employment and
Dismissal of Professional Personnel)
(Approved and Adopted - April 21, 1958)

The Board of Education of the Metropolitan School District of North Posey County hereby adopts the following rulings which shall become a part of the policy governing employment and dismissal of professional personnel.

1. Teachers employed for the first time in the District shall be graduates of a recognized college or university, shall hold at least the bachelors degree, and shall be qualified for a teaching license in accordance with the rules and regulations of the State Board of Education Commission on Teacher Training and Licensing.
2. Teachers who are employed in the District and who have not completed required work for the bachelors degree are urged to work toward completion of the degree.
3. Teachers who teach on permits shall be asked to meet requirements for renewal of permits as set out in the regular rules and regulations of the State Board of Education Commission of Teacher Training and Licensing. (In general this requirement for renewal is an additional 5 semester hours or 8 quarter hours in the subject area for which the permit is requested, and which will apply toward a license in such subject area.)
4. In cases where permit teachers have not qualified for renewal of the permit or license by May 1st, and such teacher plans to teach the subject in question the following school year, he or she may be asked to terminate the contract through resignation, and accept an agreement, signed by the School Board and Superintendent, to grant a regular contract after required work for renewal of the permit is completed; provided that such preliminary agreement shall terminate not later than August 1st.
5. Teachers who are employed for the first time in the District and who have not fully complied with rules and regulations governing qualifications, shall be issued a preliminary agreement until such time as all required qualifications are met. The Superintendent shall determine when the teacher has met all requirements for issuance of a regular contract and shall be authorized to issue the contract at that time.
6. Qualifications and requirements for new teachers shall be as follows:
 - (1). New teachers must submit official transcript of credits showing detailed record of college work and degrees earned.
 - (2). New teachers must submit teaching license in subject areas or grade level for which he or she is employed. Such license must be in force or renewable. If not in force, but renewable, application for renewal should be made at once.

- (3). New teachers who have had previous teaching experience must submit a record of such experience verified by signatures of school superintendents under whose direction they have worked.
- (4). New teachers must submit a verified report of physical examination, including a chest X-Ray within the past three years. Physical examinations for all school employees must be made every three years.
- (5). New teachers must submit a social security number and retirement fund membership number if they have had previous teaching experience in Indiana. Beginning teachers must make applications for membership in the Teachers' Retirement Fund.
- (6) Teachers who have had military service shall submit verification of such service, preferably in the form of official service record or photostatic copy of such record. Credit for teaching service may be granted up to 4 years for service in the armed forces.

METROPOLITAN SCHOOL DISTRICT OF NORTH POSEY COUNTY

Poseyville, Indiana

(Preliminary Agreement To Contract)

This is to certify that the Board of Education of the Metropolitan School District of North Posey County has taken official action authorizing the employment of _____ as _____ in the _____ School for the school year _____, and the issuance of a regular contract to the above named person when such person submits evidence indicating that he or she is fully qualified to perform such services in accordance with state law, regulations of the State Department of Public Instruction, and rules and regulations of the local Board of Education.

The Superintendent of Schools is hereby authorized to determine when the above named individual has complied with such rules and to execute the contract; provided that compliance must be shown on or before _____; provided further that this preliminary agreement shall be terminated on the above date and the Board of Education no longer obligated after this date.

Signed this _____ day of _____, 19 _____

Mason Price
Pres. Board of Education

Carl Kahlmeyer
Sec. Board of Education

Superintendent of Schools

METROPOLITAN SCHOOL DISTRICT OF NORTH POSEY COUNTY

(Board of Education Meeting -- April 28, 1958)

MINUTES

The Board of Education met in regular session on Monday, April 28th, at 8:30 P.M., in the Administrative Office, with the following members present: Mason Price, Carl Kohlmeyer, Robert Redman, Eugene Morlock, Norman Wade, Gordon Rogers and Allen Hicks.

Also present were: Eldon R. Crawford, Supt.; Charles Roberts, Ass't. Supt.; Ralph Schuler, School Attorney; Roy Goerges and Lloyd Hutchinson, Principals. Mr. Andry and Mr. McDonald, of Griffin, also attended a portion of the meeting.

BUSINESS WAS TRANSACTED AS FOLLOWS:

1. THE MEETING WAS CALLED TO ORDER BY MR. PRICE.

2. GRIFFIN SCHOOL SITE -- ADDITIONAL LAND:

Mr. Andry reported on the Griffin site as follows:

Mrs. Malone has set the price of \$1000 per acre on her ground. The oil company has offered to the school about \$2500 to \$3000 worth of equipment -- if they obtain a place to set it up. The oil company will move this equipment, with the Board's direction on how to set it up.

The P.T.A. and other community patrons are anxious to get this additional ground, as the Griffin school children are desperately in need of more play-ground. At the present time, they have the street roped off during school hours -- as a means of safety for children's playing.

It was stated that standards governing school sites require 7 acres of ground for schools with 200 students or less.

After a discussion, Mr. Kohlmeyer made the motion to take necessary steps to purchase the necessary acreage to make a total of 7 acres -- from Mrs. Malone -- at \$1000 per acre. Seconded by Mr. Redman. Motion carried.

Ralph Schuler will take care of the option terms.

3. CLAIMS NOS. 154-170 were presented for approval of payment. Mr. Morlock made the motion -- seconded by Mr. Wade -- to pay the bills. Carried.4. LEASE-RENTAL CONTRACT:

All Board members signed the "Notice of Intention to Sign Lease-Rental Contract" -- with the North Posey Holding Corporation -- such notice to be published on May 2nd and hearing to be held on May 12th. Mr. Schuler requested that the present Board sign the Lease-Rental agreement, in order to avoid delay in this matter.

5. ADDITIONAL APPROPRIATION:

Mr. Hicks made the motion -- seconded by Mr. Rogers -- to adopt the "Resolution for Additional Appropriation." Motion carried. (Copy of Additional Appropriation attached.)

6. PERSONNEL EMPLOYMENT:

Mr. Morlock made the motion -- seconded by Mr. Rogers -- to approve and accept recommendations on personnel employment as follows:

1. Recommendation of Mr. Wilson and Mr. Crawford to re-employ non-instructional personnel at Wadesville School -- for the 1958-'59 school year as follows: Bessie Cox & Glennice Majors -- Cafeteria Cooks; Lela Mahler -- School Secretary; George Seiler, Charles Hoehn and Catherine Hoehn -- Custodians.
2. Recommendation of Mr. Goerges and Mr. Crawford to re-employ non-instructional personnel at Griffin School -- for the 1958-'59 school year as follows: Helen Houchins & Jessie Nesler -- Cafeteria Cooks; Bernice Farrar -- School Secretary; and August P. Miller -- Custodian.
3. Recommendation of Mr. Hutchinson and Mr. Crawford to re-employ non-instructional personnel at Cynthiana School -- for the 1958-'59 school year as follows: Genevieve Smith & Sarah Hatcher -- Cafeteria Cooks; Elven Walters & Freelove Walters -- Custodians.

4. Recommendation of Mr. Hutchinson and Mr. Crawford to employ Mrs. Kathryn Ramsey as Secretary at Cynthiana School (due to Carol Jean Wilkinson's resignation), Mrs. Ramsey's employment to take place immediately.
5. Recommendation of Mr. Hendrickson and Mr. Crawford to re-employ non-instructional personnel at Poseyville School -- for the school year 1958-'59 as follows: Hallie Kelley, Alma Lewis -- Cafeteria Cooks; Betty Walters -- School Secretary; Wayne Westfall -- Custodian.
6. Recommendation of Mr. Crawford to re-employ non-instructional personnel in the Administrative Office as follows: Elizabeth Heim & Vivian Rumble -- Secretaries; Elizabeth Allyn, School Nurse and Attendance Officer.
7. Recommendation of Mr. Crawford to employ Betty Walters as Secretary in the Administrative Office during the months of June and July 1958.

The motion carried.

Mr. Hutchinson stated that it was necessary for Carol Jean Wilkinson to resign -- because of pregnancy.

Mr. Hicks made the motion to accept the resignation of Carol Jean Wilkinson. Seconded by Mr. Kohlmeier. Motion carried.

The motion was made by Mr. Wade -- seconded by Mr. Rogers -- to follow the 1957-'58 schedule on salary and terms of contracts -- on non-instructional personnel. Motion carried.

The motion was made by Mr. Redman -- seconded by Mr. Hicks -- to authorize preparation of the 1958-'59 contracts for non-instructional personnel -- these contracts to be signed by the President and Secretary of the Board. Motion carried.

8. DISMISSAL OF TEACHERS -- JOHN FRANKE and PATRICIA KIRKMAN:

The Superintendent stated that Mr. Hendrickson reported that Mr. Franke and Mrs. Kirkman had been notified of the action of the Board -- concerning their dismissal -- in its April 22nd meeting -- and they were given an opportunity to attend a Board meeting on April 28th, but they both chose not to attend, and stated further that they did not wish to sign a resignation.

Mr. Redman made a motion -- seconded by Mr. Rogers -- to send a letter to Mr. Franke and Mrs. Kirkman -- notifying them of their dismissal. (This letter to be sent by registered mail.) Motion carried.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS ADJOURNED UNTIL MONDAY, MAY 12th, at 8:30 P.M., AT WHICH TIME THE NEWLY ELECTED BOARD MEMBERS WILL BE INVITED TO MEET WITH THE PRESENT BOARD MEMBERS.

Signed:

Mason Price
(Chairman)

(Secretary)

METROPOLITAN SCHOOL DISTRICT OF NORTH POSEY COUNTYPOSEYVILLE, INDIANA.RECOMMENDATION CONCERNING CONTRACTS
AND LENGTH OF TERM -- INSTRUCTIONAL
AND NON-INSTRUCTIONAL PERSONNEL.

To The Board of Education of
The Metropolitan School District of
North Posey County.

Gentlemen:

In regard to contractual relationships and terms of employment for employed personnel of the Metropolitan School District of North Posey County for the School Year 1958-1959, we make the following recommendations.

1. That 1958-'59 contracts with secretaries, custodians, and cafeteria workers be completed and signed by May 10th, and that such contracts stipulate length of term and salary as follows:

<u>TYPE OF SERVICE</u>	<u>SCHOOL</u>	<u>NAME</u>	<u>TERMS</u>	<u>AMOUNT</u>
Custodial	Poseyville School	Wayne Westfall	12 mos. Beg. Aug.1,1958	\$3000
"	Griffin School	August Miller	12 mos. Beg. Aug.1,1958	2700
"	Cynthiana School	Elven Walters	12 mos. Beg. 8-1-58	1200
"	Cynthiana School	Freelove Walters	12 mos. Beg. 8-1-58	1500
"	Wadesville School	Charles Hoehn	10 mos. Beg. 8-1-58	750
"	Wadesville School	Catherine Hoehn	10 mos. Beg. 8-1-58	750
"	Wadesville School	George Seiler	10 mos. Beg. 8-1-58	750
Secretarial	Poseyville School	Betty Walters	10 mos. Beg. 8-1-58	1250
"	Griffin School	Bernice Farrar	10 mos. Beg. 8-1-58	1250
"	Wadesville School	Lela Mahler	10 mos. Beg. 8-1-58	1250
"	Cynthiana School	Kathryn Ramsey	10 mos. Beg. 8-1-58	1250
"	Admin. Office	Elizabeth Heim	12 mos.	2700
"	Admin. Office	Vivian Rumble	10 mos. Beg. 8-1-58	1250
"	Admin. Office	Betty Walters	2 mos.	200
Cafeteria	Griffin School	(Helen Houchins) (Jessie Nesler)	9 mos. coinciding with School Term	- Negotiated with Principa
Cafeteria	Wadesville & South Terrace	(Bessie Cox) (Glennice Majors)	9 mos. coinciding with School Term	- Negotiated with Principa
Cafeteria	Poseyville School	(Hallie Kelley) (Alma Lewis)	9 mos. coinciding with School Term	- Negotiated with Principa

RECOMMENDATION CONCERNING CONTRACTS (Continued)

Page 2.

<u>TYPE OF SERVICE</u>	<u>SCHOOL</u>	<u>NAME</u>	<u>TERMS</u>	<u>AMOUNT</u>
Cafeteria -----	Cynthiana School -	(Genevieve Smith) (Sara Hatcher)	9 mos. coinciding with School Term.	--- Negotiated with Principal
School Nurse				
Attendance Officer -	All Schools --	Mrs. Elizabeth Allyn ---	9 mos. coinciding with School Term. -----	\$3600 + 360 Travel

2. That terms of contracts, salary, and travel allowance for instructional personnel be as follows:

<u>TYPE OF SERVICE</u>	<u>TERMS OF CONTRACT</u>	<u>TRAVEL</u>	<u>SALARY</u>
Principals -----	12 mos. Beg. 8-1-58 -----	\$500 -----	To be deter- mined.
Vocational Ag. -----	12 mos. Beg. 7-1-58 -----	\$630 -----	"
Art Supervisor -----	9 mos. coinciding with School Yr. ---	\$270 -----	"
Music - Sergeant --	9 mos. " " " " ---	\$135 -----	"
Home Ec. Teachers ---	10 mos. Beg. " at Opening of School ----	xxxx -----	"
All Other			
Instructors -----	9 mos. coinciding with School Year --	xxxx -----	"

3. Teachers who will participate in the Television Education Workshop and work as receiving teachers will be entitled to reimbursement on contract at the rate of \$10 per day.

Signed this 22 day of April, 1958.

Elden R. Bradford, Supt.

Metropolitan School District of
North Posey County.